

**MINUTES OF ANNUAL MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
June 28, 2022**

The Horry County Solid Waste Authority, Inc. held an Annual Meeting on Tuesday, June 28, 2022, at 11:50A.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Bo Ives, Chairman; Amos C. Berry, Sr., Vice Chairman; W. Norfleet Jones, Secretary; Carl H. Schwartzkopf, Treasurer; and Board Members Michael H. Hughes, Samuel T. Johnson, Jr. and Robert J. Kemp.

Amelia Wood represented the public in attendance. There were no members of media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director and other staff to include, Stephanie Todd, Katherine Bell, Susie Wofford and Monica Collier.

CALL TO ORDER

Chairman Ives called the Annual Meeting to order and asked Mr. Knight to proceed with the Agenda.

APPROVAL OF AGENDA

Mr. Schwartzkopf moved to approve the Agenda as presented. There was a second by Mr. Hughes and the Motion was unanimously carried.

ANNUAL REPORTS

Executive Director Report – Mr. Knight stated each division prepared a listing of accomplishments from the past year of which he selected several to highlight. He remarked that it had been a great year and generally discussed several of the items to include, but not be limited to the following:

- **Piggyback III C&D Project** – Mr. Knight stated Phase I included the construction of the bridge and Phase II was construction of the haul road and the backfilling of the ponds. He said the project was completed on time and within budget.
- **Piggyback III MSW Project** – Mr. Knight commented the Facility Issues Negotiation (FIN) Process was completed with agreement met on a majority of the community requests.
- **Meet & Greet/Appreciation** – Mr. Knight said the event was a great success and staff would proceed with planning for this event annually.
- **Financial Items** – Mr. Knight remarked that the SWA had successfully completed another external audit without the issuance of a management letter. He said the FY2021 budget ended in the black and that the FY22 budget year would end well within the black.

- **Employee Appreciation Event** – Mr. Knight reminded the Board that due to the pandemic, the annual employee appreciation event was once again held as a drive-through event at the Administrative Office. He indicated there was a great turnout for the event.
- **W. Norfleet Jones Bridge Dedication** – Mr. Knight indicated the Board voted to name the bridge in honor of Mr. Jones and said the dedication was very successful and well attended.
- **Scipio Lane Recycling Center Fire** – Mr. Knight reminded the Board of the Scipio Lane Recycling Center Fire and stated the site was reopened within five days of the fire occurring.
- **Operational Items** – Mr. Knight stated the Composting Facility had been successfully expanded and more material was being sold. He generally discussed the installation of the new baler at the MRF and the expansion of the landfill gas system.

Mr. Knight encouraged the Board to review the reports in their entirety and said overall staff had a good year. He expressed his appreciation to the Board for their support and direction this year.

Chairman Ives thanked Mr. Knight and Mrs. Wood for their efforts in coming together during the FIN process. Mr. Knight advised the Board that staff had already reached out to the community regarding the fall community gathering.

Board Officers Report – Chairman Ives then asked the Board officers if they had any remarks. Vice Chairman Berry stated it had been a great year and expressed his pleasure in working with everyone. He indicated he supported Mr. Jones as the incoming Chairman and believed he would do an excellent job. Board Treasurer Schwartzkopf commented that the SWA was financially strong, stable and healthy. Board Secretary Johnson said he had no comments at this time.

Chairman Ives stated the last two years had been very meaningful to him and he expressed his appreciation to the Board for electing him to serve as Chairman. He commented that he and Mr. Knight have reflected on the challenges over the past two years with regard to the pandemic and indicated staff successfully met each challenge. Chairman Ives stated he felt like the luckiest man in the world because, even through the challenging time, the Board and staff met each challenge. He said motivation is high, the financials are strong and the applications are in place to expand the landfill over the next eight years to meet the growth. Mr. Ives stated it had been a privilege, joy and treasure to serve as the Board Chairman for the past two years. He said over the past 15 years he had been fortunate to serve as a volunteer and participant on several boards and commissions and remarked that his service to the SWA had been the pinnacle of the past 15 years because of the Board, staff and the extremely rewarding work everyone is charged with doing. Chairman Ives thanked everyone for the opportunity to serve as Chairman. He said he was looking forward to the incoming Chairman and to participating on the Board for another year.

Board Committee Reports – Chairman Ives then opened the floor to each Board Committee Chairman to comment on their respective committees.

Finance and Administration Committee Report – Mr. Schwartzkopf indicated that Finance and Administration Committee met several times during the past year which culminated with the audit. He said everything went well.

Operations and Planning Committee Report – Mr. Berry said it had been a good year with many projects being accomplished. Chairman Ives concurred.

Recycling and Corporate Affairs Committee Report – Mr. Hughes indicated it had been a good year as outlined in the Recycling & Corporate Affairs report. He said due to the pandemic the Committee did not have a lot of meetings but commented that staff continues to do a great job and had a fantastic year.

Nominations Committee Report – Mr. Hughes reported that the Nominations Committee met to determine a slate of officers for the upcoming fiscal year, which were as follows:

Fiscal Year 2023 – Board Officers

Chairman – W. Norfleet Jones
Vice Chairman – Robert J. Kemp
Secretary – Bo Ives
Treasurer – Amos C. Berry, Sr.

OLD BUSINESS

Ratification of Action Taken By Board – June 2021 – May 2022

Chairman Ives stated the official SWA Board Meeting Minute Book was being circulated in order for the Board to execute the minutes of the last fiscal year and thereby ratify the action taken from June 2021 through May 2022.

NEW BUSINESS

Election of Officers

Chairman. Ives stated Mr. Hughes had previously given the Nomination Committee report. He then individually presented each officer nomination as follows:

Chairman – Chairman Ives stated Mr. Jones had been nominated for Chairman and asked if there were any nominations from the floor; however, there were none.

Mr. Berry moved that Mr. W. Norfleet Jones be elected as Chairman for Fiscal Year 2023. There was a second by Mr. Hughes. There being no further discussion, the Motion was unanimously carried.

Vice Chairman – Chairman Ives stated Mr. Kemp had been nominated for Vice Chairman and asked if there were any nominations from the floor; however, there were none.

Mr. Berry moved that Mr. Robert J. Kemp be elected as Vice Chairman for Fiscal Year 2023. There was a second by Mr. Jones. There being no further discussion, the Motion was unanimously carried.

Secretary – Chairman Ives stated he had been nominated for Secretary and asked if there were any nominations from the floor; however, there were none.

Mr. Berry moved that Mr. Bo Ives be elected as Secretary for Fiscal Year 2023. There was a second by Mr. Schwartzkopf. There being no further discussion, the Motion was unanimously carried.

Treasurer – Chairman Ives stated Mr. Berry had been nominated for Treasurer and asked if there were any nominations from the floor; however, there were none.

Mr. Jones moved that Mr. Amos C. Berry, Sr. be elected as Treasurer for Fiscal Year 2023. There was a second by Mr. Schwartzkopf. There being no further discussion, the Motion was unanimously carried.

MOTION TO ADJOURN

There being no further business to come before the Board, Mr. Berry moved, seconded by Mr. Jones to adjourn the meeting. The Motion was carried and the Annual Meeting was adjourned at 12:25 P.M.

Minutes approved on July 26, 2022.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
W. Norfleet Jones, Chairman

ATTEST:

Bo Ives, Secretary

Amos C. Berry

Michael H. Hughes

Samuel T. Johnson, Jr.

Robert J. Kemp

Carl H. Schwartzkopf