

**MINUTES OF REGULAR BOARD MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
June 25, 2024**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, June 25, 2024, at 10:30 A.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: W. Norfleet Jones, Chairman; Robert J. Kemp, Vice Chairman; Amos C. Berry, Sr., Treasurer; Michael H. Hughes, Secretary; and Board Members Pam J. Creech and Samuel T. Johnson, Jr. Board Member Rev. James H. Cokley was not in attendance.

Lieutenant Kevin Cast from the Horry County Police Department (HCPD) and Horry County Assistant Administrator Barry Spivey represented the public in attendance. There were no members of the media present.

The following individuals were also in attendance: Danny Knight, Executive Director; Ed Marr, Assistant Executive Director; Esther Murphy, Director; Jan Bitting, Director; Stephanie Todd, Director and staff members Chris Calhoun, Josh Nesbit, Drake Morris, Trina Cooke, Cindy Keith, Katherine Bell, and Monica Collier.

**CALL TO ORDER**

Chairman Jones called the meeting to order and asked Mr. Hughes to render the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Berry led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Mr. Berry moved to approve the Agenda as presented. There was a second by Mr. Kemp and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Jones asked for any questions on or amendments to the Minutes of the Regular Meeting for the Board Meeting held on May 28, 2024; however, there were none.

**Mr. Berry moved to approve the Minutes of the May 28, 2024, Regular Meeting. There was a second by Ms. Creech and the Motion was carried.**

**PUBLIC INPUT**

Chairman Jones stated there was no Public Input.

**Recycling and Corporate Affairs Update** – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included on pages 15–20.

**American Flag Update** – Mrs. Murphy provided an update on the American flags located at the recycling centers. She stated that staff decided to remove the flags from the recycling facilities after discovering earlier this month that some of them were being displayed improperly. Mrs. Murphy said

that within the following week, in honor of Flag Day, all of the flags were put back up properly. Mrs. Murphy said that staff was in the process of establishing protocols, and the county would have three options to review and the best option would be considered concerning the flags. Mrs. Murphy stated that staff was still awaiting the cost information and said that she hoped this issue would be resolved in the upcoming weeks.

**SWA Recycling Grant Update** – Mrs. Murphy provided an update on the Solid Waste Authority Grants for FY2024. She said that four grants had been awarded this fiscal year. Mrs. Murphy informed Board Members that they had a list of the grant recipients in their Board Packet. Mrs. Murphy acknowledged the following organizations had received grants – Conway Architectural & Heritage, Coastal Carolina University, Spokes of Hope, and the City of Conway. Mrs. Murphy said that grant recipients had turned in their final paperwork with the exception of Coastal Carolina University. Mrs. Murphy said that CCU had been granted an extension and should return their documentation by next week. Mrs. Murphy stated that the SWA would reimburse \$34,653.59 in grant funding upon receipt of the final reimbursement request from CCU. Mrs. Murphy stated that staff would start afresh on July 1, 2024.

Ms. Creech inquired as to what happened to the unawarded grant funding. Mrs. Murphy said that it does not rollover to the next fiscal year. She indicated the board allocated \$50,000 in the FY2025 budget for SWA grants.

**Caught Green Handed Update** – Mrs. Murphy informed the Board the May “Caught Green Handed” recipient was Mr. Jose Luis. She stated Mr. Luis was a recycler at the Socastee Recycling Center and he was thankful to be recognized.

**Finance and Administration Update** – Mrs. Bitting offered an update of the following items which were included as pages 21 – 38 in the Board Packet.

**Monthly Finance Reports** – Mrs. Bitting reported that overall tipping fees had increased 3.03% over last year at the same time. Mrs. Bitting said that Solid Waste revenue was at 97.00% of budget, Mixed Construction revenue was at 81.86% of budget projection and Yard Waste revenue was at 93.67% of budget.

Mrs. Bitting said that Recyclable Sales were at 123.81% of budget. She stated that staff was doing a tremendous job. Mrs. Bitting stated the C&D Processing Facility saved 29 days of airspace. Mrs. Bitting reported that the Material Recycling Facility saved 94 days of airspace.

Mrs. Bitting reviewed the Income Statement and reported revenues were at 90.63% of budget. She stated that expenses were at 79.96% of budget. Mrs. Bitting reported for the month, revenue over expenses was \$67,346.89. She said the SWA’s year-to-date revenue over expenses was \$3,844,204.58.

Mrs. Bitting gave an overview of the landfill tonnage and reported that Solid Waste was up by 2.20%, Yard Waste was down by 9.20%, and Mixed Construction was down by 12.87% as compared to the same time last year.

**FY2025 Fee Schedule Review** – Mrs. Bitting provided an update on tipping fee changes for FY2025. She reported beginning July 1, the tipping fee rate for Solid Waste would increase to \$43 per ton, a \$3 increase over last year, Mixed Construction, \$34 per ton, a \$2 increase; and glass aggregate and

sand from \$5 per ton to \$10 per ton. Mrs. Bitting stated that she did not believe the increase would have any effect on the sale of aggregate and sand.

Ms. Creech inquired if a large number of individuals were required to pay the contamination load fee. Mrs. Bitting stated that she seldom gets calls from landfill staff informing her that a load may be contaminated.

**Operations and Planning Update** – Mrs. Todd presented the following updates which were included on pages 39 – 58 in the Board Packet.

**Landfill Update** – Mrs. Todd reported the landfill had its monthly inspection on Monday, June 3<sup>rd</sup>. She stated that all evaluated areas had been inspected and found to be satisfactory.

**Driver of the Month Update** – Mrs. Todd said the July Driver of the Month was the Anderson Brothers who works for Anderson Brother Landscaping.

**HHW** – Mrs. Todd reported that on May 8th, the SWA disposed of its sixth shipment of HHW material for FY24, totaling 24, 870 lbs. She stated so far this year, 295,574 lbs. of material had been disposed of. Mrs. Todd stated that another pickup was scheduled for tomorrow.

Mr. Hughes inquired whether the SWA would have the same DHEC inspectors after it's reorganization. Mrs. Todd said after July 1, the inspectors would not change however, the name of the organization would be different.

Ms. Creech remarked having paint, batteries and other materials picked up keeps the materials out of the landfill. Mrs. Todd concurred, especially with regard to batteries.

**C&D Recycling Update** – Mrs. Todd stated that the amount of material processed at the C&D Recycling Facility in May 2023 had decreased by 50.40% as compared to May 2024.

**MRF Update** – Mrs. Todd reported that May 2024 saw a 0.36 % decrease in the amount of recyclables received at the MRF as compared to May 2023.

Mrs. Todd provided a comparison of the fiber market. She said that cardboard prices had increased from \$92.83 in May 2023 as compared to \$155.69 in May 2024. She stated that office paper showed a decrease to \$190 in May of 2024 when compared to 215.50 in May 2023. Mrs. Todd stated that mixed paper showed an increase from \$42.04 in May 2023 as compared to \$104.86 in May 2024.

**Executive Director Update** – Mr. Knight offered an update which was included as page 59 in the Board Packet.

**Infrastructure & Regulation Committee Meeting Update** – Mr. Knight asked Chairman Jones to provide an update on the Committee Meeting. Chairman Jones reported that SWA Board Members were present at the Infrastructure & Regulation Committee Meeting. He indicated that no modifications had been made and that it was still a work in progress. Chairman Jones said he would update the Board regarding any new changes.

**Landfill Operating Hours** – Mr. Marr provided an update on the SWA landfill operating hours. Mr. Marr informed the Board that staff discussed the landfill's operation hours during the budget meeting. He indicated that staff inspected the loads being delivered to the landfill on Saturdays and revealed that the majority of the loads were delivered before 12 P.M. He stated as a result, staff decided to change operating hours. Mr. Marr informed the Board that the new Saturday hours would begin on July 1, 2024, and was scheduled to run from 6 A.M. to 12 P.M. Mr. Marr said that he believed this would help save time for both equipment depreciation and labor hours that may be reassigned to other needs within the facility. In addition, Mr. Marr indicated the operating hours on holidays would also change to 6 A.M. – 12 P.M. effected July 1.

Mr. Hughes inquired whether July 1, 2024 was enough time to inform customers of the revised hours of operation. Mr. Marr informed the Board that staff had signs out for the past three weeks. He stated that the first round of the revised schedule had taken place on Juneteenth. Mr. Marr stated that staff had not received any calls regarding the new time and that there were no issues at this time.

### **COMMITTEE REPORTS**

**Nominations Committee Meeting** – Mr. Hughes advised that the Nominations Committee met on June 18, 2024 to discuss the slate of officers to be submitted to the full Board for the approval at the Annual Meeting. Mr. Hughes stated that Board Members would be presented the slate of officers during the Annual Meeting and Chairman Jones can then ask for nominations from the floor.

Chairman Jones informed Board Member that the slate of officers would be discussed at the Annual Meeting and the floor would be opened to nominations that are not on the slate.

### **OLD BUSINESS**

There was no Old Business to come before the Board.

### **NEW BUSINESS**

**Roundtable Discussion** – Mr. Berry discussed the possibility of changing the time of the Monthly Board Meeting to 3 P.M.

**Mr. Berry made a Motion to change the time of the monthly Board Meetings of the Solid Waste Authority from 10:30 A.M. to 3 P.M. There was a second by Ms. Creech and the Motion was carried.**

Mr. Kemp inquired of Mr. Johnson whether he would be comfortable with the monthly Board Meeting time being changed. Mr. Johnson said he was and thanked Mr. Kemp for asking.

### **MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Hughes moved, seconded by Mr. Berry, to adjourn the meeting. The Motion was carried,** and the May Board Meeting was adjourned at 10:45 A.M.

Minutes approved on July 23, 2024.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_ (L. S.)  
W. Norfleet Jones, Chairman

ATTEST:  
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Michael H. Hughes, Secretary

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Amos C. Berry, Sr.

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James H. Cokley, D. Min.

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Pam J. Creech

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Samuel T. Johnson, Jr.

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Robert J. Kemp