

**MINUTES OF SPECIAL BOARD MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
March 19, 2020**

The Horry County Solid Waste Authority, Inc. held a Special Board Meeting on Thursday, March 19, 2020, at 11:00 A.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were posted as required.

Board Chairman Michael H. Hughes attended the meeting in person and the following members participated via conference call Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer; Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

Horry County Administrator, Steve Gosnell and Mr. Carlyle Berry represented the public in attendance via conference call. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; Mike Bessant, Director; and staff member Cecil Terry.

**CALL TO ORDER**

Chairman Hughes called the meeting to order and rendered the invocation.

**PLEDGE OF ALLEGIANCE**

Chairman Hughes led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

**Mr. Schwartzkopf moved to approve the Agenda as presented. There was a second by Mr. Ives and the Motion was carried.**

**PUBLIC INPUT**

There were no requests to present Public Input.

**NEW BUSINESS.**

**COVID-19 Discussion** – Chairman Hughes asked Mr. Knight for a brief overview on what the SWA was doing amid the Corona virus (Covid-19) outbreak. Mr. Knight explained that the critical areas were the Municipal Solid Waste Landfill, Construction and Demolition Landfill and the MRF facility. He stated that operations would continue and that staff would fill in as needed. Mr. Knight indicated that the administrative staff were in proximity of one another and that body temperatures were taken twice a day. He commented that the operational staff has staggered employees work hours as a precautionary measure.

Mr. Knight informed the group that Occupational Nurse Debbie Borst, who conducts the SWA bloodborne pathogen training has been hired as a consultant during this pandemic. He explained that Mrs. Borst has also been hired by the City of Myrtle and Grand Strand Water and Sewer. Mr. Knight assured the Board that the SWA was doing everything to keep SWA employees safe during this time.

Mr. Knight stated that staff had considered consolidating some of the recycling centers because some of the older site attendants were hesitant about coming to work during this pandemic. He commented that Mr. Gosnell graciously offered the Horry County Parks and Recreation employees to help at the recycling centers. Mr. Knight indicated that the employees would be cross trained in efforts to keep all centers open and operating.

Chairman Hughes asked the group if they had any questions. He commented that he liked the idea of the lobby doors at the administrative building being closed and customer having to identify themselves before entering. Chairman Hughes commented that he had concerns for the part-time employees that received no pay. Mr. Knight asked Mrs. Murphy how many part-time employees were not working at this time. Mrs. Murphy replied that two part-time employees were currently not working.

Ms. Creech asked if the recycling center attendants should be wearing gloves at this time. Mr. Knight commented that Debbie Borst was helping with what types of protection covering employees needed to wear at this time. He remarked that she provided the SWA with the information on this COVID-19. Ms. Creech asked if the SWA handled any special medical waste. Mr. Knight replied that the SWA did not handle medical waste.

Mr. Ives asked if Horry County has made any special request at the recycling centers. Mr. Knight indicated that Mr. Gosnell had offered his employees that worked for the Parks and Recreation Department to help at the centers. Mr. Knight asked Mr. Gosnell if Horry County needed to do something different. Mr. Gosnell remarked that Horry County staff was working on a case by case basis. Mr. Knight stated that he appreciated Mr. Gosnell's help during these trying times.

Chairman Hughes asked the group if they had read the resolution enacting a State of Emergency for SWA to operate. He indicated that the resolution gave the Executive Director the authority to act as needed if a crisis arose within the next sixty days due to the COVID-19.

**Ms. Creech made a Motion that the Board of Directors approve of the enactment of a COVID-19 State of Emergency to remain in effect for the next 60 days. There was a second Mr. Schwartzkopf and the Motion carried.**

Mr. Knight asked Mr. Johnson how he was doing since the fire destroyed his business. Mr. Johnson commented that everything was returning to normal and thanked Mr. Knight and the Board for their concerns.

Chairman Hughes informed the group that this Special Board Meeting would take the place of the March 31, 2020 Regular Board Meeting due to the national pandemic. He commented that the CRA conference in Raleigh, NC was cancelled.

#### **MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Special Meeting was adjourned at 11:20 A.M.

Minutes approved on April 28, 2020.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_ (L. S.)  
Michael H. Hughes, Chairman

ATTEST:

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J. Michael Campbell, Secretary

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Pam J. Creech

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Bo Ives

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Samuel T. Johnson, Jr.

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W. Norfleet Jones

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Carl H. Schwartzkopf