



Facility Tour Request Form

Horry County Solid Waste Authority
1886 Highway 90, Conway, SC 29526
education@solidwasteauthority.org
Phone: 843.347.1651
Fax: 843.347.3653

For private schools, civic, church groups, and other non-public school organizations

The Horry County Solid Waste Authority offers free facility tours of the landfill and/or the Material Recycling Facility, which are available on a first-come, first-serve basis.

About the Facility Tour:

- 1) Facility Tours to the Horry County Solid Waste Authority on Highway 90 in Conway, SC are available between 9 am and 4 pm Monday through Friday (rain or shine).
- 2) Each facility tour lasts 2 to 3 hours.
- 3) Each facility tour includes a presentation about Horry County recycling, a guided tour of the Solid Waste Authority landfill and/or the Materials Recycling Facility.
- 4) Groups larger than 12 individuals must be able to provide their own multi-passenger vehicle, such as a bus. We are only able to accommodate one bus per scheduled facility tour day. The facility tour around the landfill site will be conducted with that bus.
- 5) For groups of 12 or less, the Solid Waste Authority will be able to provide transportation for the facility tour. Groups must use personal vehicles to travel to and from the Solid Waste Authority on Highway 90 in Conway, SC.
- 6) Facility tours are awarded on a first-come, first-serve basis.



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**You may either submit the form online or print it to fax/mail to us.
[Please print information below]**

Requested Date: _____

Facility tour Time: _____ (allow 2-3 hours for facility tour)

Name of Group: _____

Group Address: _____

Contact Person Name: _____

Contact Person Title: _____

Contact Phone Number: _____

Contact Email: _____

Transportation Needs: Have our own transportation (only one bus per day)

Would like to use SWA Van (maximum is 12 people)

Total # of Visitors: _____

Age/Grade Level: _____

[Please sign below]

Tour Applicant's Signature: _____ Date: _____

For Internal SWA Office Use Only:

Solid Waste Authority Approval: _____ Date: _____