

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
July 23, 2019**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, July 23, 2019, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer; and Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

There were no members of the public or media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; and other staff members to include Wayne Martin, Nannette Powell, Richie Stetter, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Hughes called the meeting to order and asked Ms. Creech to render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Campbell led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.

APPROVAL OF MINUTES

Chairman Hughes asked for any questions on or amendments to the Minutes of the June Board Meeting held on June 25, 2019, as contained in the Agenda Packet.

Mr. Schwartzkopf asked for a revision to page 11 of the minutes under Roundtable Discussion. He said instead of it reading "Mr. Schwartzkopf commented that he wanted the SWA to host a League of Cities Meeting at the Administrative Office whereby staff could offer landfill tours and dinner" to please revise it to say "Mr. Schwartzkopf suggested that the SWA host a League of Cities Meeting at the Administrative Office whereby staff could offer landfill tours and dinner".

Mr. Jones moved to approve the Minutes of the June 25, 2019 Board Meeting with the necessary changes. There was a second by Mr. Campbell. There being no further discussion, the Motion was carried.

Chairman Hughes asked for any questions on or amendments to the Minutes of the Annual Board Meeting held on June 25, 2019, as contained in the Agenda Packet; however, there were none.

Mr. Schwartzkopf moved to approve the Minutes of the Annual Board Meeting held on June 25, 2019. There was a second by Mr. Jones. There being no further discussion, the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Esther Murphy, Director of Recycling and Corporate Affairs offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 20-27 in the Board Packet.

SCDHEC Grants – Mrs. Murphy commented that the SWA applied for \$216,120 from SC DHEC in May. She stated the SWA was awarded \$140,073.75 for FY2020. Mrs. Murphy indicated that the Waste Tire clean up in Berkley County depleted most of the funding for Waste Tire grants. She commented that SC DHEC would review this grant quarterly and decide if additional funding would be available.

Spotlight on Environmental Awareness Update – Mrs. Murphy informed the Board that she and Victoria Johnson presented to Ms. Leslie Wilson, Executive Chef/Owner of Shine Café in Conway, SC the Spotlight on Environmental Awareness. She remarked that Shine Café concentrated on sustainability and environmental awareness. Mrs. Murphy stated that Ms. Wilson made every effort to use home grown organic vegetables and took great pride in composting. She commented that Shine Café practiced zero waste reduction and they used sustainable farm to table products.

Mrs. Murphy informed the Board that Ms. Donna Brin, CEO of bFIVE40 in Little River, SC was also recognized as a Spotlight on Environmental Awareness recipient. She commented that bFIVE40 produced sustainable printed signage, graphics and custom products with REPREEVE recycled fibers and ecological cling films. Mrs. Murphy indicated that the eco-friendly/sustainable skin was machine washable. She commented that bFIVE40 contacted the SWA to find a way to recycle their discarded materials but has established a Reuse Program with Horry County Schools for art teachers to use the wastepaper.

Mr. Schwartzkopf commented that these were great programs and asked Mrs. Murphy if she had contacted the media about this program. Mrs. Murphy informed Mr. Schwartzkopf that a press release was sent to the media.

UCS Quarterly Meeting – Mrs. Murphy stated that the UCS division had their quarterly meeting on July 16-17, 2019. She commented that UCS staff and site attendants discussed and reviewed an operational manual. Mrs. Murphy informed the group that annual fire extinguisher training was given by Captain Billy Strickland of Horry County Fire and Rescue. She stated that the annual bloodborne pathogen training was given by Nannette Powell and the new online payroll system training was given by Jan Bitting.

Caught Green Handed Update – Mrs. Murphy informed the group the June “Caught Green Handed” winner was Ms. Meredith Marcell. She indicated that Ms. Marcell used the Aynor Recycle Center. Mrs. Murphy stated Ms. Marcell received a SWA prize pack and media recognition.

Environmental Banquet – Mrs. Murphy reminded the Board that on August 1, 2019 at 12:00pm the Annual Environmental Banquet would be held. She commented that if any member had not RSVP'd for the Environmental Banquet to please contact Ms. Cecil Terry.

Quad State Conference – Mrs. Murphy informed the Board that accommodations were made and registrations completed for the members who would be attending Quad State Conference in Asheville, NC, August 27-30, 2019.

Financial Reports

Mrs. Bitting offered an update of the following which was included as page 28-42 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending June 30, 2019 the SWA revenue was at 102.30% of budget. She indicated MSW revenue was at 104.63% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 107.99% of budget and Yard Waste revenue was at 99.78% of budget. She stated the sale of recyclables revenue was at 66.99% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for June was \$460,699.28 and expenses were \$636,222.80 with a deficit of (\$175,523.52). Mrs. Bitting commented the MRF revenue year-to-date was \$4,059,387.75 and the expenses year-to-date were \$5,130,392.74. She indicated net income for June was \$201,212.09 and year-to-date was \$3,176,406.61.

Fiscal Year 2020 Budget Books – Mrs. Bitting informed the Board that she had budget books printed for the members who wanted them.

Green Employee Portal – Mrs. Bitting commented that the SWA had gone officially paperless with regards to payroll. She indicated that check stubs and W-2 Forms would be available on the employee portal. Mrs. Bitting stated that she had received good comments about this program. She commented that the Board Members would still receive live checks for mileage and other miscellaneous reimbursements.

Operations Update

Mrs. Todd presented the following update which was included as pages 43-63 of the Board Packet. Mr. Bessant was on medical leave at the present time.

Landfill Update – Mrs. Todd presented a drone video of the Composting and Yard Waste facility.

C&D Recycling Facility – Mrs. Todd indicated that in June of FY2019, 963.17 tons of material were processed at the construction and demolition facility. She stated in June FY18, 1182.30 tons were processed at the construction and demolition facility.

MRF Update – Mrs. Todd commented that for July FY19, 4721.83 tons of material were processed at the MRF facility. She stated in June FY18, 3632 tons were processed at the MRF facility. Mrs. Todd commented that was a 30% increase over the previous year.

Scale House Update – Mrs. Todd commented that the existing scales had the concrete removed and grading had commenced on the new foundation. She stated the temporary scale was operational during the scale house renovation. Chairman Hughes asked where did the grading material come from. Mrs. Todd answered that the materials were transported in.

Driver of the Month Update – Mrs. Todd stated the June Driver of the Month was Derrick Chesnutt from Unlimited Sanitation. Mrs. Todd commented Mr. Chesnutt has been driving for four years. He commented that Mr. Chesnutt worked well with staff.

Executive Director Update

Mr. Knight offered an update of the following which was included as page 64 in the Board Packet.

Mr. Knight thanked Mrs. Todd and staff for the exceptional job done while Mr. Bessant was on medical leave. He assured Mr. Bessant that operations were going well at the facilities. Mr. Knight stated that the landfill operators did a great job and genuinely care. He commented that a prime example was the monthly inspection with SC DHEC every operator calls Wayne Martin after the inspection and asks what rating was received. Mr. Knight stated that he wanted to have a cookout to show his appreciation for a job well done.

Art Museum Lecture Series – Mr. Knight commented that he has attended the Wednesday lecture series at the Art Museum. He indicated that he received good comments and enjoyed attending. Mr. Ives commented that the public was curious about the SWA and that Mr. Knight has been volunteering good information.

Ms. Creech commented she saw bags made from prickly pear cactus that would dissolve in water after two weeks. She said that roads were being constructed with non-recycle plastic bottles were the different topics that should be discussed in the recycling and diversion committee.

Mr. Knight commented that Les Graham who works at The Store recently returned from a mission trip to Africa where it is illegal to have single use plastic bags. Chairman Hughes commented that he read an article that Fort Lauderdale plans to ban the use of single use plastic bags this will take effect in 2020. Mr. Knight stated that the SWA needed to watch the legislature to make sure that it does not prohibit our local government from banning the use of single use plastic bags.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

There were no Old Business to come before the Board.

NEW BUSINESS

- a. **Surplus Equipment Sale Recommendation** – Mrs. Todd stated staff was seeking Board approval to surplus the (#269) 2015 Cat Skid Steer. She indicated staff was requesting to surplus these items and place it on Govdeals.com. Mrs. Todd recommended posting for sale “as is” and needed Board approval since the item was valued at more than \$10,000.

Mr. Campbell moved to accept staff’s recommendation to list the (#269) 2015 Cat Skid Steer on Govdeals.com. There was a second by Mr. Jones the Motion was carried.

- b. **Committee Assignments** – Chairman Hughes stated that he did not change any committee assignments but if any member wanted to serve on another committee to please let him know.

Mr. Schwartzkopf suggested that the SWA try to reeducate the public on recycling facts. Ms. Creech suggested that during the Talkin' Trash segments advertisers might discuss recycling tips and or facts. She said this would help enlightened the residents of Horry County on the great things the SWA were doing.

- c. **August Meeting Change** – Chairman Hughes commented that the Quad State Conference and the August Board Meeting have conflicting date. He asked the Board if August 20, 2019 was an acceptable date for the August Meeting date and the Board concurred.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Schwartzkopf to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:10 P.M.

Minutes approved on August 20, 2019.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Michael H. Hughes, Chairman

ATTEST:

J. Michael Campbell, Secretary

Pam J. Creech (L. S.)

Bo Ives (L. S.)

Samuel T. Johnson, Jr. (L. S.)

W. Norfleet Jones (L. S.)

Carl H. Schwartzkopf (L. S.)