

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
January 20, 2015**

The Horry County Solid Waste Authority, Inc., held a **Regular Meeting on Tuesday, January 20, 2014, at 4:00 P. M.**, at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: James H. Cokley, Chairman; M. Lance Thompson, Vice Chairman; J. Michael Campbell, Secretary; W. Norfleet Jones, Treasurer; and Board Members Pam J. Creech, Dan P. Gray and John R. Long II .

Steve Gosnell, Director of Horry County Infrastructure and Regulation, Michael Hughes, Highway 90 Liaison and Leah Cromer represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Mike Bessant, Assistant Executive Director; Bill Hilling, Director; Jan Bitting, Director; Rodney Cannon, Deputy Director; Emma Ruth Brittain, Staff Attorney and other staff members to include Chris Calhoun, Nannette Powell, Cecil Terry, Stephanie Todd and Susie Wofford. Mrs. Murphy was absent due to her husband's illness.

CALL TO ORDER

Chairman Cokley called the meeting to order and rendered the invocation.

PLEDGE OF ALLEGIANCE

Chairman Cokley led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Cokley asked for any revisions to the Agenda as contained in the Agenda Packet; however, there were none.

Mr. Long moved to approve the Agenda as presented. There was a second by Ms. Creech and the Motion was carried.

APPROVAL OF MINUTES

Chairman Cokley asked for any questions on or amendments to the Minutes of the Public Hearing and Regular Meeting held on December 11, 2014, as contained in the Agenda Packet.

Mr. Thompson moved to approve the Public Hearing Minutes of December 11, 2014 and the Regular Meeting Minutes of December 11, 2014. There was a second by Mr. Campbell and the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update

Mr. Cannon offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 14-44 in the Board Packet.

SC DHEC Grants Update – Mr. Cannon informed the group of the grants that had been applied for in this fiscal year. He commented staff anticipated these SC DHEC grants would be awarded by the end of January. Mr. Cannon stated staff would update the Board on DHEC's decision.

Statement of Economic Interest Update – Mr. Cannon reminded the Board of the Statement of Economic Interest which was due by March 30, 2015. Mr. Cannon stated if any member needed help to please contact Ms. Powell.

Upcoming Conferences Update – Mr. Cannon briefly discussed the upcoming conferences. He asked if any Board Member wished to attend any of the conferences to contact Chairman Cokley or Mrs. Murphy.

February 18, 2015~SC Association of Counties 28th Annual Mid-Year Conference, Columbia, SC.

February 19, 2015~SC Association of Counties Institute of Government Classes, Columbia, SC.

March 23-26, 2015~Carolina Recycling Association 25th Annual Conference and Trade Show, Myrtle Beach, SC.

Operations and Planning Update

Mr. Hilling offered an update of the following which was included as pages 45-54 in the Board Packet.

Driver of the Month – Mr. Hilling indicated for the month of December 2014, Glenn Bellamy was named Driver of the Month. He stated Mr. Bellamy worked for Waste Industries. Mr. Hilling commented he was a very courteous driver and well deserving of the honor.

Highway 90 Appearance Update – Mr. Hilling explained year-to-date 177 bags (2,655 pounds) of litter had been collected along Highway 90. He stated staff worked diligently in their efforts to keep Highway 90 litter free.

Safety Update – Mr. Hilling stated operations staff meets monthly to stress the importance of operators working carefully. Mr. Hilling stated the landfill had one incident; however, there was no lost work time.

Landfill Inspection Update – Mr. Hilling advised the Board that SC DHEC had inspected the landfill for December and the landfill received all 1's. He stated the landfill staff made a great effort to keep the landfill in compliance. Mr. Hilling thanked staff for their continued efforts in successfully maintaining the landfill. Ms. Creech thanked Mr. Hilling and the landfill staff she commented operational staff does a fantastic job. Mr. Hilling thanked the Board for their continued support.

Finance and Administration Update

Mrs. Bitting presented the Finance & Administration reports to the Board, which were included as Pages 55-72 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated through December the SWA should be at 50% of budget. She indicated MSW was at 54.31% of budget. She stated C&D was at 53.33% of budget and yard waste was at 47.67% of budget. Mrs. Bitting stated the C&D Processing Facility had saved 24.35 days of airspace and the MRF had saved 44.51 days of airspace. She stated revenue was at 46.71% of budget and expenses were 44.27% of budget; however, overall net income has a negative balance of \$63,822.11 for December and for the year \$533,103.51. Mrs. Bitting commented the C&D Processing Facility processed 1,100 tons of material for December.

Mrs. Bitting explained to the Board the SWA customers will have the ability to process their monthly bill online but will have to pay a convenience fee of \$2.50 for each credit card transaction. She stated this fee was needed to offset the merchant fees. Mrs. Bitting reminded the Board of the Finance and Administration Committee Meeting scheduled for February 4, 2015, at 10:00 am. She informed the Board a Pre-budget Workshop would be held February 11, 2015. Mrs. Bitting requested that the Board bring forth any new ideas or programs they wanted implemented for the upcoming fiscal year.

Special Projects & Governmental Affairs Update

Mr. Bessant presented the following update which was included as pages 73-75 of the Board Packet.

Recycling Incentive Programs Update – Concerning the recycling incentives, Mr. Bessant indicated the following incentives were given by the SWA for FY2015: MSW Recycling \$132,339.03, C&D Recycling Facility \$31,668.25, totaling \$164,007.31. He stated the total remaining incentive FY2015 for SWA customers was \$170,992.69.

Solid Waste Management Plan Update – Mr. Bessant informed the group that the Policy Advisory Council Meeting would be held on January 21, 2015 at 4:00 pm. He indicated the Mayors of the various municipalities had been invited as well as Administrators and Horry County Council. Mr. Bessant stated Mr. Joe Readling of HDR and Tom Garigen of Horry County Storm Water would explain any questions about the Solid Waste Management Plan to the Policy Advisory Council. Ms. Creech asked Mr. Bessant would the dates of the presentations be published. Mr. Bessant replied no but he would let Ms. Creech know when the presentations would take place. Mr. Bessant reminded the Board of the Haulers Meeting that would be held on February 11, 2015 after the Pre-Budget Workshop at 3:00 p.m. Ms. Creech asked Mr. Bessant if any questions or comments were received from the public about the Solid Waste Management Plan. Mr. Bessant replied only two groups had any public input at the Public Hearing.

Debris Disaster Plan – Mr. Bessant indicated the Debris Disaster Plan was being reviewed by SC DHEC so staff was awaiting notification to proceed. He informed the group that a discount would be given by FEMA if SC DHEC approved the plan.

Executive Director Update

Mr. Knight briefly discussed the upcoming events and classes provided by the Association of Counties. He commented the classes were very informative. Mr. Knight invited the Board to the Policy Advisory Council Meeting. He also thanked Mr. Vance Moore for the presentation on the Piggyback Expansion. Mr. Knight stressed the importance of communication during this next project and promised the Board quarterly updates on each phase of the piggyback expansion.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

- a. **Surplus Equipment Sale Recommendation** – Mr. Cannon gave a brief update on the surplus item for sale-SWA Vehicle #417-2000 International Can Delivery Truck. He indicated staff was requesting this surplus item be placed on Govdeals.com. Mr. Cannon recommended posting this unit for sale “as is” and needed Board approval since the items would be \$5,000-\$10,000.

Mr. Jones moved to accept staff recommendation to declare SWA Vehicle #417- 2000 International Can Delivery Truck, surplus and for it to be sold on Govdeals.com. There was a second by Mr. Thompson the Motion was carried.

Surplus Equipment Sale Recommendation – Mr. Hilling informed the Board that staff was requesting the approval of the Board to surplus Unit #350 Horizontal Grinder Beast Model 4680 on Govdeals.com based on the condition of the unit. He indicated if sold staff would use the proceeds towards an electric wood chipper for the C&D Processor in Fiscal Year 2016.

Mr. Long moved to accept staff recommendation to declare SWA Unit 350 a Horizontal Grinder Beast Model #4680, surplus and for it to be sold on Govdeals.com. There was a second by Mr. Campbell the Motion was carried.

- b. **Roundtable Discussion** – Ms. Creech commented that the Chirping Bird Society were having a presentation at Waccamaw Middle School on February 6, 2015, at 10:00 A.M. Mr. Knight informed the group he and staff were planning to attend. He indicated the presentation was called “Love the Planet with One More Generation”.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Long moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 4:30 P.M.

Minutes approved on February 24, 2015.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
James H. Cokley, D. Min, Chairman

ATTEST:

J. Michael Campbell, Secretary

Pam J. Creech

Dan P. Gray

W. Norfleet Jones

John R. Long, II

M. Lance Thompson