



Horry County Solid Waste Authority, Inc.

"Protecting Tomorrow's Environment Today"

February 28, 2020

Bo Ives
Chairman

W. Norfleet Jones
Vice-Chairman

Samuel T. Johnson, Jr.
Secretary

Carl H. Schwartzkopf
Treasurer

Amos C. Berry, Sr.

Pam J. Creech

Michael H. Hughes

Danny Knight
Executive Director

JOB VACANCY

FUEL/LUBE TECH

Starting Salary: \$16.90
Maximum Salary: Based on experience

FUNCTION

Under general supervision, is responsible for the fueling, servicing, and routine inspection and repairs of all division's heavy and light equipment. Reports to the Fleet Services Manager.

EXAMPLES OF WORK PERFORMED

- Responsible for the daily inspection of all heavy and light equipment utilized by the division which includes delivering fuel, DEF fluid, motor oil, hydraulic oil, antifreeze, etc. to all equipment and related vehicles.
- Maintains fueling schedule as issued by Fleet Services Manager.
- Completely and accurately inputs data into handheld I pad while fueling to include gallons, DEF Fluid, equipment hours and/or mileage.
- Performs general service maintenance for assigned landfill vehicles including maintaining fluid levels such as motor oil, hydraulic oil, antifreeze, fuel etc.
- Performs required scheduled service maintenance for assigned vehicles and follows all recommended schedules for grease, oil, blowing out of coolers and air filters as needed and other vehicle fluid additions and changes as scheduled by supervisor.
- Performs daily inspections of all equipment to include wire wrap on tracks, final drive, leaks or damages and repairs as needed.
- Assists in the evaluation, diagnosis and repair of routine maintenance problems and reports major problems to Fleet Services Manager.
- Responds to emergency calls to make determination of severity of problem.
- Maintains accurate records in dispensing of parts, and requests part replacements when parts are used. Maintains truck parts inventory as set by the Fleet Services Manager.

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29528-1664
Tel: 843-347-1651
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Job Vacancy

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- Responsible for checking, documenting and reporting to Fleet Services Manager the fuel farm tank levels for on road and off road, regular gas and DEF daily.
- Performs all job functions in compliance with weather, safety and environmental policies and procedures.
- Uses all approved PPE and reports any missing PPE or other related safety concerns immediately to Fleet Services Manager.
- Interacts and communicates with a variety of groups and individuals to include the heavy equipment operators, Director of Operations, Landfill Supervisor, service contractors, scale house operators, parts store personnel, other SWA employees, etc.
- Performs other related duties as required.
Must be available to work Saturdays or overtime when needed when unforeseen circumstances arise.
- Must keep lube truck clean and have daily stock of fluids needed for daily maintenance.

PREFERRED KNOWLEDGE, SKILLS AND ABILITIES

- Must have good communication skills
- Ability to operate a computer and run various software packages.
- Must have knowledge of diesel engines and the ability to service them.
- Must have general knowledge of hydraulics and hydraulic fluids.
- Ability to work independently.
- Ability to prioritize and accomplish multiple tasks.
- Perform other related duties and assignments as required.
- Must be a team player and work with all SWA staff.

MINIMUM EDUCATION AND EXPERIENCE

- High School graduate or equivalent with a minimum of five years in maintaining and repairing light and heavy equipment or any equivalent combination of education and experience which provides the required knowledge, skills and abilities.
- Valid South Carolina Commercial Drivers license with Haz-Mat endorsement or must obtain within 6 months of employment.
(possible extension to 1 year due to COVID restrictions)

Salary is based on experience any certifications and Tech schools

THE SOLID WASTE AUTHORITY IS AN EQUAL OPPORTUNITY EMPLOYER.

BENEFITS:

- Paid Insurance Coverage
- Paid Vacation
- Paid Sick Leave
- Paid Holidays (7)
- Paid Personal Days (5)
- SC State Retirement
- Annual Shoe Allowance
- Quarterly Bonuses for Safety Team Performance
- Quarterly Bonuses for Non Use of Sick Leave
- PPE and Uniforms Provided.
- Free Annual Blood Work
- Some Free Vaccines Provided

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLY AT THE Horry County Solid Waste Authority Administrative Office, 1886 Highway 90, Conway, SC, or Job Service in Conway. The Solid Waste Authority is an Equal Opportunity Employer.