

**MINUTES OF REGULAR BOARD MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
July 23, 2024**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, July 23, 2024, at 3:00 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Robert J. Kemp, Chairman; Pam J. Creech, Vice Chairman; W. Norfleet Jones, Secretary; Amos C. Berry, Treasurer; and Board Member Wayne Fox. Board Member Samuel T. Johnson, Jr. was not in attendance.

Horry County Administrator Steve Gosnell and Horry County Assistant Administrator Barry Spivey represented the public in attendance. There were no members of the media present.

The following individuals were also in attendance: Danny Knight, Executive Director; Ed Marr, Assistant Executive Director; Esther Murphy, Director; Jan Bitting, Director; Stephanie Todd, Director and staff members Chris Calhoun, Josh Nesbit, Drake Morris, Trina Cooke, Cindy Keith, Katherine Bell, and Monica Collier.

CALL TO ORDER

Chairman Kemp called the meeting to order and asked Mr. Jones to render the invocation.

PLEDGE OF ALLEGIANCE

Ms. Creech led the group in the Pledge of Allegiance.

Mr. Jones made a Motion to remove item A under New Business the Resolution Establishing Closure and Post – Closure Guidelines. Mr. Berry gave a second and the Motion was carried unanimously.

APPROVAL OF AGENDA

Ms. Creech moved to approve the Agenda as revised. There was a second by Mr. Jones and the Motion was carried.

APPROVAL OF MINUTES

Chairman Kemp asked for any questions on or amendments to the Minutes of the Regular Meeting and the Annual Meeting held on June 25, 2024; however, there were none.

Mr. Jones moved to approve the Minutes of the June 25, 2024, Regular Meeting and Annual Meeting. There was a second by Ms. Creech and the Motion was carried.

SPECIAL RECOGNITION

Chairman Kemp welcomed Mr. Wayne Fox as the newest member of the SWA Board of Directors.

Chairman Kemp recognized the passing of Board Member Rev. James H. Cokley. He said that it was a pleasure working with Rev. Cokley. Chairman Kemp described Rev. Cokley as humble and thoughtful, and he expressed gratitude for the opportunity to serve on the Board with him.

Mr. Knight acknowledged the passing of Rev. Cokley, whom he referred to as the Preacher. Mr. Knight stated that he worked with Rev. Cokley for almost 8 years while he served as a Board Member and Chairman of the SWA Board of Directors. Mr. Knight stated that working with Rev. Cokley was both

an honor and an educational experience. Mr. Knight said that Rev. Cokley would truly be missed.

Mr. Jones described Rev. Cokley as a person with a terrific sense of humor.

Ms. Creech stated that Rev. Cokley was a gentleman both inside and outside of the SWA, and he would be missed.

Mr. Berry said he appreciated working with Rev. Cokley and that he would be missed.

PUBLIC INPUT

Chairman Kemp stated there was no Public Input.

Recycling and Corporate Affairs Update – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included on pages 16–21.

Mrs. Murphy stated that Rev Cokley was not just a Board Member, but also a friend, and he would be missed.

FY2025 SCDES Grant Update – Mrs. Murphy provided an update on FY2025 Department of Environmental Services (DES) grants. Mrs. Murphy advised the Board that in April, staff applied for \$286,595 in grants. She stated that she received notification this month regarding the funding that was received. Mrs. Murphy said that staff requested \$126,000 for the Waste Tire Grant but was only awarded 70%, as was done statewide. She stated that due to the depletion of that fund as well as the Used Oil Grant fund, there were reductions in the amount awarded. Mrs. Murphy stated that the Used Oil Grant resulted in a 10% decrease in equipment and Public Education and Professional Development received full funding. Mrs. Murphy said with the General Recycling Grant staff was awarded funds to purchase kitchen counter compost bins, backyard compost bins, and recycling bags. Mrs. Murphy informed the Board that up to six of the Solid Waste Grant, Creativity with Waste Reduction, would be awarded this year and would range from \$50,000 to \$100,000. She stated that the SWA was fortunate to receive a \$100,000 grant, which would be used to develop three new advertising campaigns: Be Battery Smart, Don't Waste Food SC, and Recycle Right SC. Mrs. Murphy stated that staff was awaiting permission from DES on Public Education before proceeding with production, which she hoped would be within the next week or two.

Mr. Knight asked Mrs. Murphy if providing compost bins would cause traffic to be backed up down Highway 90. Mrs. Murphy stated that for America Recycles Day in November, staff would be handing out free compost bins and that the MRF was being considered for the location. She also stated that regardless of where the event was being hosted, Horry County Police would be controlling traffic.

Chairman Kemp congratulated Mr. Knight, Mrs. Murphy, and staff on receiving grant funding. Mrs. Murphy expressed her excitement for the opportunity.

Mr. Knight informed the Board that DHEC's name had been changed to DES (Department of Environmental Services).

Upcoming Events – Mrs. Murphy provided an update on Upcoming Events. She informed Board Members that a list of Upcoming Events was provided to them in their packets. She reviewed the following grants.

FY2025 SCDES Grant Update – Mrs. Murphy informed the Board that staff was hosting a SCDES Take Action Teacher workshop on August 7, which would be available to teachers from around the state. She stated that one would be conducted in Greenville, South Carolina next week, and the second would be held at the SWA.

Green Tie Luncheon – Mrs. Murphy reported that the Green Tie Luncheon would be held on September 18 and urged anyone who was interested in going to please let her know.

SWANA WasteCon 2024 – Mrs. Murphy said that the SWANA WasteCon Conference would be held in Grapevine, TX, from October 21 to 23.

Holiday Schedule – Mrs. Murphy reminded Board Members that the November and December Board meetings would occur earlier in the month, and asked them to mark their calendars for November 12 and December 5, 2024, respectfully.

Caught Green Handed Update – Mrs. Murphy informed the Board the June “Caught Green Handed” recipient was Mr. Jeffrey Weirich. She stated Mr. Weirich was a recycler at the Recycle Road Recycling Center and he was thankful to be recognized.

Finance and Administration Update – Mrs. Bitting offered an update of the following items which were included as pages 22 – 41 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting reported that overall tipping fees had increased 2.51% over last year at the same time. Mrs. Bitting said that Solid Waste revenue was at 106.59% of budget, Mixed Construction revenue was at 89.51% of budget projection and Yard Waste revenue was at 102.64% of budget.

Mrs. Bitting said that Recyclable Sales were at 139.47% of budget. Mrs. Bitting stated the C&D Processing Facility saved 32 days of airspace. Mrs. Bitting reported that the Material Recycling Facility saved 103 days of airspace.

Mrs. Bitting reviewed the Income Statement and reported for the month, expenses over revenue was \$614,037.13. She said the SWA’s year-to-date revenue over expenses was \$3,230,167.45. Mrs. Bitting reported revenues were at 100.94% of budget. She stated that expenses were at 91.99% of budget. Mrs. Bitting commended staff for doing a great job.

Mrs. Bitting gave an overview of the landfill tonnage and reported that Solid Waste was up by 1.33%, Yard Waste was down by 9.08%, and Mixed Construction was down by 13.14% as compared to the same time last year.

Capital Improvement Update – Mrs. Bitting provided an update on the Capital Improvement Budget. She stated that in FY2024 staff purchased a Tanna shredder, articulated dump truck and three track hoes. Mrs. Bitting reported that part of the C&D processing expansion exceeded budget. Mrs. Bitting said that the Leachate Wastewater System maintenance was within budget. She stated staff purchased a front-load garbage truck for \$421,750, which was less than the allocated amount. Mrs. Bitting stated that both forklifts were under budget. She added that part of the funds for tipping floor repair went to the C&D processing facility. Mrs. Bitting noted that staff was doing an excellent job of maintaining the budget. Mrs. Bitting reported that staff also purchased a new grinder for \$1.2 Million.

Mrs. Bitting informed the Board that she would be out of the office until August 12, but that she could be reached via telephone.

Operations and Planning Update – Mrs. Todd presented the following updates which were included on pages 42 – 61 in the Board Packet.

Landfill Update – Mrs. Todd reported the landfill had its monthly inspection on Monday, July 1. She stated that all evaluated areas had been inspected and found to be satisfactory.

Mrs. Todd informed the Board that the inspector had complimented staff on how effectively the SWA facilities were maintained. She stated that staff had a tour with DES and that several inspectors came to check the landfill and compared it to other landfills they inspect on a regular basis, and stated that everything was excellent. Mrs. Todd stated that they received a lot of compliments and comments on how well maintained the facility was. Mrs. Todd commended staff for a job well done for maintaining the landfill. Mr. Kemp commended Mr. Knight and staff for a job well done.

Driver of the Month Update – Mrs. Todd said the July Driver of the Month was the Anderson Brothers who work for Anderson Brothers Landscaping.

Household Hazardous Waste – Mrs. Todd reported that the SWA disposed of its seventh shipment of HHW material for FY24. She stated so far this year, 236,552 pounds of material had been disposed of.

C&D Recycling Update – Mrs. Todd stated that the amount of material processed at the C&D Recycling Facility in June 2024 had decreased by 43.81% as compared to June 2023.

MRF Update – Mrs. Todd reported that June 2024 saw a 10.34 % decrease in the amount of recyclables received at the MRF as compared to June 2023.

Mrs. Todd provided a comparison of the fiber market. She said that cardboard prices had increased from \$94.43 in June 2023 as compared to \$174.12 in June 2024. She indicated that office paper was sold on June 20th but not picked up until July 9th, resulting in a zero balance. Mrs. Todd stated that mixed paper showed an increase from \$37.65 in June 2023 as compared to \$61.03 in June 2024.

Mr. Creech inquired whether there was a new C&D Recycling location in the region. Mrs. Todd stated that she was not aware of one.

Ms. Creech inquired as to whether the SWA was still receiving material from over the state line. Mr. Knight informed the Board that it had hopefully been stopped; if not, it had decreased and staff would continue to monitor traffic.

Ms. Creech asked if the current drought affected leachate. Mrs. Todd said that it does, since more rain leads to more leachate. Mrs. Todd indicated due to the dry month; the discharge number decreased overall.

Executive Director Update – Mr. Knight advised the Board that everything was well with the SWA and staff. He said that there were no major issues at the present time.

COMMITTEE REPORTS

There were no Committee Meetings during the month.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

Sale of Surplus Equipment – Mrs. Todd asked the Board for approval to sell surplus equipment. She stated staff was asking for a motion to sell the following old surplus equipment items on GovDeals.com:

Ms. Creech moved to approve the sale of the SWA vehicle 418, 2005 Mack Rear Loader, vehicle 419, 2007 Mack Front Loader, vehicle 425 – 2014 CAT Roll Off and 3027 CAT Excavator. There was a second by Mr. Jones and the Motion was carried.

Committee Appointments – Chairman Kemp distributed the board Committee Assignments. He stated that the committee assignments were subject to change once the Board reaches maximum staffing. Chairman Kemp stated if any Board Members had any questions to let him know.

Roundtable Discussion – Mr. Jones discussed the possibility reinstating former Board Member Michael Hughes as the Highway 90 Liaison on behalf of the SWA.

Mr. Jones made a Motion to reinstate Mr. Michael Hughes as the Highway 90 Liaison for the SWA. There was a second by Ms. Creech and the Motion was carried.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Jones moved, seconded by Mr. Berry, to adjourn the meeting. The Motion was carried,** and the July Board Meeting was adjourned at 3:40 P.M.

Minutes approved on August 27, 2024.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Robert J. Kemp, Chairman

ATTEST:

W. Norfleet Jones, Secretary

Amos C. Berry, Sr.

Pam J. Creech

____ (L. S.)
Samuel T. Johnson, Jr.

____ (L. S.)
Wayne Fox

____ (L. S.)
Vacant