

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
November 19, 2019**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, November 19, 2019, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer; and Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

Ms. Rita Writesel represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; Mike Bessant; Director and other staff to include Wayne Martin, Richie Stetter, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Hughes called the meeting to order and Mr. Sam Johnson rendered the invocation.

PLEDGE OF ALLEGIANCE

Mr. Campbell led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

Mr. Campbell moved to approve the Agenda as presented. There was a second by Mr. Jones and the Motion was carried.

APPROVAL OF MINUTES

Chairman Hughes asked for any questions on or amendments to the Minutes of the October Board Meeting held on October 22, 2019, as contained in the Agenda Packet.

Mr. Schwartzkopf moved to approve the Minutes of the October 22, 2019 Board Meeting as presented. There was a second by Mr. Jones and the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Esther Murphy, Director of Recycling and Corporate Affairs offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 11-17 in the Board Packet.

Annual Dinner – Mrs. Murphy thanked the Board for allowing the SWA to continue having the Annual Dinner. She commented that employees wanted to thank the Board and were very

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appreciative this year. Chairman Hughes thanked Mrs. Murphy for her hard work preparing for the Annual Dinner. Mr. Schwartzkopf commented that employee attendance was good.

America Recycles Day – Mrs. Murphy informed the Board that she and the Recycling Coordinators visited every recycling center in Horry County over the course of a week for America Recycles Day. She commented she met Ms. Wanda Vereen at the Loris Recycling Center who pledged to recycle and won the \$50.00 gift card drawing. Mrs. Murphy indicated SWA staff and Ed Marr from the City of Myrtle Beach held a joint ARD event at Market Commons. She stated that the weather detoured most people.

Recycling Center of the Quarter – Mrs. Murphy stated the Brooksville Recycling Convenience Center was selected as the Recycling Center of the Quarter ending September 30, 2019. She commented that Bill McFarland and Mary R. Jones worked hard to maintain the site. Mrs. Murphy indicated the next Recycling Center of the Quarter would be announced in January.

Mr. Ives commented that the Keep Horry County Beautiful gave out free tarps at the Loris Recycling Center.

Chairman Hughes commented that he saw Talkin' Trash on television and said the Recycling Coordinators do a wonderful job. Mrs. Murphy reminded the Board that MIM Media and WMBF were the partners this year. She said included in the 20-minute presentation were six mascots, a magic show and teacher games.

Caught Green Handed Update – Mrs. Murphy informed the group that the October “Caught Green Handed” winner was Mr. Jim Van Deusen. Mrs. Murphy indicated that Mr. Van Deusen used the McDowell Recycling Center. Mrs. Murphy stated Mr. Van Deusen received a SWA prize pack and media recognition.

Financial Reports

Mrs. Bitting offered an update of the following which was included as pages 18-34 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending October 31, 2019, overall revenue was at 33.32% of budget. She indicated MSW revenue was at 38.57% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 35.64% of budget and Yard Waste revenue was at 34.10% of budget. She stated the sale of recyclables revenue was at 27.02% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for October was \$133,121.95 and expenses were \$239,872.04 with airspace saved equating to 17.66 days. Mrs. Bitting commented the MRF revenue year-to-date was \$797,298.96 and the expenses year-to-date were \$1,231,972.78 with a savings of 34.35 days of airspace. She indicated net income for October was \$234,950.94 and year-to-date was \$1,421,926.85.

Proposed Transfer of Designated Funds Update – Mrs. Bitting indicated staff performed a review of the unrestricted cash for the year ending June 30, 2019, to determine if transfers to the restricted accounts were possible, in accordance with the Unrestricted Fund Transfer Account Policy Statement.

Mrs. Bitting indicated the total unrestricted cash and cash equivalents as June 30, 2019, were \$6,334,847. She reminded the Board the quarterly unrestricted cash threshold for FY2019 was \$4,104,681 which equates to 15% of the estimated annual revenues. Mrs. Bitting indicated for the year end June 30, 2019; the amount needed to be transferred back from designated funds was \$2,230,166. Mrs. Bitting stated staff was recommending transferring the \$980,166 to the Construction/Development Designated account and \$1,250,000 to the Equipment Replacement Designated account.

Mr. Campbell moved to accept staff's recommendation to transfer \$980,166 to the Construction/Development Designated account and \$1,250,000 to the Equipment Replacement Designated account in compliance with our Unrestricted Fund Transfer Policy. There was a second by Mr. Schwartzkopf and the Motion was carried.

Mrs. Bitting commented that she and Mr. Knight had spoken with Treasurer Angie Jones about the collateral information. She indicated that Ms. Jones was in the process of preparing a letter for the bank and Horry County. Mrs. Bitting informed the group that the Treasurer's Office did not require anything from the SWA. She stated that Ms. Jones hoped to have the blanket collateralized finalized so the SWA would have no issues in the future. Mr. Knight said he asked Ms. Jones if this process would be finished before the SWA December Board Meeting. He commented that he had invited Ms. Jones to the next Board Meeting.

The Board concurred about the Horry Treasurer attending the December Board to explain the blanket collateralization of SWA funds.

Mrs. Bitting reminded the Board about the Pre-Budget Workshop on December 17, 2019. She commented the workshop had not been advertised and asked the Board Members to please verify their attendance.

Operations Update

Mr. Bessant presented the following update which was included as pages 35-50 of the Board Packet.

Landfill Update – Mr. Bessant presented a drone video of the landfill. He commented that the electric bulldozer was in operation and has more power than the diesel engines. Mr. Bessant stated the estimated fuel savings would be 8500 gallons per year.

Ms. Creech asked what was the cost to charge the electric bulldozer. Mr. Stetter explained that electric bulldozer has a generator which gives the bulldozer plenty of power. He indicated the average bulldozer consumed about 6.8 gallons of fuel per hour but the electric bulldozer consumed on average about 3.25 gallons of fuel per hour.

Ms. Creech asked what was the cost saving with this piece of equipment. Mr. Stetter commented that the 6-T diesel bulldozer cost \$375,000 that was three years ago, and the electric bulldozer cost was \$512,000 but worth the cost because of the fuel saving.

MRF Update – Mr. Bessant indicated that the MRF collected and processed more material this year. He stated in the first quarter of FY19 the MRF collected over 7,200 tons of material and in FY2020 collected 7,500 tons of material. Mr. Bessant commented that the MRF material was selling at 11% above the national average. Mr. Bessant indicated at the WasteCon conference the main topic discussed was the commodity pricing and no increase in the sale of material in the foreseeable future.

General discussion ensued about the process to extract moisture from wet paper and about a presentation that was given at WasteCon in Phoenix, AZ. on the technology and where staff could review this process. Both the technology and process were in Germany. It was agreed that alternatives would be discussed at the Pre-Budget Workshop. Mr. Bessant commented that another topic of discussion at the WasteCon Conference was that the annual cost to operate the MRF facilities. He said tipping fees are charged to the cities, and the recycling revenue is given back to the cities in the form of a rebate at an 80/20 split. It was agreed upon that other alternatives must be reviewed on MRF operations.

Collection and Hauling Update – Mr. Bessant stated that the camera system and scales had been installed on the vehicles. He explained that the scales on the vehicles would get an accurate weight on the material collected. Mr. Bessant commented that the accurate weight collected would help with the schedule of servicing of the containers.

Driver of the Month Update – Mr. Bessant stated the October Driver of the Month was Mr. Mike Brazier from City of Conway. Mr. Bessant commented Mr. Brazier has been driving for 12 years. He commented that Mr. Brazier worked well with staff.

Executive Director Update

Mr. Knight offered an update of the following which was included as pages 51-55 in the Board Packet.

SC Association of Counties Land Use, Natural Resources and Transportation Steering Committee 2019 Update – Mr. Knight informed the group that he was on the SC Association of Counties Steering Committee for the Land Use, Natural Resources and Transportation. He indicated the Committee would give SC DHEC some direction on things such as Waste Tire Regulations and Electronic Waste. Mr. Knight stated it was important to generate funds for e-waste. He indicated that the State could charge for electronic at the point of sale. Mr. Knight explained that the funding would be collected by the state and each county would receive a percentage. He stated the other option would have the collection centers for manufacturer in each county. Mr. Knight commented that counties with a population over 10,000 the manufacturer would have to oversee their own collection centers. He informed the group that the Association of Counties would be meeting in Charleston.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

There were no Old Business to come before the Board.

NEW BUSINESS

- a. **SWA Recycling Grant Request: North Myrtle Beach Chamber of Commerce** – Mrs. Murphy informed the group that staff received a recycling grant application from NMB Chamber of Commerce on November 7, 2019 but did not have enough time to schedule a Committee Meeting. She commented that the SWA Recycling Grant Review Committee reviewed the grant application received from North Myrtle Beach Chamber of Commerce (NMBCC) requesting funds of \$10,000 to develop an educational outreach program for rental properties in North Myrtle Beach. Mrs. Murphy mentioned that the SWA would review and or approve all educational material information prior to it being published or distributed. She stated the Committee reviewed the application and received a favorable rating; therefore, the Committee was recommending the \$10,000 grant for NMBCC.

Mr. Jones moved to accept staff's recommendation to approve the grant application submitted by North Myrtle Beach Chamber of Commerce for \$10,000 to assist with the development of an educational outreach program encouraging visitors utilizing rental properties in North Myrtle Beach to recycle. There was a second by Mr. Campbell and the Motion was carried.

Ms. Creech asked Mrs. Murphy if others had applied for the recycling grant and how many had been submitted this year. Mrs. Murphy replied that three grants had been applied for this year. She stated that the recycling grants had been advertised in the local newspapers, on the County's public access channel, sent to the all municipalities in Horry County. Mr. Knight commented that Mrs. Murphy and Mrs. Johnson were attending the meetings in North Myrtle Beach pertaining to the plastic bag ban implementation and would bring back information to the Board.

Ms. Creech said she would like to see the City of Myrtle Beach give out recycling information as well. Mrs. Murphy commented that staff was giving a presentation to the Myrtle Beach Chamber of Commerce later this month.

- b. Roundtable Discussion** – Mr. Ives informed the group that he had attended the Green Drinks which was a conservation group that met once a month. He commented that he had been the speaker the previous night for Keep Horry County Beautiful. Mr. Ives said a lot of questions were asked about recycling program here in Horry County so he invited the group to come and tour the facilities.

Chairman Hughes informed the group that the December Board Meeting would be held on December 12, 2019 at 1:00 P.M. He commented he would let staff know if December 17, 2019 was acceptable for Pre-Budget Workshop. Mr. Knight said that the Pre-Budget Workshop was for staff to get ideas/direction from the Board and to discuss if tipping fees would be increased. He indicated that Mr. Vance Moore would be attending the Pre-Budget Workshop and to discuss closure/post closure accounts and his projects for closure/post closure.

Ms. Creech asked Mr. Campbell if he had seen any robotics presentations at the WasteCon conference in Phoenix, AZ. Mr. Campbell replied that robotics were being used in other countries but too expensive for the U.S. markets. Mr. Jones asked Mr. Campbell how could that be when the other countries labor cost were lower than the U.S. Mr. Campbell replied that he would have to do more research.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Jones moved, seconded by Mr. Schwartzkopf to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:28 P.M.

Minutes approved on December 12, 2019.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Michael H. Hughes, Chairman

ATTEST:

_____(L. S.)
J. Michael Campbell, Secretary

_____(L. S.)
Pam J. Creech

_____(L. S.)
Bo Ives

_____(L. S.)
Samuel T. Johnson, Jr.

_____(L. S.)
W. Norfleet Jones

_____(L. S.)
Carl H. Schwartzkopf