



Horry County Solid Waste Authority, Inc.

"Protecting Tomorrow's Environment Today"

June 28, 2021

Bo Ives
Chairman

JOB VACANCY

W. Norfleet Jones
Vice-Chairman

MECHANIC B – MRF

Samuel T. Johnson, Jr.
Secretary

Minimum Level Salary: \$ 50,725 (\$24.39/hour)

Maximum Salary: \$ 88,769

Carl H. Schwartzkopf
Treasurer

FUNCTION

Amos C. Berry, Sr.

Under Fleet Services Manager's supervision, performs semi-skilled duties and assist in maintaining the divisions' baler, sort line, conveyors and recycling equipment, forklifts and building maintenance. Must have the ability to manage maintenance personnel. Completes routine inspections on all MRF equipment.

Pam J. Creech

Michael H. Hughes

EXAMPLES OF WORK PERFORMED

- Responsible for the daily inspection and maintenance of all heavy and light equipment utilized by the division which includes servicing all machines, greasing parts, removing debris from sorting equipment, conveyors, etc.
- Performs repairs on all equipment and recommends any repair work to be completed.
- Informs MRF Management concerning any equipment problems and estimated down time.
- Receives, reviews, prepares and processes a variety of reports and forms to include vehicle and equipment maintenance reports, repair orders, technical reports, diagnostic reports, etc.
- Responsible for daily inspections of all heavy and light duty equipment at the facility. Includes servicing equipment, replacing and splicing conveyor belts, trouble shooting, and replacing electric motors. Need to be able to troubleshoot all electrical components such as motors and starters related to recycling line.
- Interacts and communicates with a variety of groups and individuals to include: Director of Operations, Deputy Director of Recycling, Supervisors, service contractors, secretary, parts store personnel, other SWA employees, etc.

Danny Knight
Executive Director

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Page Two
Job Vacancy

- Assists Maintenance contractors in all major repairs that will be completed in house.
- Performs other related duties/assignments as required.

PREFERRED KNOWLEDGE, SKILLS AND ABILITIES

- Must be able to operate a multitude of equipment to include but not limited to: light vehicles, truck w/trailer, skid-steer loader, forklift, balers, sort line, wheel loader, mechanics tools, welder, cutting torch, etc.
- Must have good computer skills and be able to operate a sorting system computer program.
- Must be able to exert up to one hundred pounds of force occasionally, and or up to fifty pounds of force frequently, or constantly to lift, carry, push, pull or otherwise move objects.
- Must have strong diagnostic skills and be able to perform minor electrical repairs. (AC & DC)
- Ability to work nights and weekends and be on call.
- Supervises the direction of the day to day maintenance activities involved in the operations of the MRF and ensures MRF meets the goals, objectives of the SWA operational guidelines.
- Oversees the activities of subordinate staff to include instruction, planning, and reviewing work completed; maintains standards established for the division through the effective coordination of activities; handles general personnel related activities to include allocation personnel to specific projects, acting on employee problems, making recommendations for hiring and training new employees, and making recommendations concerning transfers, discipline, and discharge.
- Interacts and communicates with the Director, Deputy Director, office personnel, scale house attendants, consultant engineers, other SWA employees, etc.
- Ability to plan, schedule, prioritize and assign all repairs and maintenance for shop personnel on both shifts to ensure work is performed in a safe, efficient, and timely manner.
- Must be able to operate a maintenance and parts computer program to include inventory, work order generation, service time frames and other needs as required.
- Monitor and maintain a clean and safe shop and work areas.

Job Vacancy
Page Three

- Keeps Fleet Services Manager informed on the status of equipment.
- Must possess basic mechanical hand tools for equipment repair.

MINIMUM EDUCATION AND EXPERIENCE

- High School graduate or equivalent with vocational or technical school training supplemented by three to five years previous experience and/or training that includes heavy and light equipment maintenance and repair, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills and abilities for this job.
- Valid South Carolina Drivers License.

BENEFITS:

- Paid Insurance Coverage
- Paid Vacation
- Paid Sick Leave
- Paid Holidays (7)
- Paid Personal Days (5)
- SC State Retirement
- Annual Shoe Allowance
- Quarterly Bonuses for Safety Team Performance
- Quarterly Bonuses for Non Use of Sick Leave
- PPE and Uniforms Provided.
- Free Annual Blood Work
- Some Free Vaccines Provided

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLY AT THE Horry County Solid Waste Authority Executive Office, 1886 Highway 90, Conway, SC or Job Service in Conway. The Solid Waste Authority is an Equal Opportunity Employer.