

**MINUTES OF REGULAR MEETING  
HORRY COUNTY SOLID WASTE AUTHORITY, INC.  
February 27, 2018**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, February 27, 2018, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Pam J. Creech, Chairman; J. Michael Campbell, Vice Chairman; M. Lance Thompson, Secretary; Bo Ives, Treasurer; and Board Members Michael H. Hughes and Samuel T. Johnson, Jr. Board Member Dan P. Gray was absent due to an illness.

Steve Gosnell, Director of Horry County Infrastructure and Regulation was present. John Henderson from the Association of Counties was present. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Bill Hilling, Director; Jan Bitting, Director; Mike Bessant, Director; and other staff members to include Chris Calhoun, Victoria Johnson, Wayne Martin, John Myers, Nannette Powell, Richie Stetter, Stephanie Todd and Susie Wofford.

**CALL TO ORDER**

Chairman Creech called the meeting to order and asked Mr. Thompson to render the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Campbell led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Creech asked for any revisions to the Agenda as contained in the Agenda Packet.

**Mr. Ives moved to approve the Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.**

**APPROVAL OF MINUTES**

Chairman Creech asked for any questions on or amendments to the Minutes of the Regular Meeting held on January 23, 2018, as contained in the Agenda Packet.

**Mr. Thompson moved to approve the Minutes of the Regular Meeting held on January 23, 2018. There was a second by Mr. Campbell. There being no further discussion, the Motion was carried.**

**SPECIAL PRESENTATION**

Mr. John Henderson, Director of Risk Management Service from the Association of Counties had a special presentation for the Horry County Solid Waste Authority. He thanked the SWA for being a member of the insurance trust program which included the workers compensation and the property liability program. Mr. Henderson commented the Association of Counties had its annual trust meeting in North Myrtle Beach and the SWA was presented with two awards. He indicated the first award was the second-place award for promptly reporting workers compensation claims. Mr. Henderson explained the SWA was awarded second place for the response reporting of the claims and averaged less than a day to report a claim. He stated with the immediate response filing a claim ensured that an

injured employee received the prompt medical attention needed. Mr. Henderson commented that a claim could be managed to a conclusion that was best for the employee and employer. He stated last year the SWA was number one as far as reporting claims promptly. Mr. Henderson stated that Mrs. Powell was very diligent in getting the claims processed. He commented he enjoyed working with Mrs. Murphy and Mrs. Powell who both did an excellent job.

Mr. Henderson stated the second award the SWA received was an outstanding safety achievement award. He indicated he and Mr. Jamie Suggs toured several recycling centers throughout Horry County. Mr. Henderson remarked his main concern were the hydraulic hoses on the compactors which were a safety hazard for an employee or resident alike. He stated he was impressed with how promptly his concern was addressed and documented. Mr. Henderson indicated that Mr. Suggs constructed a mesh barricade around the compactor and hoses.

Mrs. Murphy stated she and Mr. Suggs' main concern was that the hydraulic hoses were exposed, and an employee or resident could trip and injure themselves. She discussed this with Mr. Suggs and Mr. John Myers from the McDowell Recycling Center who built the mesh barricades around the compactors. Mrs. Murphy gave a special thanks to Mr. John Myers who took the initiative to keep the McDowell Center accident free. She commented that staff was making every effort to have the barricades at every center.

Mr. Henderson thanked Mr. Suggs for developing an inexpensive means of protection around the compactors. He commented that the SWA was a first-rate organization.

Chairman Creech commented the SWA was very concerned with employee safety and this was stressed at every meeting. She thanked Mr. Henderson for his diligence in working with the staff to make the centers safe. Mr. Henderson commented the SWA employees would be taking a defensive driving course soon. Mr. Campbell thanked Mr. Myers for his hard work at the centers.

## **PUBLIC INPUT**

There were no requests to present Public Input.

## **EXECUTIVE DIRECTOR REPORT**

### **Recycling and Corporate Affairs Update**

Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 13-25 in the Board Packet.

**2018 Spring Home Show Update** – Mrs. Murphy informed the group the SWA participated in the 38<sup>th</sup> Annual Home Show on February 16-18, 2018. She commented this was an opportunity to inform the full-time and part-time residents about the services offered by the SWA. Mrs. Murphy indicated the Home Show attendees commented on services the SWA could do in addition to programs currently offered. She stated 900 samples of compost were given away and attendees were asked to participate in the Solid Waste/Recycling Survey the SWA was conducting as part of the Horry County's Image 2040 Planning Process. She stated 298 surveys were completed. Mrs. Murphy commented that Mr. Knight would give a more detailed report regarding the 2040 Planning Process.

**Grinding of the Greens Campaign Update** – Mrs. Murphy informed the Board the Grinding of the Greens campaign ended on January 28, 2018. She stated the SWA partnered with Horry Electric Cooperative for this year's annual event. Mrs. Murphy stated trees were collected at each of the 24 recycling centers, five (5) drop off locations, curbside (municipalities) and at the landfill.

She stated the program ran from December 26, 2017, through January 29, 2018. She indicated that 2,100 trees were collected this year. Mrs. Murphy commented over 1,600 public service announcements ran on local television stations promoting the program.

Mrs. Murphy informed the Board in this month's SC Living Magazine, published by Horry Electric Cooperative there was a picture of a site attendant Sylvia Worthington handling Christmas trees at the Browntown Recycling Center.

**Statement of Economic Interest Update** – Mrs. Murphy commented that Mrs. Powell informed her that all Board Members had completed their statement of economic interest form.

**Caught Green Handed Update** – Mrs. Murphy informed the group the January "Caught Green Handed" winner was Mr. William Wirth. She indicated that Mr. Wirth used the Socastee Recycling Center. Mrs. Murphy stated Mr. Wirth received a SWA prize pack and media recognition.

Mrs. Murphy commented she received a letter from the Greater Burgess Community Association Board for the exceptional improvements made to the McDowell Shortcut Recycling Center.

Chairman Creech said she received a letter from Santee Cooper informing the SWA that the annual April Horry County Appreciation event was cancelled due to Santee Cooper reducing their cost. She commented she wanted Mrs. Murphy to be aware of the cancellation of this event.

### **Operations and Planning Update**

Mr. Hilling offered an update of the following which were included as pages 26-36 in the Board Packet.

**Driver of the Month Update** – Mr. Hilling stated the January driver of the month was Tim Lee from Lee Disposal Services. Mr. Hilling commented Mr. Lee worked well with staff and was well deserving of the honor. He informed the group a letter was sent to Lee Disposal LLC.

**Landfill Gas Expansion Update** – Mr. Hilling informed the group that the landfill gas expansion project was going well. He stated the substantial completion date was March 16, 2018. Mr. Hilling commented that safety was still being stressed for the project. He stated there was a change order for sump pump one. Mr. Hilling explained that all the gas enters the skid at sump pump one which needed repairs in the original expansion estimate but was very costly. He commented that some of the projects were under budget and there was an excess of \$80,000. Mr. Hilling indicated he negotiated with TriCon for \$36,000 and it was agreed upon that the sump pump one area would be relieved of any future blockages.

**Household Hazardous Waste Disposal Update** – Mr. Hilling stated that the household hazardous waste disposal had the second pick-up this fiscal year with MXI Environmental Services. He commented the disposal grand total was 97,750lbs or 48.85 tons. Mr. Hilling indicated that Mrs. Todd and her staff did a great job with the program.

**Landfill Inspections-FY2018 Update** – Mr. Hilling stated the landfill had some visible seeps in July and August. He commented that August 2017 through January 2018 the landfill has not had any problems. Mr. Hilling indicated that staff was confident once the expansion was done the landfill would have no visible seeps.

Mr. Campbell asked Mr. Hilling if a satisfactory was the same thing as 1's. Mr. Hilling replied that was correct. Mr. Ives thanked Mr. Hilling for the report on the Construction and Demolition activity. He commented it was very encouraging to see the historical graph on the tonnage increase and hoped to improve the recycling of that material. Mr. Hilling indicated the Construction and Demolition Processing Facility had been steadily increasing the volume of material recycled.

### **Financial Reports**

Mrs. Bitting offered an update of the following which was included as page 37-55 in the Board Packet.

**Monthly Finance Reports** – Mrs. Bitting stated for the period ending January 31, 2018 the SWA revenue should be at 58.31% of budget. She indicated MSW revenue was at 59.21% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 94.46% of budget and Yard Waste revenue was at 53.88% of budget. She stated the sale of recyclables revenue was at 68.26% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for January was \$185,336.58 and expenses was \$340,829.68 with a deficit of (\$155,493.10) with airspace saved equating to 42.55 days. Mrs. Bitting commented the MRF revenue year-to-date was \$3,542,953.16 the expenses year-to-date was \$3,432,393.51 with a savings of 34.05 days of airspace with revenue over expenses of \$110,559.65. She indicated net income for January was (\$37,056.34) and year-to-date was \$2,094,608.30.

Mrs. Bitting explained the MRF processed 4,078.02 tons for January. She stated the current market value for processed material was \$182.98 for January. Mrs. Bitting informed the group that tonnage sold for January was 2,243.40 tons. Mrs. Bitting indicated the total MRF revenue for material sold in January was \$410,615.83 and expenses were \$392,905.45 resulting in revenue over expenses of \$7,710.38. She stated year-to-date total MRF revenue was \$3,023,200.99 and total MRF expenses were \$2,497,245.80 with revenue over expenses of \$525,955.19. Mrs. Bitting indicated the cost share for Charleston County was \$9,883.66.

Mrs. Bitting reminded the Board of the health screening on March 13, 2018, between the hours of 7:00 A.M. to 10:00 A.M. and if any member wanted to participate to please call Mrs. Powell. She indicated the Budget Workshop would start at 10:30 A.M. on March 13, 2018.

### **Special Projects & Governmental Affairs Update**

Mr. Bessant presented the following update which was included as pages 56-64 of the Board Packet.

**MRF Update** – Mr. Bessant informed the Board that the MRF tonnage decreased by 100 tons from last year. He indicated that fiber prices had decreased for the month January and cardboard prices decreased from \$170.73 to \$147.50 per ton from last month. He commented that newspaper price per ton was \$144.20 and office paper price per ton was \$167.65. Mr. Bessant explained to the Board of the difficulty to export fiber. He stated some facilities were paying to dispose of their material. Mr. Bessant indicated he faced challenges sending a cleaner product to China. He commented the sorting of material was time consuming. Mr. Bessant stated he faced a dilemma of whether to clean/sort and keep the material or just transport the material back to Charleston County. He indicated the processing of this material cost around \$100.00 per ton where it would typically cost \$80.00 per ton.

Chairman Creech said she was asked for help from Horry County Council on the banning of the plastic bags and the House Bill. She commented she was asked about the fluctuating commodity prices and what percentage of decline for each month. Chairman Creech asked Mr. Bessant how was this determined each month.

Mr. Bessant explained the MRF facility had two sort lines in the fiber room one with good quality paper and the other was contaminated with paper bags, bottles and all sorts of other material. He indicated the contaminated material only processed 10 bales per day with two shifts. Mr. Bessant stated the good quality paper processed 40/50 bales per day. He commented the contaminated material costs an extra \$20.00 per ton to process. Mr. Bessant stated he was reviewing options on how keep expenses down. He commented the MRF facility was fortunate because the facility was still able to sell its material.

Mr. Bessant informed the group that the MRF facility had 187 bales of scrap plastic in storage and staff contacted a vendor in Mullins and disposed of the material free of charge. He indicated that the SWA had paid a vendor \$30.00 per ton to take scrap plastic in the past. Mr. Bessant commented that MRF tonnage and revenue would likely decline for the next month. Chairman Creech thanked Mr. Bessant for his diligence in keeping the material out of the landfill.

### **Executive Director Update**

Mr. Knight offered an update of the following which was included as page 70-90 in the Board Packet.

**Horry County Imagine 2040 Update** – Mr. Knight informed the group that the SWA was participating in the Horry County Imagine 2040 public planning sessions. He commented the SWA had participated and attended all of the public hearings. Mr. Knight indicated the planning staff had asked the if the SWA wanted to do a Solid Waste/Recycling Survey which was conducted at the Home Show. He stated one of the question on the survey asked if the residents were in favor of supporting mandatory recycling and indicated 275 answered yes and 23 answered no. Mr. Knight indicated the survey also asked if residents would be willing to pay higher fees to protect our landfill space. He said 226 answered yes and 71 answered no. He informed the Infrastructure and Regulations Committee that Horry County residents were interested in mandatory recycling programs.

Mr. Knight commented that the next meeting for Horry County Imagine 2040 was March 29, 2018. Chairman Creech stated that the solid waste issues would be discussed at the meeting. She thanked Mr. Knight, Mrs. Murphy, Mrs. Johnson and Mrs. Hooks for attending the meeting and representing the SWA.

**Jason Boulevard Property** – Mr. Knight stated he did not realize there were occupants living on the Jason Boulevard property. He commented he received a call from the adjoining property owner that there were problems. Mr. Knight indicated that inhabitants were in fact living on the property. He informed the group that staff put up signs informing the inhabitants to move their belongings and were given a week's notice and fair warning. Mr. Knight commented that inhabitants were still on the property when staff arrived. He stated he had requested for Horry County Police to be on hand in the event of unforeseen problems. Mr. Knight commented that Mrs. Todd and her staff did a great job of clearing the property and the adjoining property owner should be happy. He stated that the property needed timbering and staff would make the necessary arrangements.

**Highway 90 Litter Enforcement Blitz** – Mr. Knight informed the group that the Horry County Litter Department had a Litter Enforcement Blitz which was successful. He stated 21 tickets were issued for uncovered loads, 10 tickets issued for speeding. Mr. Knight commented a total of 37 tickets were issued here at the landfill.

Chairman Creech commented that she had been corresponding with Mr. Lazarus about the litter along Highway 90. She indicated the SWA and Horry County picked-up litter along Highway 90 but with the Litter Enforcement Blitz the highway looked better.

Mr. Ives thanked Mr. Knight for helping with the litter index and for spearheading the enforcement blitz. He commented that Highway 90 looked better since the tarping and ticketing of the vehicles.

**Charleston County Update** – Mr. Knight stated that Kessler Consulting was requesting information on the SWA’s MRF operations. He indicated that the Charleston County MRF would be in operation by April 1, 2019. Mr. Knight commented that Mr. Andrew Quigley would retire March 1, 2018.

## **COMMITTEE REPORTS**

**Recycling & Corporate Affairs Committee Meeting** – Committee Chairman Michael Hughes stated the Recycling and Corporate Affairs Committee Meeting was held on January 31, 2018 at 10:30 AM. He indicated Committee Member Pam Creech was present. Committee Member Dan Gray was absent due to illness. Board Members Bo Ives and Michael Campbell were also in attendance.

**Food Waste Composting Tour – Conway Elementary School** - Mr. Hughes stated the purpose of the meeting was to tour the Food Waste Recycling Program at Conway Elementary School. He stated the group met with Greg Sponseller, HCS Sustainability Coordinator. Chairman Hughes indicated when the program started only three schools participated and now 21 schools were participating in the program. He commented the group was shown the process in which the students were instructed to compost the food. Chairman Hughes stated the students were trained to value recycling efforts in order to understand the process. He explained the material was separated with paper and trash put in bags and food waste put into totes containers. Chairman Hughes indicated there were posters on display, so each student knew what material went into each container. He commented there was a circular effect starting with a product and ending with a product.

Ms. Creech commented she was glad to see the process and the children were enjoying the effort in recycling food to compost. She was pleased that the children were having a learning experience.

**Finance and Administration Committee** – Committee Chairman Lance Thompson stated the Finance and Administration Committee met on February 20, 2018 at 10:00 A.M. Committee Member Bo Ives was present. Committee Member Dan Gray was absent due to an illness. Board Chairman Pam Creech was in attendance. Angie Jones, Horry County Treasurer and Deputy Treasurer R.A. Johnson were also in attendance.

**Investment Update** – Chairman Thompson stated Horry County Treasurer Angie Jones gave an update on interest earning for the SWA. He indicated that the Board had asked Ms. Jones to explore options for better returns on the SWA’s investment. Chairman Thompson commented that Ms. Jones did what was asked of her. He stated that Mrs. Bitting would have the information on interest earned at the Budget Workshop. Chairman Thompson commented that Ms. Jones did a great job especially at protecting the principle on the investments.

**MRF Update** – Chairman Thompson indicated Mrs. Bitting had given an update earlier on the MRF prices and the decline in commodity pricing.

**MSW Incentive** – Chairman Thompson stated that Mrs. Bitting advised that the MSW Recycling Incentive had not shown a significant increase in the amount of recyclables that were brought to the MRF. He indicated that staff’s recommendation was to discontinue this program and revamp

the program utilizing some of the funds in the FY18 Budget of \$260,000 for a new program. Chairman Thompson stated with the new program, staff was recommending utilizing some of the funds to increase the C&D Recycling Incentive and establish a recycling grant program. He indicated the applicants (waste haulers, municipalities, etc.) would present grant request to the SWA for consideration in hopes to increase recycling in Horry County.

**Mr. Thompson moved to accept staff recommendation to discontinue the MSW Incentive Program and increase the C&D Recycling Incentive by \$5.00 per ton for an estimated cost of \$47,000 and use the additional \$152,500 to set up a recycling grant program that waste haulers and municipalities may utilize, at a total cost not to exceed \$200,000. There was a second by Mr. Campbell and the Motion was carried.**

**Capital Budget Update** – Chairman Thompson stated the Finance and Administration Committee reviewed the FY19 Capital Budget showing the monies that had been spent compared to what was budgeted. He indicated that Mrs. Bitting reminded the Committee Members that staff could not purchase any item that was over the budgeted amount without the Board’s approval. Chairman Thompson stated Committee Member Bo Ives asked Mrs. Bitting to add the information requested on a quarterly basis in the monthly board reports.

Mr. Thompson stated there were no other action items or votes taken.

#### **OLD BUSINESS**

There was no Old Business to come before the Board.

#### **NEW BUSINESS**

- a. **Surplus Equipment Sale Recommendation** – Mr. Knight stated staff was seeking Board approval to surplus the Front Load Truck #470 which is a 2001 Mack MR688S. He indicated staff was requesting to surplus this item and place it on Govdeals.com. Mr. Knight recommended posting the equipment for sale “as is” and needed Board approval since the item was valued at more than \$10,000

**Mr. Campbell moved to accept staff’s recommendation to list the 2001 Mack MR688S (#470) Front Load Truck on Govdeals.com. There was a second by Mr. Thompson the Motion was carried.**

- b. **Resolution Opposing House Bill 3529** – Chairman Creech indicated that the SWA was in opposition of House Bill 3529, which was currently pending before the SC Senate. She stated this bill would amend Title 39 of the 1976 Code, which eliminated the ability of local government (counties and municipalities) to enact laws banning single use of plastic bags.

Chairman Creech commented after the Board voted in favor of the resolution that Horry County Council asked that the SWA send the resolution to them for review. She indicated that Council might enact a resolution of their own.

**Mr. Ives moved to accept this resolution in opposition to House Bill 3529 currently pending before the SC Senate. There was a second by Mr. Campbell and the Motion was carried.**

- c. **Roundtable Discussion** – Chairman Creech informed the Board that Keep SC Beautiful had their annual conference in Myrtle Beach February 21-22, 2018. She commented Mr. Bo Ives was awarded the Outstanding Champion Award for Horry County. Mr. Ives informed the group that he was also awarded Outstanding Champion Award for South Carolina.

**MOTION FOR EXECUTIVE SESSION**

**Mr. Thompson made a Motion for an Executive Session for the purpose of discussing a personnel matter and a legal matter Mr. Campbell gave a second, and the Motion was carried unanimously.**

The Board went into Executive Session at 6:40 P.M.

**MOTION TO COME OUT OF EXECUTIVE SESSION  
AND BACK INTO OPEN SESSION**

**At 7:20 P.M., Motion was made, seconded and carried that the Board come out of Executive Session and back into open session.**

**STATEMENT FOR THE RECORD**

Chairman Creech asked for the record to reflect that the Executive Session was held for the purpose of discussing a personnel matter and a legal matter. She stated no votes or action was taken in the Executive Session.

**MOTION TO ADJOURN**

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 7:25 P.M.

Minutes approved on March 27, 2018.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: \_\_\_\_\_ (L. S.)  
Pam J. Creech, Chairman

ATTEST:

\_\_\_\_\_(L. S.)  
M. Lance Thompson, Secretary

\_\_\_\_\_(L. S.)  
J. Michael Campbell

\_\_\_\_\_(L. S.)  
Dan P. Gray

\_\_\_\_\_(L. S.)  
Michael H. Hughes

\_\_\_\_\_(L. S.)  
Bo Ives

\_\_\_\_\_(L. S.)  
Samuel T. Johnson, Jr.