

**MINUTES OF REGULAR BOARD MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
September 24, 2024**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, September 24, 2024, at 3:00 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Robert J. Kemp, Chairman; Pam J. Creech, Vice Chairman; W. Norfleet Jones, Secretary and Board Member Wayne Fox. Board Members Samuel T. Johnson, Jr. and Amos C. Berry, Treasurer were not in attendance.

Horry County Administrator Steve Gosnell and Lieutenant Kevin Cast from Horry County Police Department represented the public in attendance. There were no members of the media present.

The following individuals were also in attendance: Danny Knight, Executive Director; Ed Marr, Assistant Executive Director; Esther Murphy, Director; Jan Bitting, Director; Stephanie Todd, Director and staff members Chris Calhoun, Richie Stetter, Drake Morris, Cindy Keith, and Monica Collier.

CALL TO ORDER

Chairman Kemp called the meeting to order and he render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Jones led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Jones moved to approve the Agenda as presented. There was a second by Mr. Jones and the Motion was carried.

APPROVAL OF MINUTES

Chairman Kemp asked for any questions on or amendments to the Minutes of the Regular Meeting held on August 27, 2024; however, there were none.

Mr. Jones moved to approve the Minutes of the August 27, 2024, Regular Meeting. There was a second by Ms. Creech and the Motion was carried.

PUBLIC INPUT

Chairman Kemp stated there was no Public Input.

Recycling and Corporate Affairs Update – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included on pages 12–19.

FY2024 Annual Progress Report – Mrs. Murphy provided an update on the FY2024 Annual Progress Report. She informed the Board that each county was required to report annually the amount of municipal solid waste recycled to DES. She indicated that staff had completed and submitted the Horry County Annual Progress Report on August 8th. Mrs. Murphy stated the SWA staff began this process by mailing, emailing, and hand-delivering surveys to businesses. Mrs. Murphy said the SC Solid Waste Policy and Management Act states counties are required to report whereas businesses

are not required to report. Mrs. Murphy said at the time the Board Packet was sent out staff had mailed out 150 requests to businesses and had received 17 responses as of last Wednesday. She stated that this does not imply that more have not answered, and that they do not have to respond directly to the SWA. She commented that businesses can respond directly to DES. Mrs. Murphy informed the Board that staff would continue to monitor and said the final report would not be available until next Spring. Mrs. Murphy also stated that businesses had until November 1 to file.

Chairman Kemp inquired whether staff sent out reminders to businesses. Mrs. Murphy stated that typically staff does not send out second reminders. She said that staff would contact DES in mid-October to see who actually reported.

Smart Gardner Workshop – Mrs. Murphy offered an update on the Smart Gardner Workshop that was held on Thursday, September 19th. Mrs. Murphy stated that the workshop was usually held in the spring, but staff chose to have a fall gardening session this year. She stated there were 27 people in attendance, and the educator for the day was Brad Fowler from Clemson Extension. Mrs. Murphy expressed gratitude to staff members Victoria Johnson, Kendra Dickerson, and Monica Collier for their assistance in the event preparation.

Employee Drive Through Event – Mrs. Murphy provided an update on the Employee Drive Through Event. She informed the Board that since 2020, the SWA had hosted an Employee Drive Through Event instead of the Employee Annual Dinner. Mrs. Murphy advised the Board that the Employee Drive Through Event would take place at the SWA Administrative Office on Tuesday, October 8th, at 4 P.M. Mrs. Murphy advised the Board that UCS site attendants would not be participating in the drive through event, but on October 8th and 9th, during their regular scheduled training meeting, they would receive any service awards, accolades, and/or bonuses at that time.

Mrs. Murphy encouraged Board Members to attend the Drive Through Event, which allows staff the opportunity to individually thank Board Members for all they do. She invited Board Members to attend the UCS Meeting October 8th and 9th, which starts at 7:30 A.M. and ends at approximately 10:00 A.M.

Caught Green Handed Update – Mrs. Murphy informed the Board the August “Caught Green Handed” recipient was Mr. Alfredo Medina. She stated Mr. Medina was a recycler at the Dogbluff Recycling Center and he was thankful to be recognized.

Finance and Administration Update – Mrs. Bitting offered an update of the following items which were included as pages 20 – 36 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting said that Solid Waste revenue was at 21.70% of budget, Mixed Construction revenue was at 17.51% of budget projection and Yard Waste revenue was at 19.89% of budget. Mrs. Bitting reported that overall tipping fees had increased 12.36% over last year at the same time.

Mrs. Bitting said that Recyclable Sales were at 26.08% of budget. Mrs. Bitting stated the C&D Processing Facility saved 6 days of airspace and Material Recycling Facility saved 18 days of airspace.

Mrs. Bitting reviewed the Income Statement and reported revenues were at 19% of budget. She stated

that expenses were at 14% of budget. Mrs. Bitting reported for the month, income over expenses was \$347,404.83. She said the SWA's year-to-date revenue over expenses was \$2,004,456.96. Mrs. Bitting gave an overview of the landfill tonnage and reported that Solid Waste was up by 5.21%, Yard Waste was up by 9.81%, and Mixed Construction was 3.30% more than the same time last year. Mrs. Bitting reported a 4% increase in overall tonnages over last year.

Mrs. Bitting informed the Board that yearly bonuses for staff would be available at the Drive Through Event, and that they would be the same as previous year, \$1000.00. Mrs. Bitting thanked the Board for their approval of yearly bonuses.

Operations and Planning Update – Mrs. Todd presented the following updates which were included on pages 37 – 57 in the Board Packet.

Landfill Update – Mrs. Todd reported the landfill had its monthly inspection on Tuesday, September 3rd. She stated that all evaluated areas had been inspected and found to be satisfactory.

GFL Rolloff Truck Fire – Mrs. Todd informed the Board that on Wednesday, September 4th, about 12 P.M., a GFL roll-off truck arrived at the landfill to dispose of C&D material when it caught fire and burned. She stated that staff arrived with a water truck to try to extinguish the fire, but was unable to. Mrs. Todd said that Horry County Fire & Rescue was dispatched and successfully extinguished the fire. Mrs. Todd added that DES was called, and a report was completed and submitted for review. Mrs. Todd provided a PowerPoint presentation of images from the burned roll-off truck.

Driver of the Month Update – Mrs. Todd said the September Driver of the Month was Willie Rutledge who works for the City of Myrtle Beach.

Household Hazardous Waste – Mrs. Todd stated that on September 11, 2024, staff completed their second HHW disposal for FY25, disposing of 29,864 pounds of material. Mrs. Todd reported a total cost for the pickup of \$9,353.40.

C&D Recycling Update – Mrs. Todd stated that the amount of material processed at the C&D Recycling Facility in August 2023 had decreased by 23.55% as compared to August 2024.

MRF Update – Mrs. Todd reported that August 2024 saw a 12.29% decrease in the number of recyclables received at the MRF as compared to August 2023.

Mrs. Todd provided a comparison of the fiber market and stated that prices have increased on the commodities. Mrs. Todd informed the Board that there was a lot of wet OCC due to the recent rain, but staff baled separately and sold it for \$120 per ton. She stated that Midwest Fiber purchased Mixed Paper in September, with the national average being \$70 per ton. Mrs. Todd indicated that plastic prices remained steady.

Executive Director /Assistance Executive Director – Mr. Knight provided an update on various projects.

Green Tie Award Update – Mr. Knight discussed the Green Tie Event. He indicated that there were around 200 attendees at the event. Mr. Knight asked Chairman Kemp to provide an update on the event.

Chairman Kemp stated that it was beneficial for staff to participate in the Green Tie Event since it demonstrated their interest for the environment. He stated that it was encouraging to see legislators paying attention to the environment.

Association of Counties Update – Mr. Knight informed the Board that the Association of Counties had a workshop regarding tire concerns for the upcoming year. He stated that legislators were addressing the tire issues and the Association of Counties appears to be more engaged this year Mr. Knight indicated that the Association of Counties wishes to increase the tire fee and lift the cap on disposed charges. He said that a subcommittee was addressing the tire concerns. Mr. Knight stated that legislation was developed by the Association of Counties.

Mr. Knight asked Mr. Marr to reference the Extended Producer Responsibility (EPR), when addressing tire concerns. Mr. Knight said that like electronics, tires are being considered for a possible Extended Producer Responsibility (EPR) requirement. Mr. Knight said that last year, a manufacturer inquired about the SWA's obligation for tires and how they would be disposed of. Mr. Knight commented that they may dispose of them the same way the SWA disposes.

Chairman Kemp informed the Board that he had the opportunity to attend the webinar for the tire committee, which Mr. Knight and Mr. Marr were working on. He mentioned that he was impressed. Chairman Kemp expressed that he hoped they are successful.

COMMITTEE REPORTS

Finance & Administration Committee Meeting – Committee Chairman Creech reported that the Finance & Administration Committee met on September 10, 2024, at 3:00 P.M. Ms. Creech reported on the FY2024 Fiscal Audit and stated that she appreciated staff working closely with the auditors. She stated the audit was satisfactory.

Ms. Creech reported that staff was implementing a new governmental accounting system based on Accounting Standard Statement 101, which relates to compensating absences. The new standard requires the SWA to recognize a liability for accumulated but unpaid sick leave, and the auditor recommended that the new sick leave liability be \$205,000 at the end of the fiscal year.

Ms. Creech moved to approve the adoption of the FY2024 audit as prepared. There was a second by Mr. Fox and the Motion was carried.

Chairman Kemp inquired if there were any ongoing litigations. Mrs. Bitting confirmed there were none.

Operations & Planning Committee Meeting – Committee Chairman Jones said that the Operations & Planning Committee met on September 24, 2024, at 12 P.M. Chairman Jones informed the Board that Mr. Berry was not present. Chairman Jones said Craig Fortner of Garrett & Moore was asked to provide an update on the future management options for Class Waste. Chairman Jones informed the Board that Mr. Fortner provided three options for future Class 2 Waste Future Management. He stated that a motion was made in the pass to have a Board Workshop. Chairman Jones stated that the workshop would be held on October 10th at 3 P.M. Chairman Jones said that a full workshop would be held to answer questions and provide information

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

Sale of Surplus Equipment – Mrs. Todd asked the Board for approval to sell surplus equipment. She stated staff was asking for a motion to sell a SWA vehicle 427 a 2019 Isuzu Rear Loader Surplus Equipment on GovDeals.com. Mrs. Todd stated that the SWA maintenance staff inspected the vehicle and reported that it should be sold as is. Mrs. Todd said staff believed that the vehicle would be worth more than \$10,000.

Mr. Jones moved to approve the sale of the SWA vehicle 427, 2019 Isuzu Rear Loader Surplus Equipment. There was a second by Mr. Fox and the Motion was carried.

Roundtable Discussion – Chairman Kemp indicated that staff talked between meetings, and they had a conversation about recycling. He said that when he looked at the SWA recycling data, he felt it was not headed in the right direction. Chairman Kemp stated that the Board and the SWA should explore more ways to recycle and discuss available options. He stated that Horry County residents should focus more on recycling. Chairman Kemp emphasized that staff must find better ways to promote recycling.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Fox moved, seconded by Mr. Jones, to adjourn the meeting. The Motion was carried,** and the September Board Meeting was adjourned at 3:30 P.M.

Minutes approved on October 22, 2024.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Robert J. Kemp, Chairman

ATTEST:

W. Norfleet Jones, Secretary

Amos C. Berry, Sr.

Pam J. Creech

Samuel T. Johnson, Jr.

Wayne Fox

Vacant