

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
June 27, 2017**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, June 27, 2017, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Pam J. Creech, Chairman; J. Michael Campbell; Secretary and Board Members, Dan P. Gray, Michael Hughes, Bo Ives and M. Lance Thompson were present.

Steve Gosnell, Director of Horry County Infrastructure and Regulation was present. There were no members of the public or media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Bill Hilling, Director; Jan Bitting, Director; Mike Bessant, Director; Emma Ruth Brittain, Staff Attorney, and other staff members to include, Wayne Martin, Nannette Powell, Richie Stetter, Cecil Terry and Stephanie Todd.

CALL TO ORDER

Chairman Creech called the meeting to order and asked Mr. Ives to render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Hughes led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Creech asked for any revisions to the Agenda as contained in the Agenda Packet.

Mr. Thompson moved to approve the Agenda. There was a second by Mr. Ives and the Motion was carried.

APPROVAL OF MINUTES

Chairman Creech asked for any questions on or amendments to minutes of the Regular Meeting held on May 23, 2017 as contained in the Agenda Packet.

Mr. Ives moved to approve the Minutes of the Regular Board Meeting held on May 23, 2017. There was a second by Mr. Campbell. There being no further discussion, the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update

Ms. Esther Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 15-27 in the Board Packet.

Talkin' Trash 2016-2017 Update – Mrs. Murphy informed the Board that the Talkin' Trash program had a decrease in tonnage primarily due to Hurricane Matthew in October. She commented with Hurricane cleanup the Talkin' Trash program was not a priority. Mrs. Murphy indicated she had a scheduled meeting with Greg Sponseller, Sustainment Coordinator for Horry County Schools to discuss, enhance and improve on the current programs. She commented their goal was to incorporate all of the waste diversion programs in the school's system.

Mrs. Murphy indicated the following schools won a trip to the Fun Warehouse: Conway Elementary, Lakewood Elementary, and South Conway Elementary for the Talkin' Trash Grand Finale. She commented that each school received a metal Carolina Wren sculpture by artist Jim Swaim. Mrs. Murphy stated this was one of the prizes WFXB-FOX TV included in their proposal.

Mr. Campbell asked if the Carolina Wren sculptures were a prize. Mrs. Murphy explained the WFXB- FOX TV worked with Mr. Jim Swaim and included in their proposal that each winning school would receive a metal sculpture.

McDowell Recycling Center Update – Mrs. Murphy informed the group that the relocation of the McDowell Center was going well. She indicated the utility installation was completed and the asphalt paving would begin soon. Mrs. Murphy stated there had been one (1) change order to date in the amount of \$1,669.70. She commented the estimated completion date was August 1, 2017. Mr. Ives asked what was the total acreage of the site. Mrs. Murphy replied at least 4-acres.

Caught Green Handed Update – Mrs. Murphy informed the group the May 2017 "Caught Green Handed" winner was Bary Dorsey. She indicated that Mr. Dorsey used the Sarvis Crossroads Recycling Center. Mrs. Murphy stated Mr. Dorsey received a SWA prize pack and media recognition.

Ocean Plastic Exhibit Update – Mrs. Murphy commented that at a Recycling and Corporate Affairs Committee Meeting a field trip to Wilmington, NC was discussed to visit the Expo 2016 Art Gallery. She indicated that she, Kendra Hooks, Victoria Johnson, Cecil Terry visited the plastic exhibit along with three Horry County school teachers. Mrs. Murphy commented there were some traveling difficulties but the group still managed to view the exhibit. She offered thanks to Richie Stetter and Dan Eichbrecht for their aid in assisting the group to return to Horry County.

WASTECON-Baltimore, MD – Mrs. Murphy informed the Board at each place setting was a packet of information on the WasteCon Conference in Baltimore, Maryland. She commented that early registration was June 30, 2017 and any member wishing to attend to please call her. Mr. Gray indicated that he did not wish to attend.

Chairman Creech commented at recent Horry County Council Meeting in the Public Input a concerned citizen spoke about the vandalism at a center. She asked Mrs. Murphy if this was a concern at other centers throughout the County. Chairman Creech indicated she spoke with Mr. Knight about her concerns. She asked Mrs. Murphy what anti-theft measures would be used at the new centers. Mrs. Murphy commented that staff attempts to secure the property at all of the centers She indicated all of the centers were completely encompassed with fencing that was at least 6'ft. tall. Mrs. Murphy stated that installing razor wire was not an option because of the liability to employees and residents. Mrs. Murphy remarked that locks were no longer utilized on the battery boxes because of theft. She commented the Socastee site had some issues. Mrs. Murphy indicated the site attendants record vehicle license tag numbers and contact Horry County Police when a problem arises, who in turn respond promptly but there will always be challenges.

Mr. Ives commended Mrs. Murphy and staff for the presentation given at the Burgess Community Center. Mrs. Murphy indicated that staff received lots of positive feedback from the Burgess Community.

Operations and Planning Update

Mr. Hilling offered an update of the following which were included as pages 28-34 in the Board Packet.

Driver of the Month Update – Mr. Hilling stated the May Driver of the Month was Robert Hayes from Horry County Solid Waste Authority Collection and Hauling Division. Mr. Hilling commented Mr. Hayes was an outstanding driver. He informed the group a letter was sent to Deputy Director Rodney Cannon, Recycling and Corporate Affairs for the SWA.

C&D Recycling Update –Mr. Hilling informed the Board that the Construction and Demolition (C&D) Processing Facility was celebrating (5) years of recycling. He commented the program began in 2012 by recycling wood, scrap plastic and metal and cardboard. Mr. Hilling indicated the average amount of material recycled was about 1,047 tons per month. He stated the C&D Processing Facility recycling rate was 69.28% which equated to recycling over 50,000 tons of material. Mr. Hilling thanked staff and Mr. Steve McGill for their hard work and dedication. He stated 3,826,500 pounds of carpet has been kept out of the landfill and sent to Wellman Industries at no cost to the SWA. Mr. Hilling indicated recycling these materials has saved 241 days of airspace. Mr. Gray asked Mr. Hilling what percentage of trucks were diverted to the Construction and Demolition Processing Facility. Mr. Hilling responded that approximately 10% of trucks were diverted to C&D Processing Facility. He commented that landfill has experienced numerous amount of smaller trucks with shingles since Hurricane Matthew. Mr. Gray asked Mr. Hilling what measures could be taken to increase the percentages of trucks diverted to the processing center. He also asked Mr. Hilling what was the percentage of rejects from the Charleston Contract. Mr. Hilling explained that 14.5% was the threshold for rejects. He indicated the percentage of rejects and airspace days saved had balanced out. Mr. Knight commented the SWA had no loss of work days or airspace with the Charleston County material.

Finance and Administration Update

Mrs. Bitting offered an update of the following which was included as page 34-64 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending May 2017 the SWA should be at 91.36% of budget. She indicated tipping fees overall had increased 16.08% over last fiscal year. Mrs. Bitting stated MSW year-to-date revenue was at 97.01% of budget. She indicated Construction and Demolition revenue was at 154.12% of budget and yard waste revenue was at 154.98% of budget year-to-date. Mrs. Bitting stated the Construction and Demolition Processing Facility saved 64.53 days of airspace. She commented recyclable sales were at 115.9% of budget. Mrs. Bitting indicated the Construction and Demolition Processing Facility revenue was \$347,700.18 and expenses were \$559,873.45, which equated to a deficit of \$212,173. She stated net income for May was \$430,965.02 and year-to-date was \$3,668,416.33.

Mrs. Bitting explained the MRF processed 4,539.59 tons for May. She stated the current market value for processed material was \$179.31 for May. Mrs. Bitting informed the group that tonnage sold for May was 2,323.44 tons. Mrs. Bitting indicated the total MRF revenue for material sold in May was \$416,610.77 and expenses were \$376,246.06 resulting in revenue over expense of \$32,461.98. She stated year-to-date total MRF revenue was \$4,733,167.73 and total MRF expenses were \$3,978,333.63 with revenue over expenses with a surplus of \$754,834. Mrs. Bitting commented the MRF saved 67.33 days of airspace. She indicated the total rejects hauled to Charleston was 4,719.73 and total outgoing tonnage from C&D recycling facility was 4,842.47.

Mrs. Bitting informed the Board that staff reviewed the position of Tradesworker II for the Household Hazardous Waste program. She commented the program had grown since its inception with residents calling to make appointment on a weekly basis another person was needed. Mrs. Bitting stated this would not change the budget. Mr. Ives asked about the training and certification for the position. Mrs. Bitting indicated the new hire would be trained by Mrs. Todd and her staff.

Chairman Creech asked Mr. Bessant what could staff do to encourage vehicles to recycle their material at the processing facility. Mr. Bessant indicated this would depend on the hauling company to make that decision. He stated the program was strictly voluntary. Mr. Bessant commented the facility had a limited amount of space to process the incoming material.

Recycling Services & Special Projects Update

Mr. Bessant offered an update of the following which was included as page 57-64 in the Board Packet.

MRF Update – Mr. Bessant informed the Board the MRF was still experiencing labor shortages. He and staff have reviewed the concerns and decided the temporary agencies would be held accountable for the number employee slots. Mr. Bessant explained each agency would be given of a certain number of slots to fill and it would be their responsible to keep them filled. He stated the agency could lose their allotted number of slots if they have a manpower shortage and another agency could gain their slots. Mr. Bessant commented this would become effective July 1. He stated he and Mr. Cannon created an orientation training video for potential employees to watch so each would have an understanding of the job requirements for the sort lines.

Mr. Ives asked why the MRF was using temporary labor. Mr. Bessant explained that if the employees were permanent the cost would double because of health insurance and retirement. Mr. Ives asked if the SWA could screen the applicants. Mr. Bessant indicated the more involved a business becomes with the hiring/employment process could create a liability for the business. Mr. Ives asked if the MRF was overpaying the temporary employees. Mr. Bessant replied the temporary employee would be paid \$9.00 per hour and the SWA employees would be paid the same but would receive full benefits such as health benefits and full retirement. Mrs. Brittain commented there was a labor shortage in our area this time of year. She indicated Mr. Bessant was referring to the concept of the joint-employment theory which was an administrative rule and was very liberal. Mr. Knight asked Mr. Bessant what was the cost of the orientation video. Mr. Bessant replied \$350.00 to produce an orientation video.

Mr. Bessant informed the group that the fork lift at the MRF was damaged. Mr. Ives asked if anyone was injured. Mr. Bessant replied that no one was hurt. He commented the insurance totaled that piece of equipment. Mr. Bessant commented the MRF was currently renting a forklift.

Mr. Bessant commented fiber prices had increased for May. He commented that he was still stockpiling material until prices increased. Mr. Bessant indicated seven (7) loads of fiber had been shipped out and three (3) loads of newspaper.

Executive Director Update

Mr. Knight commented he would give an overview at the Annual Meeting.

COMMITTEE REPORTS

Nomination Committee Update – Committee Chairman Lance Thompson, Mr. Hughes, and Mr. Gray met on June 7, 2017 at 1:30 pm. He indicated the meeting was being held in order that a list of nominees for Board Officers FY2018 could be determined. He indicated the Committee agreed upon the following slate of officers to be presented for consideration:

Chairman:	Pam J. Creech
Vice Chairman:	M. Lance Thompson
Secretary:	J. Michael Campbell
Treasurer:	Bo Ives

Committee Chairman Thompson stated it had come to his attention that when Mr. Graves resigned it left the Board Secretary position vacant. He indicated if the Board Secretary office was vacant then the Treasurer assumes that position. This resulted in Mr. Campbell being Secretary for two consecutive terms. Mr. Thompson stated he would like to nominate the following officers from the floor:

Chairman:	Pam J. Creech
Vice Chairman:	J. Michael Campbell
Secretary:	M. Lance Thompson
Treasurer:	Bo Ives

Mr. Thompson moved to present the following slate of officers at the Annual Meeting. There was a second by Mr. Campbell. There being no other nominations submitted, the Motion was unanimously carried.

Finance & Administration Committee Meeting Update – Committee Chairman Thompson stated the Finance and Administration Committee Meeting was held on June 8, 2017 at 1:30 am. He indicated Committee Members Dan Gray and Bo Ives were present. He stated the following items were discussed:

MRF – Lighting and Air Conditioning (A/C) Units for Sort Room

Committee Chairman Thompson indicated discussion was held on the need for new LED lighting at the MRF Facility. He commented staff has requested that air conditioning units be placed in the sort room. Mr. Thompson remarked that OSHA has directed staff to devise a plan to keep dust from accumulating in the facility. He stated staff requested the use of funds from the MRF Contingency Fund to cover the expenses in the amount of \$175,000. Mr. Thompson indicated that staff had hired Pike, McFarland and Hall to the complete architectural and engineering work for the lighting.

Mr. Thompson moved to accept staff recommendation to use MRF Contingency funds not to exceed \$175,000, for the purchase and installation of LED lighting and air conditioning units for the MRF. There was a second by Mr. Ives and the Motion was carried.

Recycling & Corporate Affairs Committee Meeting Update – Committee Chairman Thompson stated the Recycling and Corporate Affairs Committee Meeting was held on June 12, 2017 at 9:00 am. He indicated Committee Members Pam Creech, Michael Hughes were present. He stated the Committee received updates on the Horry County Library Build a Better World Program, Blog Paws Conference at the Myrtle Beach Convention Center, Food Waste Composting and Ocean Plastic Museum.

Mr. Thompson stated there were no action items or votes taken.

Operations & Planning Committee Meeting Update – Committee Chairman Campbell stated the Operations and Planning Committee Meeting was held on June 20, 2017 at 2:30 am. He indicated Committee Member Pam Creech were present. He stated the following items were discussed:

MRF – Glass Crusher Proposal

Committee Chairman Michael Campbell indicated that staff was asking to replace the glass crusher at the MRF which was scheduled for replacement in FY18. He stated staff was requesting to use \$25,900 from the Compactor Concrete Repair in FY18 toward the purchase of the Andela glass crusher.

Mr. Campbell moved to accept staff recommendation of moving \$25,900 from the Compactor Concrete Repair funding in FY18 to purchase the Andela Glass Crusher. There was a second by Mr. Ives and the Motion was carried.

Mr. Thompson asked when the glass was crushed was it used for road base on the landfill. Mr. Knight commented it would be used for road base and landscaping mulch. He indicated customers were still purchasing the glass aggregate but they were asked to inspect the material before making a final purchase. Mr. Knight stated the new crusher had a magnet that removed the stainless-steel needles and cleaned the paper. Mr. Campbell asked Mr. Bessant if the new crusher would have a longer life span than the other crusher. Mr. Bessant commented the new crusher would have a longer life.

Forklift -Proposal

Chairman Campbell stated that staff requested the use of capital funds to purchase a new fork lift in place of the new skid steer. Mr. Ives asked was the fork lift the second fork lift for the MRF. Mr. Campbell replied that the current fork lift was damaged before making the request.

Mr. Campbell moved to accept staff recommendation of the use of capital funds to purchase a new forklift in place of the skid steer in FY18. There was a second by Mr. Ives and the Motion was carried.

Sale of Surplus Equipment

Committee Chairman Michael Campbell stated Mr. Hilling had three pieces of surplus equipment to sell on Govdeals.com and needed the Board's permission.

Mr. Campbell moved to accept staff recommendation to approve the sale of surplus equipment on Govdeals.com. There was a second by Mr. Thompson and the Motion was carried.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

Roundtable Discussion – Mr. Gray commented about plastic waste in the seafood we eat. Mr. Ives commented that waste has reached as far as Antarctica. Chairman Creech commented she met with the riverkeeper and discussed microfiber in the waterways.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Thompson moved, seconded by Mr. Ives to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:35P.M.

Minutes approved on July 25, 2017.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____(L. S.)
Pam J. Creech, Chairman

ATTEST:
_____(L. S.)
M. Lance Thompson, Secretary

_____(L. S.)
J. Michael Campbell

_____(L. S.)
Dan P. Gray

_____(L. S.)
Michael H. Hughes

_____(L. S.)
Bo Ives

_____(L. S.)
Samuel T. Johnson, Jr.