

**REPORT OF
OPERATIONS & PLANNING COMMITTEE MEETING
August 13, 2018**

A meeting of the Operations and Planning Committee was held on August 13, 2018, at 1:30 P.M. at the Authority's Administrative Office in Conway, South Carolina.

Present was Committee Member Norfleet Jones, Committee Member Michael Hughes and Committee Member Michael Campbell. Also in attendance were Executive Director Danny Knight, Director Mike Bessant and Board Member Pam Creech. Staff members attending the meeting included Jan Bitting, Rodney Cannon, Nannette Powell, Wayne Martin, Stephanie Todd and Peggy Crawford.

Committee Member Michael Campbell called the meeting to order and began with a prayer and the Pledge of Allegiance.

Mr. Jones asked to add the Charleston Contract to the agenda for an update from Mr. Bessant. Mr. Campbell agreed.

Collection & Hauling – Frontload Purchase

Mr. Bessant proceeded to explain that in the FY2019 Budget for the purchase of a Frontload Truck for \$265,000. The lowest bid came in at \$270,674.08 with added options of safety camera system and steel plated floor. Mr. Bessant asked for approval to use a portion of \$99,837 that was saved when the newest Rear Loader was purchased to make up the shortage of \$5,678.08 in order to purchase new Front loader. Mr. Bessant also requested the approval to sale equipment # 420 when new truck is delivered. Mr. Hughes made a motion to accept the lowest bid and Mr. Jones second the motion.

MRF Storage Building

Mr. Bessant explained the MRF has been trying to build a Storage Facility to store material. Mr. Bessant stated that staff had budgeted \$100,000 in FY19 budget, but due to the increase in steel the cost to build the new building would cost \$107,558. Mr. Bessant requested to use a total of \$12,500 extra to pay for electrical for building. Options were to build in a different location or expand the current electronics building. Mr. Bessant explained that SWA would be saving money by expanding the current building due to existing concrete pad. Mr. Bessant continued to explain that SWA would like to enclose the walls of the storage building as well as adding loading ramp to make shipping material more efficient. The Storage Facility is a capital approved budgeted item for FY 2019 for \$100,000. Staff would ask that the Committee allow for the shortage of \$7,558.00 be allocated from the FY2019 capital budgeted item Gyrotory Screen of \$75,000.

Mr. Jones added that it would be a better return if we finished the entire building by adding rolling doors instead of just enclosing half of the building. Mr. Bessant explained the funds are coming from budgeted E money in the budget and at this time we only have funds of \$120,500. If the board would allow SWA to take out extra money to pay for the rolling doors from

contingency when available the front could be enclosed. Mr. Hughes agreed to look at the cost of completing the building rather than partial finish. Mr. Knight said that the SWA will get the quotes and bring those numbers back to the board before moving forward. Mr. Hughes and Mr. Jones agreed.

Mr. Bessant explained that the SWA cardboard accounts are continuously growing so storage space is a major necessity.

Charleston Contract Update

Mr. Bessant explained that the Charleston Contract does not have any further extensions past January 31, 2019, unless a new contract is negotiated. SWA is prepared to adjust operations accordingly.

Mr. Bessant added an RFQ was put out last week to bring upgrade the MRF. RFQs are due October 14, 2018. Mr. Bessant explained that the SWA is looking at a start date to rebuild/upgrade on February 1, 2019. Within the next few months the SWA would like to know from Charleston if the contract will be continued past January 31, 2019. Mr. Knight said he hasn't received a response from Charleston to a letter that he has sent to them. Mr. Bessant added that the MRF will continue to operate during the rebuild/upgrade process with a tonnage reduction.

There being no further business, the meeting was adjourned at approximately 1:57 P.M.