

**MINUTES OF REGULAR MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
NOVEMBER 25, 2014**

The Horry County Solid Waste Authority, Inc., held a **Regular Meeting** on **Tuesday, November 25, 2014, at 5:30 P. M.**, at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Rev. James H. Cokley, Chairman; M. Lance Thompson, Vice Chairman; J. Michael Campbell, Secretary; W. Norfleet Jones, Treasurer; and Board Members Pam J. Creech, Dan P. Gray and John R. Long, II.

Steve Gosnell, Director of Horry County Infrastructure and Mr. Michael Hughes, Highway 90 Liaison, represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Mike Bessant, Assistant Executive Director; Bill Hilling, Director; Jan Bitting, Director; Rodney Cannon, Deputy Director; Emma Ruth Brittain, Staff Attorney and other staff to include Chris Calhoun, Wayne Martin, Jamie Suggs, Cecil Terry, Stephanie Todd and Susie Wofford. Mrs. Murphy was absent due to her husband's recent surgery.

**CALL TO ORDER**

Chairman Cokley called the meeting to order and render an invocation.

**PLEDGE OF ALLEGIANCE**

Chairman Cokley asked Mr. Thompson lead the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Cokley asked for any revisions to the Agenda as contained in the Agenda Packet; however, there were none.

**Mr. Thompson moved to approve the Agenda. There was a second by Ms. Creech and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Cokley asked if there were any revisions or corrections to the Minutes of the Regular Meeting held on October 28, 2014, as contained in the Agenda Packet.

**Mr. Long moved to approve the Minutes of the October 28 2014, Regular Meeting. There was a second by Mr. Campbell and the Motion was carried.**

Chairman Cokley asked if there were any revisions or corrections to the Minutes of the November 20, 2014, Workshop

Mr. Long stated he did not attend the Workshop; however, the minutes reflect he was in attendance, Mr. Long asked that this be corrected in the minutes of the November 20, 2014 Workshop.

**Mr. Jones moved to approve the Minutes of the November 20, 2014, Workshop as amended. There was a second by Mr. Campbell and the Motion was carried.**

### **PUBLIC INPUT**

There were no requests to present Public Input.

### **EXECUTIVE DIRECTOR REPORT**

#### **Recycling and Corporate Affairs Update**

Mr. Cannon offered an update of various projects in the Recycling and Corporate Affairs Division that were included as Pages 16-24 in the Board Packet.

Mr. Knight asked Mr. Cannon for an update on Mrs. Murphy's husband who recently had surgery and was dealing with complications. Mr. Cannon stated Mrs. Murphy's husband Kendall was doing well after suffering a minor setback. He informed the group that Mr. Murphy was home but progressing slowly. He said Mrs. Murphy wanted to thank everyone for their continued prayers.

**New Baler Installation Update** – Mr. Cannon informed the group that the new baler was installed on November 14, 2014. He stated the baler has been in operation for two (2) weeks. Mr. Cannon indicated overall operations were going well.

**Annual Dinner Update** – Mr. Cannon thanked the Board for the Annual Dinner. He stated employees who attended the dinner were very appreciative for the hospitality and the great food served at Cherry Hill.

**Medieval Times Update** – Mr. Cannon indicated the SWA staff participated in the annual Treats for Kids at Medieval Times. He stated staff along with SWA mascot Bruce Refuse distributed candy. Mr. Cannon indicated Mr. Thompson's daughter Savannah took a picture with Bruce at Medieval Times.

**Community Clean Up Day Update** – Mr. Cannon offered an update on the Community Clean Up held on November 8, 2014, and stated SWA staff was on site to help with this event. He stated over 3 tons of garbage was picked up along with .25 tons of recyclable material throughout Horry County. Mr. Cannon indicated the area with the most litter would be awarded a trophy donated by the SWA. He stated Horry County Council would present the award to the district with the most litter. Mr. Cannon informed the Board the SWA received a plaque for the Highway 90 clean up and Mr. Knight accepted the award on behalf of the SWA.

**Thanksgiving Holiday Schedule Update** – Mr. Cannon reviewed with the Board the Thanksgiving Holiday Schedule: and stated all SWA facilities would be closed Thanksgiving Day.

#### **Operations and Planning Update**

Mr. Hilling offered an update of various projects in the Operation and Planning Division that were included as Pages 25-39 in the Board Packet.

**East Hill Closure Project Update** – Mr. Hilling indicated Phase I of the first 12-acres was completed and layered with protective covering. He stated on Phase II the liner was

completed and the trench drain around the old 30 acres was completed. Mr. Hilling informed the group that as of October 30, 2014 there were 34 adverse weather days. Ms. Creech said since July she had asked about the closure project every month so why did staff wait until November to inform the Board about this change order. Mr. Hilling replied the project had been on track. Mr. Knight informed the Board he had received communication from Vance Moore which stated Mr. Moore would give regular updates on the project. Ms. Creech said she had a list of things she wanted included in the report from Mr. Moore. She wanted to know if the project had any problems, what happened to the leachate, and where did the aggregate come from.

**Food Waste Composting Update** – Mr. Hilling informed the group the food waste composting permit was submitted on Friday, November 14, 2014. He stated composting regulations stated the SWA must provide public notice to the County Administrator, County planning office and the landowners within 15 days of submitting the application. Mr. Hilling informed the group that the public notice had been sent out. Mr. Knight explained this information would be submitted to the I&R Committee and then to County Council.

**C&D Recycling Update** – Mr. Hilling indicated October was the best month for Construction and Demolition recycling. He stated that 1,377.20 tons of material had been processed. Mr. Hilling informed the Board that 984 tons of material was recycled thus giving the Construction and Demolition Processing facility a recycling rate of 70.45%. He informed the group that 18,387 tons of shingles have been recycled since September 2011 this is a savings of 57 days of airspace in the C&D landfill.

**Driver of the Month** – Mr. Hilling indicated for the month of October, Travis Baggott was named Driver of the Month. He stated Mr. Baggott worked for Southern Disposal. Mr. Hilling informed the group Mr. Baggott was very courteous.

### **Finance and Administration Update**

Mrs. Bitting presented the Finance & Administration reports to the Board, which were included as Pages 40-56 in the Board Packet.

**Monthly Finance Reports** – Mrs. Bitting stated through October the SWA should be at 33.3% of budget. She indicated MSW was at 39.97% of budget. She stated C&D was at 35.70% of budget and yard waste was at 31.87% of budget this was decrease from last year. Mrs. Bitting stated the C&D Processing Facility saved 16.57 days of airspace. She stated year-to-date revenue at the C&D Processing Facility was \$44,383.10 and expenses year-to-date was \$114,697.38. Mrs. Bitting stated the Materials Recycling Facility and Collection and Hauling year-to-date revenue was \$954,367.78 and expenses year-to-date was \$918,412.48. She stated the MRF/Collection and Hauling saved 31.34 days in airspace. Mrs. Bitting explained for October the income statement expenses exceeded revenue. She stated revenue was (\$8,248.13). Mrs. Bitting stated the reasoning was a slow month and quarterly payment to the worker's compensation. She stated the construction and demolition was down 24% from last year. Mrs. Bitting informed the Board staff would continue to monitor and keep them updated.

## **Special Projects & Governmental Affairs Update**

Mr. Bessant presented an update on various projects which were included as Pages 57-60 of the Board Packet.

**Recycling Incentive Programs Update** – Concerning the recycling incentives, Mr. Bessant indicated the following incentives were given by the SWA FY2015: MSW Recycling \$96,973.19, C&D Designated Facilities \$22,422.55. He stated the total year-to-date saving for SWA customers was \$119,395.74. Mr. Bessant stated the SWA had \$215,604.26 of incentives rebates for the remainder of FY2015 budget.

**Solid Waste Management Plan Update** – Mr. Bessant informed the group the Technical Advisory Committee had the final draft of the Solid Waste Management Plan for review. He stated staff was also reviewing the changes made by the Technical Advisory Committee. Mr. Bessant explained the Committee submitted a list of goals and wanted comments from the Board. He informed the group the Public Hearing was scheduled for December 11, 2014, at 2:00P.M. before the Board meeting. Mr. Bessant stated the Solid Waste Management Plan would go to County Council in January 2015.

**Disaster Debris Management Plan Update** – Mr. Bessant commented that HDR had completed the Disaster Debris Management Plan. He explained the plan had not been reviewed by staff. Mr. Bessant stated FEMA needed to review the plan for comments or changes. He indicated the plan would be submitted to Randy Webster with Horry County.

## **Executive Director Update**

Mr. Knight asked the Board to review both the Solid Waste Management Plan and the Disaster Debris Management Plan. He stated each plan had good information. Mr. Knight commented that Board support was needed for the two plans. Mr. Knight stated staff had completed a lot of the work on these projects. He reminded the Board of the meeting dates and times for the Public Hearing which would be held on December 11 with the Public Hearing starting at 2:00 P.M. and the December Board Meeting starting at 3:00 P.M.

## **COMMITTEE REPORTS**

There were Committee Reports to come before the Board.

## **OLD BUSINESS**

There was no Old Business to come before the Board.

## **NEW BUSINESS**

- a. **Surplus Equipment Sale Recommendation** – Mr. Hilling stated staff was seeking Board approval to surplus the 1998 John Deere Motor Grader #392. He indicated staff was requesting to surplus this item, and place it on Govdeals.com. Mr. Hilling recommended posting for sale “as is” and needed Board approval since the item was valued at more than \$10,000.

**Mr. Campbell moved to accept staff recommendation to list the 1998 John Deere Motor Grader (#392) on Govdeals.com. There was a second by Mr. Jones the Motion was carried.**

**MOTION TO ADJOURN**

There was no further business to come before the Board during the Regular Meeting. **Mr. Jones made a Motion, seconded by Mr. Long, to adjourn the meeting. The Motion was carried** and the Regular Meeting adjourned at 6:00 P. M.

Minutes approved on December 11, 2014.

**HORRY COUNTY SOLID WASTE AUTHORITY, INC.**

BY: \_\_\_\_\_ (L. S.)  
James H. Cokley, Chairman

ATTEST:

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J. Michael Campbell, Secretary

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Pam J. Creech

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Dan P. Gray

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W. Norfleet Jones

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John R. Long, II

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M. Lance Thompson