

**MINUTES OF REGULAR MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
March 31, 2015**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, March 31, 2015, at 3:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: James H. Cokley, Chairman; M. Lance Thompson, Vice Chairman; J. Michael Campbell, Secretary; W. Norfleet Jones, Treasurer; and Board Members Pam J. Creech, Dan P. Gray and John R. Long II .

Steve Gosnell, Director of Horry County Infrastructure and Regulation and Michael Hughes, Highway 90 Liaison represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Bill Hilling, Director; Jan Bitting, Director; and other staff members to include Chris Calhoun, Rodney Cannon, Nannette Powell, Richie Stetter, Jamie Suggs, Stephanie Todd and Susie Wofford. Mike Bessant, Assistant Executive Director was absent due to illness.

**CALL TO ORDER**

Chairman Cokley called the meeting to order and asked Mr. Campbell rendered the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Gray led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Cokley asked for any revisions to the Agenda as contained in the Agenda Packet; however, there were none.

**Mr. Long moved to approve the Agenda as presented. There was a second by Mr. Jones and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Cokley asked for any questions on or amendments to the Minutes of the Regular Meeting held on February 26, 2015 and the Budget Workshop held on March 11, 2015, as contained in the Agenda Packet.

**Mr. Long moved to approve the Minutes of the Regular Meeting held on February 26, 2015 and the Minutes of March 11, 2015 Budget Workshop. There was a second by Mr. Jones and the Motion was carried.**

**PUBLIC INPUT**

There were no requests to present Public Input.

## EXECUTIVE DIRECTOR REPORT

### **Recycling and Corporate Affairs Update**

Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 19-30 in the Board Packet.

**FY2015 SC DHEC Grant Update** – Mrs. Murphy informed the group the SWA had been awarded two grants from SC DHEC. She indicated the SWA received the Compost Bin Grant for 250 home composting bins. Mrs. Murphy explained the composting bins would be sold to those who were interested in home composting and would be available later in the year. She stated the SWA also received the Recycle More SC Grant of \$20,000. She stated the SC Recycle More Campaign was initiated by SC businesses and State Agencies to encourage others to recycle more across the state and promote recycling in every county. Mrs. Murphy indicated this funding would be used for a Recycle More SC commercial, which would be used by other counties as well.

**2014-2015 Grinding of the Greens Program Update** – Mrs. Murphy stated the Grinding of the Greens campaign concluded on January 27, 2015. She informed the group that staff estimated more than 5,500 trees were recycled through the program. Mrs. Murphy indicated over 1,800 public service announcements ran on local television stations promoting the program.

**Caught Green Handed Update** – Mrs. Murphy informed the group the March “Caught Green Handed” winner was Ms. Fanny Cruz with her daughter Candy and son Pedro. She indicated Ms. Cruz regularly used the Landfill Center. Mrs. Murphy stated Pedro was the recycler of the family. Mrs. Murphy indicated Ms. Cruz received a SWA prize pack and media recognition.

**Artfields® Art Festival and Competition Update** – Mrs. Murphy explained she researched Ms. Creech’s request about the Artfields® Art Festival and Competition. She informed the Board that Artfields® was a privately sponsored event held in Lake City. Mrs. Murphy stated this was an annual art contest that encouraged artist in and around the southeastern states to participate. Mrs. Murphy stated this was a 9-day event with over 400 entries with 16 coming from Horry County. She indicated the grand prize was \$50,000. Ms. Creech asked if children from Horry County submitted artwork. Mrs. Murphy stated one of the criteria to enter the contest was the applicant must be at least 18 years of age. She stated there was an Artfields® Jr. program for participants under the age of 18; however, participants must live in Lake City.

**2015 SC SWANA Spring Conference Update** – Mrs. Murphy reminded the Board of the SC SWANA Spring Conference which would be held in Pawley’s Island May 6-8, 2015. She inquired if any Board Member would like to attend the conference. Ms. Creech confirmed she would be attending the conference.

Mrs. Murphy informed the Board of the passing of Ms. Terry’s sister. She indicated the funeral would be held at St. Mary Church on Ronald McNair Boulevard Saturday, April 4, 2015 at 11:00A.M.

## **Operations and Planning Update**

Mr. Hilling offered an update of the following which was included as pages 31-43 in the Board Packet.

**East Hill Closure Update** – Mr. Hilling informed the Board the weather had slowed operations on the East Hill Closure project. He stated Mr. Vance Moore, the project engineer, assured him there would be no change orders. Mr. Hilling indicated the completion date would be May 1, 2015.

**Piggyback Expansion Update** – Mr. Hilling informed the Board of the mandatory Pre-Bid Meeting for the Piggyback Expansion Project which was scheduled on April 1, 2015 at 1:00p.m. He stated the bid was advertised on the SWA website. Mr. Campbell asked Mr. Hilling if he had any inquiries thus far. Mr. Hilling indicated he had inquiries from A.O. Hardee, Thalle, Glover Construction and King Construction. He stated the bids would be opened on April 29, 2015 with construction starting on or about July 1, 2015.

**Highway 90 Appearance Update** – Mr. Hilling informed the Board during the third quarter of FY2015, 96 bags of litter had been picked up along Highway 90. He stated year-to-date 273 bags had been collected, which equates to 4095 pounds equalling about 15 lbs. per bag. He informed the Board that staff would start mowing the roadside next month.

**Driver of the Month** – Mr. Hilling stated for February 2015, Keith Wilson was named Driver of the month. He informed the group Mr. Wilson worked for Unlimited Sanitation. Mr. Hilling stated he was very courteous and well deserving of the honor.

Mr. Hilling introduced Mr. Ritchie Stetter who is the new Fleet Services Manager. He commented Mr. Stetter was an asset to the Operations and Planning Division.

## **Finance and Administration Update**

Mrs. Bitting presented the Finance & Administration reports to the Board, which were included as Pages 44-60 in the Board Packet.

**Monthly Finance Reports** – Mrs. Bitting stated for February the SWA was at 66.64% of budget. She indicated MSW was at 67.91 % of budget. She stated C&D was at 69.75% of budget and yard waste was at 60.83% of budget. Mrs. Bitting indicated the sale of recyclable material was below budget at 54.64%. She stated the C&D Processing Facility had saved 31.17 days of airspace and the MRF had saved 61.29 days of airspace. Mrs. Bitting indicated revenue over expenses was \$33,293.42 and year-to-date \$383,415.96.

**State Health Insurance Update** – Mrs. Bitting reminded the group she inquired about the SWA purchasing its own health insurance if certain criteria were met. She indicated the SWA did not meet the criteria to purchase separate insurance. Mrs. Bitting stated the SWA would remain on the State Plan for the present time. She informed the Board she would keep them updated on this item.

## **Special Projects & Governmental Affairs Update**

Mr. Knight gave an update on Mr. Bessant's condition. Mr. Knight stated Mr. Bessant had gone to Duke Medical Hospital for tests and was now home resting. Mr. Knight presented the following update which was included as pages 61-64 of the Board Packet.

**Recycling Incentive Programs Update** – Concerning the recycling incentives, Mr. Knight indicated the following incentives were given by the SWA for FY2015: MSW Recycling \$165,837.97, C&D Recycling Facility \$41,756.65, totaling \$207,594.62. He stated the total remaining incentive FY2015 for SWA customers was \$127,405.38.

**Solid Waste Management Plan Update** – Mr. Knight informed the group the Solid Waste Management Plan would be presented to the Town of Atlantic Beach on April 6, 2015 and he did not foresee any problems. He commented after the presentation to the Town of Atlantic Beach the Solid Waste Management Plan would be presented to the SWA Board for their approval. Mr. Gray asked what time was the presentation at the Town of Atlantic Beach. Mr. Knight replied 7:00P.M.

### **Executive Director Update**

Mr. Knight briefly discussed the following item with the Board on Page 65 in the Board Packet.

**Montgomery Trip Update** – Mr. Knight reminded the group of the upcoming trip to Montgomery, Alabama scheduled for April 27-29 2015. He commented staff was finalizing details for the Board Members to visit the Infinitus facility. Mr. Knight stated two members of Horry County Council would be traveling to Alabama as well. Mr. Gray asked who the councilmen were. Mr. Knight replied Mr. Al Allen and Chairman Lazarus.

**Carolina Recycling Association Update** – Mr. Knight indicated the CRA Conference held in Myrtle Beach had very good workshops. He commented that it is good to exchange new recycling ideas with your peers. Mr. Knight discussed with the Board the SC SWANA Conference in Pawley's Island in May. He encouraged staff and the Board to attend the conference. Ms. Creech commented she enjoyed the conference. She received information on recycling mail outs and the use of a calendar of what to recycle countywide. Ms. Creech stated she would forward the information to Mrs. Murphy. Mr. Campbell thanked Mr. Hilling and Mrs. Murphy for the tours of the SWA operations.

## **COMMITTEE REPORTS**

**Recycling and Corporate Affairs Committee** – Mr. Long indicated the Recycling and Corporate Affairs Committee met on Monday, March 9, 2015. He stated the Committee discussed glass crushing systems, recycling programs partnership and plastics 3-7. Mr. Long indicated the report was received as information. He stated no votes or action was taken.

## **OLD BUSINESS**

There was no Old Business to come before the Board.

## **NEW BUSINESS**

- a. **Right-of-way Entry** – Mr. Hilling discussed a letter received from the Army Corps of Engineers informing the SWA that the Corps was in the process of conducting a remedial investigation and feasibility study for unexploded devices at the formerly used defense site Conway Bombing and Gunnery Range in Horry County. He informed the Board the Corps wanted access or permission to enter the SWA property. Mr. Knight indicated this process would be beneficial in ensuring there are no hazards on the property considering the landfill utilizes dirt from this property.

**Mr. Thompson moved that the Executive Director sign the Right-of-Entry for Environmental Assessment and Response for the Army Corps of Engineers thereby giving permission to enter property owned by the Horry County Solid Waste Authority to enable them to conduct the remedial investigation and feasibility study. There was a second by Mr. Long and the Motion was carried.**

- b. Roundtable Discussion** – Ms. Creech asked if the SWA recycled shredded paper. Mrs. Murphy replied yes the MRF recycled shredded paper from businesses such as Shred Right. Mrs. Murphy informed the group that the office paper was separated and if it came in bags and staff removed the material from bags and placed the material in a special bunker to prevent contamination. She stated any unbagged shredded paper material that went through the processing system would end up in the reject compactor. Ms. Creech indicated she received Bio-Custom bags that decomposed in 90 days she would give this information to Mrs. Murphy.

Mr. Long stated while attending the City of Conway Council meeting for the SWMP Resolution Mr. Tom Anderson, Conway City Councilman indicated there was a business in Conway that wanted to recycle glass but was told the SWA did not recycle glass used in window panes. Mr. Long indicated that he discussed this matter with Mr. Bessant and he indicated he would look into this matter.

**MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Long moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 4:15 P.M.

Minutes approved on April 30, 2015.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_(L. S.)  
James H. Cokley, D. Min, Chairman

ATTEST:

\_\_\_\_\_(L. S.)  
J. Michael Campbell, Secretary

\_\_\_\_\_(L.S.)  
Pam J. Creech

\_\_\_\_\_(L.S.)  
Dan P. Gray

\_\_\_\_\_(L.S.)  
W. Norfleet Jones

\_\_\_\_\_(L.S.)  
John R. Long, II

\_\_\_\_\_(L.S.)  
M. Lance Thompson