

**MINUTES OF REGULAR BOARD MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
January 23, 2024**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, January 23, 2024, at 10:30 A.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: W. Norfleet Jones, Chairman; Robert J. Kemp, Vice Chairman; Amos C. Berry, Sr., Treasurer; Michael H. Hughes, Secretary; and Board Member Pam J. Creech. Rev. James H. Cokley and Samuel T. Johnson, Jr. were not in attendance.

County Administrator Steve Gosnell represented the public in attendance. Valerie Moliterno attended the meeting via conference call. There were no members of the media present.

The following individuals were also in attendance: Danny Knight, Executive Director; Ed Marr, Assistant Executive Director; Esther Murphy, Director; Jan Bitting, Director; and staff members Chris Calhoun, Josh Nesbit, Katherine Bell, and Monica Collier. Stephanie Todd, Director of Operations attended the meeting via conference call.

**CALL TO ORDER**

Chairman Jones called the meeting to order and asked Mr. Hughes to render the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Kemp led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Mr. Kemp moved to approve the Agenda as presented. There was a second by Mr. Hughes and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Jones asked for any questions on or amendments to the Minutes of the Regular Meeting for the Board Meeting held on December 7, 2023; however, there were none.

**Mr. Berry moved to approve the Minutes of the December 7, 2023, Regular Meeting. There was a second by Mr. Hughes and the Motion was carried.**

**PUBLIC INPUT**

Chairman Jones stated there was no Public Input.

**EXECUTIVE DIRECTOR REPORT**

**Recycling and Corporate Affairs Update** – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included on pages 11-18.

**Statement of Economic Interest** – Mrs. Murphy reminded the Board that it was time for them to

file their Statement of Economic Interest. She indicated that they had until 12 P.M. on March 30, 2024, to file without penalty, and if they required assistance, to contact Ms. Katherine Bell.

Mr. Knight informed the Board of the importance of completing and meeting the deadline for the Statement of Economic Interest Form.

Ms. Creech advised Members of the Board that if they did not complete the form in a timely manner, they must pay their own fine.

**Upcoming Events** – Mrs. Murphy provided an update on Upcoming Events and informed the Board that they had a schedule of Upcoming Events in their Board Packet. She advised them that it runs from February 2024 to June 2024.

Mrs. Murphy informed the Board that the Horry Georgetown Home Builders Association Home Show would be held February 2 - 4, 2024. She asked that if any Board Members were interested, to please let her know by today so that she may obtain the appropriate number of tickets.

Mrs. Murphy stated that the Blood Drive would take place at the SWA on February 7, 2024, beginning 7 A.M. She encouraged anyone interested in donating to come out and support the Blood Drive.

**Caught Green Handed Update** – Mrs. Murphy informed the Board the December “Caught Green Handed” recipient was Mr. Van Duncan. She stated, Mr. Duncan was a recycler at Red Bluff Recycling Center, and he was thankful to be recognized.

**Finance and Administration Update** – Mrs. Bitting offered an update of the following which was included as pages 19–42 in the Board Packet.

**Monthly Finance Reports** – Mrs. Bitting reported that overall tipping fees had increased .52% over last year at the same time. Mrs. Bitting said that Solid Waste revenue was at 54.18% of budget, Mixed Construction revenue was at 42.54% of budget projection and Yard Waste revenue was below at 47.05% of budget.

Mrs. Bitting said that Recyclable Sales were at 61.36% of budget. She said the C&D Processing Facility saved 16 days of airspace. Mrs. Bitting reported that the Material Recycling Facility saved 51 days of airspace.

Mrs. Bitting reviewed the Income Statement and reported revenues were at 48.88% of budget and expenses were at 42% of budget for the month, revenue over expenses was \$38,206.17. She said the SWA’s year-to-date revenue over expenses was \$2,472,561.01. Mrs. Bitting stated that staff did an outstanding job of keeping costs under control.

Mrs. Bitting gave an overview of the landfill tonnage and reported that Solid Waste was down by 01.57%, Yard Waste was down by 20.09%, and Mixed Construction decreased by 16.71%.

Mrs. Bitting provided an update on the Capital Budget starting with the current year. She reported that staff purchased a Tanner Shredder which was delivered in January. Mrs. Bitting stated that an Articulated Dump Truck was budgeted at \$850,000 and purchased for \$797,673 in November.

She indicated that the staff had two track hoes, with a third being added to the budget along with the shredder. Mrs. Bitting reported this equipment was purchased at \$394,875 less than budgeted and would be delivered on different dates. Mrs. Bitting advised the Board that staff purchased a backhoe valued at \$205,000 for \$121,000, which was delivered in December. She stated that staff has ordered a service vehicle that was slightly over budget, but would be delivered in December of next year.

Mrs. Bitting indicated that several items would be put up for bid in January, but she does not anticipate them to be delivered until the following year. She stated that staff purchased a bulldozer budgeted at \$850,000 for \$777,220 and said it was scheduled to arrive in August. Mrs. Bitting advised the Board that she would continue to provide updates when equipment is delivered as any expense that is over the budgeted amount must be approved by the Board. Mrs. Bitting indicated that staff was still purchasing equipment and anticipates that it would be delivered in another two years.

**Operations and Planning Update** – In Mrs. Todd absence, Mr. Marr presented the following update which was included on pages 43 - 58 in the Board Packet.

**Landfill Update** – Mr. Marr reported the landfill had its monthly inspection on Wednesday, January 3rd. He said that the Class 2 and Class 3 landfill's, Yard Waste/Compost Area and C&D Recycling Facility had all been inspected and found to be satisfactory.

**Driver of the Month Update** – Mr. Marr said the January Driver of the Month was Mr. Jeff McFadden who works for GFL.

**C&D Recycling Update** – Mr. Marr reported that the C&D Recycling Facility saw a 10.73% decrease in tonnage as compared to December 2022.

**MRF Update** – Mr. Marr reported that the MRF tonnage decreased by 8.96% as compared to 2022. He said that cardboard showed an increase from \$93 in December 2022 compared to \$134 in December 2023.

**Executive Director Update** – Mr. Knight offered an update which was included as page 59 in the Board Packet.

**Piggyback Phase II Permit Update** – Mr. Knight provided an update on the Piggyback II Expansion. He informed the Board that the Board Packet included a list of minutes that was approved by the Board. He stated that the Piggyback II pre-bid was held in July, and the second pre-bid was in September. Mr. Knight reported that the bid was protested on November 17<sup>th</sup>. He advised the Board that the first protest hearing was at the SWA to review the guidelines of the purchasing process. He stated that on January 3, D&L Sitework elected not to move forward with the protest. Mr. Knight informed the Board that the first mandatory pre-construction meeting was held last week, and that seven people attended. Mr. Knight stated that he was certain that T&K Construction Company would perform an excellent job.

**Review of January 2023 – December 2023** – Mr. Knight reported that the SWA had a successful calendar year. He stated that there was a difference between the calendar year and the budget year. He said that the calendar year goes from January to December, whereas the fiscal year runs from July to June. Mr. Knight informed the Board that he advised each department to compile a list of duties that would be evaluated during the course of the year. He advised the Board that they could

review the list whenever they got the chance. Mr. Knight informed the Board that the SWA staff had had a successful year. From Piggyback III, C&D, and MSW Piggyback, in which he stated was a difficult task to complete.

**Miscellaneous Items** – Mr. Knight informed the Board that a lady came into the SWA and expressed an interest in providing curbside recycling. He said that she was given a tour of the SWA and she was quite satisfied with the outcome.

Mr. Knight stated that he met with a member of delegation from Rocky Mount, North Carolina. He stated that he spoke with Vance Moore, who informed him that a private organization was interested in developing a new landfill. Mr. Knight indicated that Mr. Moore advised the group to tour the SWA landfill.

Mr. Knight reported that a meeting with the League of Cities was held in Conway. He said that he believed the meeting went well, and that Mr. Marr presented at the meeting, inviting the group to come out and tour the landfill.

Chairman Jones thanked Board Members, Mr. Knight, and the SWA staff for a successful year.

### **COMMITTEE REPORTS**

**Recycling & Corporate Affairs Committee Meeting** – Committee Chairman Hughes advised that the Recycling & Corporate Affairs Committee met on January 16, 2024.

Mr. Hughes provided an update on the SWA Grant program. He said that there were five grant requests received. Mr. Hughes stated that Buck Creek Foundation did not meet the grant eligibility requirements. He indicated that the Committee agreed to recommend to the Board that the City of Conway, Coastal Carolina University, the Conway Architectural Savage & Heritage Project, and Spokes of Hope all receive up to \$10,000 in grant funding. Mr. Hughes said that a total of \$40,000 in grant funding was being recommended to be awarded. Mr. Hughes indicated that the City of Conway was seeking to purchase additional containers, Coastal Carolina University was planning to divert waste through its zero-waste program and Spokes of Hope was in good standing with their grant request. Mr. Hughes indicated that the received from Conway Architectural was quite interesting and stated that they are going to prevent old building materials from going into the landfill. Mr. Hughes stated they would take it, recycle it, and sell it. General discussion followed.

**Mr. Hughes Moved to approve the grant request for the City of Conway, Coastal Carolina University, Conway Architectural Savage & Heritage Project, and Spokes of Hope all received up to \$10,000 each to be used for expansion of their respective programs. Ms. Creech seconded the Motion. There being no further discussion, the Motion was carried.**

Mr. Hughes commended Ms. Creech for her assistance with the grant process. Ms. Creech expressed her willingness to help.

### **OLD BUSINESS**

There was no Old Business to come before the Board.

### **NEW BUSINESS**

**Roundtable Discussion** – Ms. Creech said she was very pleased with the SWA staff and everything that they do.

Mr. Kemp inquired about the staff's experience with hauling costs and other related issues. He said he was looking forward to the SWA starting the process of determining what would happen when the landfill reached the end of its life. Mr. Kemp stated that the SWA had only a few years remaining. He said that he was hopeful that staff would be addressing these issues soon. General discussion ensued.

**MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Berry moved, seconded by Mr. Hughes, to adjourn the meeting. The Motion was carried,** and the September Board Meeting was adjourned at 11:15 A.M.

Minutes approved on February 27, 2024.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_ (L. S.)  
W. Norfleet Jones, Chairman

ATTEST:  
\_\_\_\_\_  
Michael H. Hughes, Secretary

\_\_\_\_\_  
Amos C. Berry, Sr.

\_\_\_\_\_  
James H. Cokley, D. Min.

\_\_\_\_\_  
Pam J. Creech

\_\_\_\_\_  
Samuel T. Johnson, Jr.

\_\_\_\_\_  
Robert J. Kemp