



Facility Tour Request Form
 Horry County Solid Waste Authority
 1886 Highway 90, Conway, SC 29526
 education@solidwasteauthority.org
 Phone: 843.347.1651
 Fax: 843.347.3653

For private schools, civic, church groups, and other non-public school organizations

The Horry County Solid Waste Authority offers free facility tours of the landfill and/or the Material Recycling Facility, which are available on a first-come, first-serve basis.

Mail or Email Request Form to:

Horry County Solid Waste Authority
 Attn: Public Education
 P.O. Box 1664, Conway, SC 29528
 Fax (843) 347-3653
 Email: education@solidwasteauthority.org

About the Facility Tour:

- 1) Facility Tours to the Horry County Solid Waste Authority located at 1886 Highway 90 Conway, SC are available between 9 am and 2 pm Tuesday through Thursday (rain or shine).
- 2) Each facility tour lasts 2 to 3 hours.
- 3) Each facility tour includes a presentation about Horry County recycling, a guided tour of the Solid Waste Authority landfill and/or the Materials Recycling Facility.
- 4) For groups that provide its own transportation, the maximum number of visitors per facility tour is 50. We are only able to accommodate **one bus** of visitors per facility tour requested day. Groups must schedule their own transportation for the facility tour.
- 5) For groups that need transportation, the Solid Waste Authority offers a 10-passenger van to tour the facilities. The Solid Waste Authority cannot accommodate children in car seats and we do not have a wheel chair accessible van. Groups must use personal vehicles to travel to and from the Solid Waste Authority on Highway 90 in Conway, SC. No personal vehicles are allowed on the landfill face.
- 6) Facility tours are awarded on a first-come, first-serve basis.

[Please print information below]

Requested Date: _____

Facility tour Time: _____ (allow 2-3 hours for facility tour)

Name of Group: _____

Group Address: _____

Contact Person Name/Title: _____

Contact Phone Number/Email: _____

Transportation: Have own transportation (one bus per day) Would like to use SWA Van (maximum is 10 people)

Total # of Visitors: _____ **Age/Grade Level:** _____

Tour Applicant's Signature: _____ **Date:** _____

For Internal SWA Office Use Only:

 Solid Waste Authority Approval: _____ Date: _____