

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
January 22, 2019**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, January 22, 2019, at 3:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer. Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

There were no members of the media or public in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; Mike Bessant, Director; and other staff members to include Chris Calhoun, Rodney Cannon, Nannette Powell, Richie Stetter, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Hughes called the meeting to order and Mr. Campbell rendered the invocation.

PLEDGE OF ALLEGIANCE

Mr. Jones led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.

APPROVAL OF MINUTES

Chairman Hughes asked for any questions on or amendments to the Minutes of the December Meeting held on December 13, 2018, as contained in the Agenda Packet; however there were none.

Mr. Schwartzkopf moved to approve the Minutes of the December 13, 2018 Board Meeting. There was a second by Mr. Campbell. There being no further discussion, the Motion was carried.

Chairman Hughes asked for any questions on or amendments to the Minutes of the Board Workshop held on January 8, 2019, as contained in the Agenda Packet; however there were none.

Mr. Schwartzkopf moved to approve the Minutes of the Board Workshop held on January 8, 2019. There was a second by Mr. Jones. There being no further discussion, the Motion was carried.

Mr. Ives expressed his appreciation to Ms. Terry for her work on the minutes.

PUBLIC INPUT

There was no public input to come before the Board.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 48-56 in the Board Packet.

Statement of Economic Interest Update – Mrs. Murphy reminded the Board of the Statement of Economic Interest which was due by March 30, 2019. She stated if any member needed assistance to please contact Ms. Powell. Chairman Hughes commented that all Board Members had completed their Statement of Economic Interest.

2018 POPArt Contest Update – Mrs. Murphy reminded the Board the SWA sponsors the POPArt contest every year. She stated this year's material was plastic bags. Mrs. Murphy informed the group the winning art was entitled "Tears from Our Mother Earth". She commented the art work was created by Anna Baker and her friends Destinee Floyd and Paris Robbins, seventh graders from Black Water Middle School.

Caught Green Handed Update – Mrs. Murphy informed the group the December "Caught Green Handed" winner was Mr. Bobby Strickland. She indicated that Mr. Strickland used the Duford Recycling Center. Mrs. Murphy stated Mr. Strickland received a SWA prize pack and media recognition.

Upcoming Conference Information – Mrs. Murphy stated that the Board Packet contained a list of upcoming conferences. She informed the group that there was also information at each place setting. Mrs. Murphy commented that Chairman Hughes would review this in the Roundtable Discussion section of the meeting. She mentioned that the Annual Home Show would be held on February 8-10, 2019 at the Myrtle Beach Convention Center and asked any Member who wanted tickets to please let her know.

Financial Reports

Mrs. Bitting offered an update of the following which was included as page 57-75 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending December 31, 2018 the SWA revenue should be at 50% of budget. She indicated MSW revenue was at 55.94% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 51.00% of budget and Yard Waste revenue was at 54.95% of budget. She stated the sale of recyclables revenue was at 40.65% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for December was \$225,665.44 and expenses were \$301,579.70 with airspace saved equating to 31.42 days. Mrs. Bitting commented the MRF revenue year-to-date was \$2,424,200.41 and the expenses year-to-date were \$2,690,855.35 with a savings of 34.60 days of airspace. She indicated net income for December was \$337,145.06 and year-to-date was \$2,213,255.04.

Mrs. Bitting explained the MRF processed 4,324.62 tons of material for December. She stated the current market value for processed material was \$125.13 for December. Mrs. Bitting informed the group that tonnage sold for December was 2,398.98. tons. Mrs. Bitting indicated the total MRF revenue for material sold in December was \$336,105.35 and expenses were \$419,501.58 resulting in expenses over revenue of \$83,396.23. She stated year-to-date total MRF revenue was \$2,023,547.43 and total MRF expenses were \$1,922,096.07 with revenue over expenses of \$101,451.36.

Operations Update

Mr. Bessant presented the following update which was included as pages 76-89 of the Board Packet.

Landfill Update – Mr. Bessant presented a video of the Municipal Solid Waste Landfill and Construction and Demolition Landfill using the SWA’s drone. He commented the fly over showed clear pictures of the landfill and its operations. Mr. Bessant stated that Mr. Calhoun does a wonderful job capturing footage of the landfill.

MRF Update – Mr. Bessant stated that the MRF tonnage had increased 185 tons for FY2019 over FY2018 during this same time last year. He informed the Board that Charleston County would no longer send material to the MRF facility. Mr. Bessant commented that some of the temporary labor force has worked at the MRF facility for the past 15 years and would be staying on. He stated the MRF would do some of the general maintenance and cleaning this February. Mr. Bessant informed the group that the MRF would be shipping additional reject material back to Charleston County. Mr. Knight asked Mr. Bessant to explain the reasoning for this. Mr. Bessant explained that would ensure that none of Charleston County’s reject material was disposed of in the SWA’s landfill. He commented that the SWA would have to pay for the transportation and disposal cost to Charleston County.

Collection and Hauling Update – Mr. Bessant indicated that collection and hauling was going well. He stated there has been an increase of recyclable material in Horry County. Mr. Bessant commented since the termination of the material coming from Charleston County that staff had hoped to improve efficiency at the MRF and increase recycling throughout Horry County.

Driver of the Month Update – Mr. Bessant stated the December Driver of the Month was Neal Johnson from the Town of Surfside Beach. Mr. Bessant commented Mr. Johnson has been driving for 33 years. He informed the group that Mr. Johnson worked well with staff.

Chairman Hughes asked Mr. Bessant about the cardboard prices and if they were still down. Mr. Bessant commented that the prices were consistent for this time of year. He indicated that staff had decided to hold the material until the prices increased. Ms. Creech asked when does the landfill see an increase in recycling and solid waste. Mr. Bessant commented the increase would start with the beginning of the tourist season.

Executive Director Update

Mr. Knight offered an update of the following which was included as pages 90-94 in the Board Packet.

Solid Waste Management Plan Draft Update – Mr. Knight stated he had not received any communication from Horry County Council about the Solid Waste Management Plan. He indicated that Chairman Hughes sent a letter to the Horry County Council on December 7, 2018 since the Plan was approved by the I&R Committee. Mr. Knight commented that the Solid Waste Management Plan has not been presented to Horry County Council or put on the Council’s agenda. He indicated the letter invited Horry County Council to tour and observe the landfill operations and/or view any future plans for the landfill.

Mr. Knight stated that a letter from Chairman Hughes was sent to Horry County Chairman Johnny Gardner on January 15, 2019. He explained that SCDHEC mandated that each county shall have a Solid Waste Management Plan. Mr. Knight commented that staff had not received any communication from Chairman Gardner or the members.

General discussion ensued to decide what course of action the SWA would take regarding the Solid Waste Management Plan. It was decided that Chairman Hughes and Mr. Knight would attempt to meet with Horry County Chairman Gardner and Mr. Johnson would meet with Horry County Councilmen Al Allen.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

MRF Upgrade/Retrofit Recommendation – Mr. Bessant stated that staff reviewed and thoroughly discussed the retrofit of the MRF and he would answer any questions. Ms. Creech commented that each of the three companies has strong points about the positioning of the equipment for maximum efficiency. She asked Mr. Bessant did he and staff take and incorporate points from each vendor. Mr. Bessant stated he and staff reviewed and discussed the operational aspects of each piece of equipment. He commented that when visiting the facilities that the operational staff was asked about the functionality of the equipment.

Mr. Ives commented that Van Dyk mentioned about reversing the process and the positioning of the machinery. Mr. Bessant indicated that process changed the way the plastic traveled through the plant. Mr. Ives asked Mr. Bessant if there was a benefit to this method. Mr. Bessant commented that he did not see a benefit and that staff reviewed this process and decided the funding could be better used elsewhere. Mr. Ives asked if moving the optical sorter off the ground would cut down on debris. Mr. Bessant stated that CP Group had the only optical sorter that was on the ground.

Mr. Ives asked if the Committee Members that visited the sites had any input and what did they learn. Mr. Bessant replied that at each of the locations the equipment was thoroughly discussed and debated. He commented the companies had good equipment but Machine X had the best considering the current funding available. Mr. Campbell indicated he toured several facilities with staff and talked with the persons operating the equipment to get feedback. He commented that staff had researched each company/plant visited.

Mr. Jones asked what would happen to the old equipment. Mr. Bessant commented that the MRF owns the equipment. Mr. Jones asked what would be done with the equipment. Mr. Bessant stated that the V-Screen was no longer manufactured but some of the belt lines would be used on the other sort lines throughout the facility.

Mr. Johnson asked Mr. Bessant if he had seen the OCC screen, the New Generation, in operation and if the screen clogged up. Mr. Bessant commented the news screens had a larger shaft so the bags could not wrap around them. He stated all three companies were introducing machines with larger shafts with minimal wrapping. Mr. Johnson asked about the rate of investment and how long would it take for the equipment to pay for itself. Mr. Bessant stated the rate of investment would take 9.6 years with the optical sorters and would only include labor cost with no maintenance cost.

Mr. Ives asked what would happen to the existing equipment and did staff still have plans to clean and restore the facility to the before Charleston County days. Mr. Bessant replied that staff would use most of the conveyors in-house. He indicated before the arrival of the new equipment staff would have at least one month down time to paint and refurbish the MRF facility. Ms. Creech asked about the down time. Mr. Bessant commented that the MRF would still process cardboard and OCC. He indicated the other material would be baled and stored within the facility.

Mr. Jones moved to accept staff 's recommendation to accept the proposal from Machine X in the amount of \$3,300,000 for the MRF upgrade/retrofit project with funding being utilized from the FY19 Capital Budget and Waste Diversion Fund. There was a second by Mr. Campbell the Motion was carried.

NEW BUSINESS.

- a. Upcoming Conference Information** – Chairman Hughes thanked Mrs. Murphy for the summary on upcoming conferences and the travel and lodging budget for the Board of Directors.

February 24-26, 2019 – Southeast Recycling Conference & Trade Show Orlando, Florida- Chairman Hughes stated that no members of the Board wanted to attend this conference.

February 25-28, 2019 – SWANApalooza 2019 – Building the Future Boston, Massachusetts- Chairman Hughes stated no members of the Board wanted to attend this conference.

March 18-21, 2019 – Carolina Recycling Association Annual Conference Charleston, South Carolina- Chairman Hughes stated that he, SWA staff, Ms. Creech, Mr. Campbell, Mr. Ives and Mr. Schwartzkopf would attend this conference. Mr. Johnson was still undecided about attending the conference.

May 6-9, 2019 – Waste Expo-Las Vegas, Nevada- Chairman Hughes indicated that Mr. Campbell, Ms. Creech and Mr. Jones would attend this conference.

May 7-9, 2019 – South Carolina SWANA Spring Conference Pawleys Island, South Carolina- Chairman Hughes indicated that he, SWA staff, Mr. Ives, Mr. Schwartzkopf and Mr. Johnson would attend this conference.

June 2-4, 2019 – Waste Conversion Technology Conference – Atlantic City, New Jersey- Chairman Hughes stated that no members of the Board wanted to attend this conference.

October 21-24, 2019 – SWANA WasteCon-Phoenix, Arizona- Chairman Hughes stated the SWANA WasteCon Phoenix, Arizona was in the next fiscal year's budget and the group had time to discuss this conference. He indicated there would be no changes to the February Board meeting date or time.

Chairman Hughes reminded the Board of the Waccamaw Conference on February 9, 2019. He said both he and Mr. Ives would attend that conference. He commented that the Annual Home Show was the same weekend in Myrtle Beach at the Myrtle Beach Convention Center and to please see Mrs. Murphy if anyone needed tickets.

- b. Roundtable Discussion** – Ms. Creech remarked on the current trend of stores like H&M Retail Store to stop the use of plastic bags. She commented that the store has decided to use paper bags. Ms. Creech asked if there was a way to let consumers know of the stores that were no longer using plastic bags. She commented she had some brochures for Mrs. Murphy from H&M. Ms. Creech said she wished there was a way to recognize vendors who were environmentally conscience. Chairman Hughes commented that was a good idea.

Mr. Ives asked Mr. Knight if he had heard from Charleston County. Mr. Knight replied he had communicated with Charleston County and the SWA could assist them if ever needed in the future.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 4:40 P.M.

Minutes approved on February 26, 2019.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Michael H. Hughes, Chairman

ATTEST:

J. Michael Campbell, Secretary

Pam J. Creech

Bo Ives

Samuel T. Johnson, Jr.

W. Norfleet Jones

Carl H. Schwartzkopf