

**MINUTES OF REGULAR MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
December 12, 2019**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Thursday, December 12, 2019, at 1:00 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer; and Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

Angie Jones, Horry County Treasurer, R.A. Johnson, Horry County Deputy Treasurer and Ms. Rita Writesel represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Jan Bitting, Director; Mike Bessant; Director and other staff to include Chris Calhoun, Victoria Johnson, Richie Stetter, Jamie Suggs, Cecil Terry, Stephanie Todd and Susie Wofford.

**CALL TO ORDER**

Chairman Hughes called the meeting to order and rendered the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Schwartzkopf led the group in the Pledge of Allegiance.

**APPROVAL OF REVISED AGENDA**

Chairman Hughes asked for any revisions to the Revised Agenda as contained in the Agenda Packet.

**Mr. Schwartzkopf moved to approve the Revised Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Hughes asked for any questions on or amendments to the Minutes of the November Board Meeting held on November 19, 2019, as contained in the Agenda Packet.

**Mr. Jones moved to approve the Minutes of the November 19, 2019 Board Meeting as presented. There was a second by Mr. Schwartzkopf and the Motion was carried.**

**PUBLIC INPUT**

There were no requests to present Public Input.

**EXECUTIVE DIRECTOR REPORT**

**Recycling and Corporate Affairs Update** – Jamie Suggs, Manager of Unincorporated Collection Systems offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 11-17 in the Board Packet. Esther Murphy, Director of Recycling and Corporate Affairs was out on medical leave.

Mr. Suggs asked for continued prayers and support for Mrs. Murphy during her recovery process.

**2019 POP Art Contest Update** – Mr. Suggs informed the Board of the Annual POP Art Contest. He stated this year’s material was Styrofoam. Mr. Suggs stated that Emaleigh Avant a student from Black Water Middle School was selected as the grand prize winner in the SWA’s 2019 POP Art Contest. He stated Emaleigh’s artwork was entitled “Tis the Season to Recycle”. Mr. Suggs indicated the student received an electronic reading device, a plaque and prize pack of recycled-content items.

Mr. Ives asked if the POPArt winning entry would stay here at the SWA. Mrs. Johnson commented that usually the artwork is on display at the SWA through January then returned to the school if they request it back.

**Grinding of the Greens Update** – Mr. Suggs indicated SWA staff was preparing for the Annual Grinding of the Greens program. He stated the SWA was partnered again this year with Horry Electric Cooperative. Mr. Suggs stated the collection of the trees was expected to start December 26, 2019, through January 29, 2020.

**Caught Green Handed Update** – Mr. Suggs informed the group that the November “Caught Green Handed” winner was Mr. Harold Phillips. He indicated that Mr. Phillips used the Bucksport Recycling Center. Mr. Suggs stated Mr. Phillips received a SWA prize pack and media recognition.

**2019 Holiday Schedule** – Mr. Suggs commented that the holiday schedule was in the Board Packet and wished the Board Members a Merry Christmas.

### **Finance and Administration Update**

Mrs. Bitting offered an update of the following which was included as page 17 in the Board Packet.

**Financial Reports** – Mrs. Bitting commented that due to the Board Meeting being held early in the month that the financial reports would be presented at the January 2020 Board Meeting.

**Collateral Update Horry County Treasurer** – Mrs. Bitting introduced Ms. Angie Jones Horry County Treasurer and R.A Johnson Horry County Deputy Treasurer. Ms. Jones informed the group that she wanted to explain the uncollateralized bank deposit. She indicated the bank was at fault and this had also happened to the Horry County School District. Ms. Jones explained a blanket collateral does not have to be assigned to a federal identification number and SWA funds would be covered under Horry County General. She commented that she was the custodian over these funds. Ms. Jones assured the Board that this should not happen again.

The Board thanked Ms. Jones and Mr. Johnson for rectifying and explaining this process.

### **Operations Update**

Mr. Bessant presented the following update which was included as pages 18-26 of the Board Packet.

**Landfill Scale House Update** – Mr. Bessant presented a drone video of the upgraded scalehouse and the scales.

**MRF Update** – Mr. Bessant informed the Board that the MRF upgrade would commence on January 9, 2020 and continue until February 9, 2020. He commented that material would be processed on the MRF short line. Mr. Bessant indicated that material from the municipalities would not be processed until the MRF was fully operational. He commented that the MRF would bale any material that could not be processed. He stated the MRF employees would use the landfill Construction and Demolition Facility to process commingle material from the recycling centers. Mr. Bessant commented the MRF staff was preparing for Machinex.

**Driver of the Month Update** – Mr. Bessant stated the November Driver of the Month was Mr. Kevin Jenkins from the City of Myrtle Beach. Mr. Bessant commented Mr. Jenkins has been driving for 10 years. He commented that Mr. Jenkins worked well with staff.

### **Executive Director Update**

Mr. Knight offered an update of the following which was included as page 27 in the Board Packet.

Mr. Knight commented that he and staff had met with three diversion companies with each having various diversion technologies. He indicated this information would be discussed and reviewed by a third party. Mr. Knight stated two of the companies were based locally and one from the east. He informed the Board that he would keep them apprised of when the companies would give their presentation.

Mr. Campbell asked Mr. Knight if a Request for Proposal was needed to consult with the engineering firms. Mr. Knight replied the SWA has a relationship with several engineering firms that specialized in the diversion systems.

Ms. Creech remarked since she was chairman of the Diversion Committee, she wanted to review the presentation. Mr. Knight informed the group that he would inform the Committee of when the presentations would take place.

Mr. Ives asked Mr. Knight to explain the news articles that addressed the fine of \$150.00 for contaminated loads of recycled material. Mr. Knight informed the group that this SWA policy has been in place at the landfill for some time. He gave an example if a load of concrete that has contaminated material in it then the load would be charged as a misrepresented load. Mr. Knight commented that the City of Myrtle Beach sent a reminder to their residents on what to recycle which was different than the SWA's listing on what could be recycled.

Ms. Creech commented she received calls from several HOA's about recycling. She asked Mr. Knight about giving the City of Myrtle Beach a SWA recycling grant to inform the residents of Myrtle Beach about recycling. Mr. Knight stated that the Town of Surfside Beach has asked for a grant to purchase stickers to place them on recycling containers at all rental properties in Surfside Beach. Chairman Hughes indicated the City of Myrtle Beach has made this decision in hopes not to collect any contaminated materials.

### **COMMITTEE REPORTS**

**There were no Committee Reports to come before the Board.**

### **OLD BUSINESS**

**There were no Old Business to come before the Board.**

## NEW BUSINESS

- a. **Financial Assurance** – Mrs. Bitting informed the Board that State law required all permitted landfills to provide financial assurance information to the state annually within 120 days of the close of their fiscal year. She reviewed with the Board a letter and independent auditor’s report in regards to the requirement of the Local Government Financial Test for financial assurance. Mrs. Bitting stated the acceptance of this letter and report, along with the audited financial statements for the fiscal year ending June 30, 2019, into the operating record of the SWA was necessary in order to be in compliance with both federal and state laws. She indicated this information was included in the packet for the Board’s review. Mrs. Bitting stated the Combined Annual Financial Report (CAFR) for Horry County had not been completed. She indicated that Horry County would have the information to her and the report completed before December 31, 2019.

**Mr. Ives moved to accept into the record the letter, independent auditor’s report and other documentation prepared by staff as required under the Local Government Financial Test for Financial Assurance and authorize staff to submit the required documentation to SC DHEC. There was a second by Mr. Schwartzkopf and the Motion was carried.**

**SWA Recycling Grant Request: Town of Surfside Beach** – Mr. Knight commented that the reason for the SWA Grant Request Application being in the New Business section was due to the holiday schedule and staff wanting to review and present the information to the Board before the end of the month.

Mrs. Bitting informed the group that staff received a recycling grant application from Town of Surfside Beach. She commented that the SWA Recycling Grant Review Committee reviewed the grant application from Town of Surfside Beach. She indicated that the Town of Surfside Beach was requesting funds of \$2,400 for the production and purchase of recycling decals to be placed on all recycling roll-carts in the Town. Mrs. Bitting stated the program would target contamination in single stream materials.

**Mr. Schwartzkopf moved to accept staff’s recommendation to approve the grant application submitted by the Town of Surfside Beach for \$2,400 for the production and purchase of recycling decals to be placed on all recycling roll-off carts in the Town of Surfside Beach to reduce contamination in the single stream recyclables. There was a second by Ms. Creech and the Motion was carried.**

**Roundtable Discussion** – Chairman Hughes informed the group that SWANApalooza 2020 would be held in Atlanta, Georgia, March 23-26, 2020. He commented that Carolina Recycling Association 2020 Conference (CRA) would be held in Raleigh, NC on the same dates. Chairman Hughes asked the group to decide which conference they would like to attend in order to receive the early bird registration discount.

Ms. Creech commented that she had forwarded emails to Mrs. Murphy on presentations of research she might want to review. She asked if staff could review this information so the Board could decide what presentations to review.

Mr. Schwartzkopf commented that the current issue of the National Geographic had articles about plastics and were good articles to read. Mr. Ives said that Keep Horry County Beautiful was conducting a survey for the public on the possibility of banning plastic bags in Horry County. He

asked that the Board and staff encourage residents to fill out the survey and let Horry County Council know our feelings about recycling.

**MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Schwartzkopf moved, seconded by Mr. Jones to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 1:50 P.M.

Minutes approved on January 28, 2020.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_ (L. S.)  
Michael H. Hughes, Chairman

ATTEST:

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J. Michael Campbell, Secretary

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Pam J. Creech

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Bo Ives

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Samuel T. Johnson, Jr.

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W. Norfleet Jones

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Carl H. Schwartzkopf