

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
July 26, 2016**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, July 26, 2016, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Pam J. Creech, Chairman; W. Norfleet Jones, Vice Chairman; Sanford C. Graves, Secretary; J. Michael Campbell; Treasurer and Board Members, Dan P. Gray and Lance Thompson.

Steve Gosnell, Director of Horry County Infrastructure and Regulation, Michael Hughes, Highway 90 Liaison and Mrs. Cindy Lilly, Educator from Ocean Bay Elementary School represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Bill Hilling, Director; Jan Bitting, Director; Mike Bessant, Director; and other staff members to include Chris Calhoun, Kendra Hooks, Victoria Johnson, Wayne Martin, Nannette Powell, Richie Stetter, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Creech called the meeting to order and asked Mr. Gray to render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Graves led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Creech asked for any revisions to the Agenda as contained in the Agenda Packet.

Mr. Jones moved to approve the Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.

APPROVAL OF MINUTES

Chairman Creech asked for any questions on or amendments to the Regular Meeting held on June 28, 2016 and the Minutes of the Annual Meeting held on June 28, 2016, as contained in the Agenda Packet.

Mr. Graves moved to approve the Minutes of the Regular Meeting held on June 28, 2016 and the Annual Meeting held on June 28, 2016. There was a second by Mr. Jones and the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update

Ms. Esther Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 15-22 in the Board Packet.

SC DHEC Grants Update – Mrs. Murphy informed the group that the FY2017 DHEC Grants were awarded to the SWA this year. She indicated the SWA had applied for \$140,354 in grant funding and had received this amount. Mrs. Murphy stated the \$93,869 was awarded for the Waste Tire Grant and \$46,485 was awarded for the Used Oil Grant.

Regarding the Waste Tire Grant – Mrs. Murphy informed the Board the SWA received \$5,000 for a one-day tire buyback program to assist the residents of Horry County this year. She indicated residents could dispose of up to 10 tires and be paid \$2.00 per tire. Mrs. Murphy stated Horry County residents would have to show proof of residency in order to receive payment. Ms. Creech asked Mrs. Murphy how the SWA would get the word out to the residents in the rural areas of the county. Mrs. Murphy indicated staff will seek assistance from Horry County Public Information Office with regard to the advertising campaign and advertising would also run the public access channels and newspaper ads. She commented the SWA had recently helped two county residents who had tire stockpiles on their property. Mr. Graves asked if this program was successful then would DHEC be inclined to give more funding this year. Mrs. Murphy indicated that if the program was successful the next fiscal year more funding could be forthcoming but there was no guarantee. Ms. Creech commented staff should work with state agencies on tire stockpiles. Mr. Knight indicated staff worked with the state as well as with the county on this matter.

Caught Green Handed Update – Mrs. Murphy informed the group the June “Caught Green Handed” winner was Mrs. Mary Kiele. She indicated that Mrs. Kiele used the Lorris Recycling Center. Mrs. Murphy stated Mrs. Kiele received a SWA prize pack and media recognition.

Recycle This Newsletter – Mrs. Murphy informed the Board that included in the packet this month was a Recycle This Newsletter. She indicated this particular newsletter was the “back to School” edition and included information on various programs, such as, field trips, general recycling and classroom presentations that the Recycling Coordinators oversee throughout the year.

2016 Environmental Awards Banquet Update – Mrs. Murphy commented that the Environmental Luncheon was held on July 14, 2016 at 12:00pm. She thanked the Board Members who attended the banquet. Mrs. Murphy indicated the attendance was very successful and several awards were given out to area schools. She commented some of the teachers could not attend the banquet for various reasons so they were asked to attend a Board meeting to accept their award. Mrs. Murphy awarded the Gold Star Award to a school whose recycling programs such as the KAT program, office paper program and other recycling programs exceeded above and beyond in their respective schools. She awarded Mrs. Cindy Lilly of Ocean Bay Middle School with the Gold Star Award which read: *“In recognition of excellence for exemplary achievement with school recycling programs for the 2015-2016 school year.”* Mrs. Lilly thanked the SWA for the programs offered to the schools.

Environmental Eagle Award – Mrs. Murphy explained the Environmental Eagle Award was presented to an individual or group who has greatly attributed to the well-being of Horry County. She read this year’s recipient promotes environmental awareness daily and leaves a lasting impression on her students, staff and community. Mrs. Murphy stated this individual has been a teacher with Horry County School district for several years and has been a recycling superstar who soars above standard recycling opportunities. She presented the Environmental Eagle Award to Mrs. Cindy Lilly from Ocean Bay Middle School. Mrs. Murphy stated Mrs. Lilly was a true environmental eagle and read the seven attributes of an eagle. Mrs. Lilly again

thanked the Board for the award and the SWA for inspiring the children to recycle. Ms. Creech thanked Mrs. Lilly for teaching the children to recycle.

Operations and Planning Update

Mr. Hilling offered an update of the following which were included as pages 23-33 in the Board Packet.

Safety Update – Mr. Hilling stated staff stressed the importance of operators working carefully. He indicated the landfill had one incident; with an arm laceration, with two lost work days. Mr. Hilling commented his goal was no injuries and no lost work time.

Household Hazardous Waste Pickup Update – Mr. Hilling informed the group the Household Hazardous Waste facility had their third scheduled pickup for all chemicals. He indicated that 194,404 pounds (97.21 tons) of Household Hazardous Waste was disposed of for FY2016.

Driver of the Month Update – Mr. Hilling stated the June Driver of the Month was Mike Clark from Ocean Lakes Campground. Mr. Hilling commented Mr. Clark worked well with staff and was well deserving of the honor. He informed the group a letter was sent to Ocean Lakes Campground.

Recycler of the Quarter Program Update – Mr. Hilling indicated the Recycler of the Quarter was Mr. Rodney Thomas of Waste Management for April-June 2016. He stated this program recognizes each customer's commitment and their recycling efforts through the Construction and Demolition Processing Facility.

Financial Reports

Mrs. Bitting offered an update of the following which was included as pages 34-56 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending June 2016 the SWA should be at 100% of budget. She indicated tipping fees overall had increase 11.55% over last fiscal year. Mrs. Bitting stated MSW revenue was at 110.37% of budget year-to-date. She indicated construction and demolition revenue was at 123.53% of budget and yard waste revenue was at 99.17% of budget year-to-date. Mrs. Bitting stated the Construction and Demolition Processing Facility saved 61.69 days airspace. She commented the reject material transported out of the county saved 9 days of airspace. Mrs. Bitting indicated the MRF saved 68.56 days of airspace. She stated net income for June was a deficit \$121,220.35 but year-to-date was \$1,048,195.74. Mrs. Bitting explained total revenue was 106.52% of budget and total expenses was 101.48% of budget. She reminded the group of the transfer that was needed for budget but not utilized based on the increase in the SWA tipping fees.

Mrs. Bitting explained the MRF processed 4,642.35 tons for June. She stated the current market value for processed material was \$138.00 for June. Mrs. Bitting informed the group that tonnage sold for June was 2,778.99 tons. She indicated the total MRF revenue for June was \$386,601.38 and expenses for June were \$510,267.82; an increase in expenses over revenue by (\$123,666.) Mrs. Bitting commented year-to-date MRF revenues were \$4,335,138.02 and year-to-date MRF expenses were \$4,419,513.96, which equates to expenses over revenue in the amount of \$84,376.76. She explained this deficit was due to the MRF electrical system upgrades.

Mr. Gray asked Mrs. Bitting if the upgrades were reported in this fiscal year and if the upgrades

were paid for with the Charleston County revenue and if they were in fact helping the MRF pay for the costs incurred for the upgrades. Mrs. Bitting explained the upgrades were necessary for MRF operations earlier because of the amount of material coming from Charleston County and overall the revenue from the extra material had helped with the upgrades. She reminded the group the majority of the funding was from the operating budget and not from MRF revenue.

Finance and Administration Committee Meeting – Mrs. Bitting reminded the group that the Finance and Administration Committee meeting would be held on August 18, 2016 at 3:00P.M. She commented the Worker’s Compensation Audit would begin in August and Annual Audit would take place in September.

Recycling Services & Special Projects Update

Mr. Bessant gave an overview for the following update which was included as pages 57-59 of the Board Packet.

MRF Update – Mr. Bessant informed group the MRF operations processed over 51,000 tons of material year-to-date as compared to last year only processing 19,000 tons. He indicated the amount of material increased 17.8% this year. Mr. Bessant stated office paper prices decreased from \$140.00 to \$132.00 per ton this year. He explained the material was sold to Indonesia and staff needed to take precautions with the moisture contents of the product. Mr. Bessant commented he was still struggling with dependable labor. Mr. Gray asked about the quality of material shipped to Indonesia. Mr. Bessant commented that safeguards are taken so the product does not mildew. He indicated a moisture meter was purchased to ensure the quality of the product being shipped. Mr. Bessant explained if the quality of material was less than satisfactory then the price of the material was significantly reduced.

Collection and Hauling Update – Mr. Bessant commented the volume of material had increased this fiscal year. He stated the customers were recycling more material than the previous year. Mr. Bessant indicated the amount of customers had not increased. He thanked Bill Hilling, Esther Murphy, Jan Bitting and Nannette Powell for all they do for the MRF operations.

Executive Director Update

Mr. Knight offered an update of the following which was included as pages 60-62 in the Board Packet.

League of Cities Meeting Update – Mr. Knight commented the League of Cities meeting went well. He stated the League recommended Michael Hughes as their representative. He indicated the Town of Surfside Beach was pleased with the SWA assistance during the Saturday summer hours. Ms. Creech stated she appreciated Mr. Campbell, Mr. Gray and Mr. Thompson attending the League of Cities meeting.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

- a. **Surplus Equipment Sale Recommendation** – Mr. Hilling stated staff was seeking Board approval to surplus the 2008 Caterpillar Model Track Hoe #353. He indicated staff was requesting to surplus this item, and place it on Govdeals.com. Mr. Hilling recommended posting for sale “as is” and needed Board approval since the item was valued at more than \$10,000. He commented there was a trade in offer of \$51,000.00 for that piece of equipment.

Mr. Campbell moved to accept staff’s recommendation to list the 2008 Caterpillar Model 324 Track Hoe (#353) on Govdeals.com. There was a second by Mr. Thompson the Motion was carried.

- b. **MRF Compactor Recommendation** – Mr. Bessant stated staff was seeking Board approval to purchase a Compactor for the MRF operations in the amount of \$26,500 from the equipment replacement fund. He indicated the Capital Equipment Replacement Fund had a Rear Loader #418 for replacement at a cost of \$230,000 for FY2017, and were seeking to use \$26,500 of this amount for the compactor.

Mr. Jones moved to accept staff recommendation for the purchase the Compactor for the MRF with \$26,500 from the Equipment Replacement Fund. There was a second by Mr. Campbell the Motion was carried.

- c. **Roundtable Discussion** – Mr. Thompson commented that the August Board meeting was rescheduled for August 30, 2016. He asked when was the next County Council meeting. Ms. Creech informed the Board the next Horry County Council meeting was on August 16, 2016. She informed the group most of the members would travel to Indianapolis, Indiana, on August 22-26, 2016 to attend WasteCon. Mr. Thompson stated he wanted to schedule a Recycling Committee Meeting. Mrs. Bitting reminded the Board of Finance and Administration meeting on August 18, 2016 at 3:00P.M.

Chairman Creech asked the Committee Chairpersons to meet with their respective committees at least once a month. She explained she would like for the new Board Members to be well-versed about the current projects and policies of the SWA.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Jones moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:35 P.M.

Minutes approved on August 30, 2016.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____(L. S.)
Pam J. Creech, Chairman

ATTEST:

_____(L. S.)
Sanford C. Graves, Secretary

_____(L. S.)
J. Michael Campbell

_____(L. S.)
Dan P. Gray

_____(L. S.)
W. Norfleet Jones

_____(L. S.)
M. Lance Thompson

_____(L. S.)
Vacant