

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
April 24, 2018**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, April 24, 2018, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Pam J. Creech, Chairman; J. Michael Campbell, Vice Chairman; M. Lance Thompson, Secretary; Bo Ives, Treasurer; and Board Members Michael H. Hughes and Samuel T. Johnson, Jr.

Steve Gosnell, Director of Horry County Infrastructure and Regulation was present. Jordyn Barnes, William Bitting, Jordan Guion-Brooks, Gabriel Brown, Mikaela Campman, Kaitlynn Davis, Lauren Paige Hershelman, Alexis Panepinto, Trey Richardson III, Jamyson Smith, Alexis Tomlin, Caitlyn Ward, Ethan Wester and Hannah Williamson represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; Mike Bessant, Director; and other staff members to include Kendra Hooks, Victoria Johnson, Wayne Martin, Nannette Powell, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Creech called the meeting to order and asked Mr. Thompson to render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Campbell led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Creech asked for any revisions to the Agenda as contained in the Agenda Packet.

Mr. Campbell moved to approve the Agenda as presented. There was a second by Mr. Hughes and the Motion was carried.

APPROVAL OF MINUTES

Chairman Creech asked for any questions on or amendments to the Minutes of the Regular Meeting held on March 27, 2018, as contained in the Agenda Packet; however there were none.

Mr. Campbell moved to approve the Minutes of the Regular Meeting held on March 27, 2018. There was a second by Mr. Hughes. There being no further discussion, the Motion was carried.

IN MEMORIAM BOARD MEMBER DAN P. GRAY

Chairman Creech asked Mr. Knight if he wanted to share a few words in memoriam of Mr. Gray. Mr. Knight commented that Mr. Gray was a unique individual and said during his first term he loved to debate. He remarked during Mr. Gray's second term he was very dedicated to the SWA and whole heartily supported all the programs and staff. Mr. Knight stated that Mr. Gray loved his family, and this was evident at his funeral service where his sons spoke about how involved Mr. Gray was in his business and the community. He commented that Mr. Gray will be missed by him as well as SWA staff.

Chairman Creech indicated she would also miss Mr. Gray and that he truly loved Horry County. Mr. Ives commented he had known Mr. Gray for many years before and remarked he was a good historian of Horry County. Mr. Thompson stated when Mr. Gray was appointed to the Board he was excited because he would bring a wealth of information to the Board. He commented that Mr. Gray first term was interesting. Mr. Thompson indicated that during Mr. Gray's second term, he supported the SWA mission statement. He stated he would miss Mr. Gray. Mr. Campbell commented he would also miss Mr. Gray and that he had been a great supporter of the SWA and Horry County. Mr. Hughes stated he met Mr. Gray while he was the Highway 90 Liaison and then became a Board Member. He remarked that Mr. Gray advised him to ask questions if he was unsure about an issue. Mr. Hughes commented he would also miss Mr. Gray.

Chairman Creech ended the memorial with a moment of silence.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Mrs. Murphy indicated many staff members stated they would also miss Mr. Gray. She informed the group that she had sent out several emails informing some agencies about Mr. Gray death and received a great response from people from around the state sending their condolences.

Mrs. Murphy then offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 11-18 in the Board Packet.

2018 Environmental Scholarship Recipients Update – Mrs. Murphy informed the Board that fifteen (15) students would be awarded Environmental Scholarships this school year. She indicated each would receive \$1,000 scholarship and a medal upon completion of the volunteer requirements for this award. The recipients are as follows:

Caitlyn Elizabeth Ward

Academy for Arts, Science & Technology

Gabriel Joseph Brown

Academy for Technology & Academics

Paul (Trey) McKinley Richardson III

Aynor High School

Mikaela Yvonne Campman

Carolina Forest High School

Kaitlynn Lelia Davis

Coastal Leadership Academy

Jordyn Grace Barnes

Conway High School

Alexis Nicole Panepinto

Early College High School

Carlyse Mikayla Major

Green Sea High School

Jordan Dawn Guion-Brooks
Loris High School

Jamyson Anson Smith
Myrtle Beach High School

Lauren Paige Hershelman
North Myrtle Beach High School

Ethan Thomas Wester
Saint James High School

Alexis Blake Tomlin
Scholars Academy

Hannah Camille Williamson
Socastee High School

William Marshall Bitting
SWA Employee Scholarship

Mrs. Murphy asked the scholarship recipients if they would like to address the Board. Several of the recipients expressed their appreciation to the SWA for offering the scholarship and recognizing their academic achievements. Mrs. Murphy advised the Board the scholarship recipients must complete SWA community service prior to receiving their scholarship. She stated the SWA has awarded \$128,000 in scholarship through this program over the past eleven years.

Tire Buyback Event – Mrs. Murphy informed the Board the Horry County Tire Buyback event was held on Saturday, April 21, 2018. She indicated that the turnout was better than last year. Mrs. Murphy commented this event was advertised in the area newspaper, on the Horry County Government public access channel and on the radio. She stated a total of 33 residents participated in the event. Mrs. Murphy commented that 315 tires (3 tons) were collected and \$614.00 was paid out for this event.

SC DHEC Grants Update – Mrs. Murphy informed the group that the FY2019 SC DHEC Grants should be awarded by July 1, 2018. She indicated the SWA had applied for \$216,120 in grant funding. Mrs. Murphy stated the Waste Tire Grant, the Used Oil Grant, Solid Waste Grant: Public Education/Outreach and Solid Waste Grant: General Recycling had been applied for. Mr. Thompson asked Mrs. Murphy how much funding had been awarded the previous year. She stated that \$187,000 was awarded last year to the SWA but that was contingent on the grant offered each year. Mrs. Murphy indicated staff would keep the Board apprised of SC DHEC’s decision.

Caught Green Handed Update – Mrs. Murphy informed the group the March “Caught Green Handed” winner was Mr. Tim Brady. She indicated that Mr. Brady used the Carolina Forest Recycling Center. Mrs. Murphy stated Mr. Brady received a SWA prize pack and media recognition.

Recycle This Newsletter – Mrs. Murphy informed the group at each place setting was a SWA Recycle This newsletter.

SC SWANA Conference – Mrs. Murphy informed the group that she had registered those members who asked to attend the SC SWANA conference. She stated the conference would be held in Pawleys Island, SC May 8-10, 2018.

Smart Gardner Workshop – Mrs. Murphy stated the SWA would hold its annual Smart Gardner Workshop on May 16-17, 2018 at the administrative offices.

Financial Reports

Mrs. Bitting offered an update of the following which was included as page 19-40 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending March 31, 2018 the SWA revenue should be at 75% of budget. She indicated MSW revenue was at 73.86% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 122.41% of budget and Yard Waste revenue was at 70.96% of budget. She stated the sale of recyclables revenue was at 81.25% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for March was \$267,465.52 and expenses was \$448,804.62 with a deficit of (\$181,339.10) with airspace saved equating to 55.04 days. Mrs. Bitting commented the MRF revenue year-to-date was \$4,256,600.08 the expenses year-to-date was \$4,252,064.48 with a savings of 44.06 days of airspace with revenue over expenses of \$4,535.60. She indicated net income for March was \$90,842.14 and year-to-date was \$2,468,415.71.

Mrs. Bitting explained the MRF processed 4,425.92 tons for March. She stated the current market value for processed material was \$104.87 for March. Mrs. Bitting informed the group that tonnage sold for March was 2,079.80 tons. Mrs. Bitting indicated the total MRF revenue for material sold in March was \$360,560.05 and expenses were \$263,904.87 resulting in revenue over expenses of \$96,655.18. She stated year-to-date total MRF revenue was \$3,687,801.16 and total MRF expenses were \$3,157,686.21 with revenue over expenses of \$530,114.95. Mrs. Bitting indicated the cost share from Charleston County would be \$85,921.76.

Quarterly Restricted Funds Recommendations Update – Mrs. Bitting indicated staff performed a review of the unrestricted cash for the quarter ending March 31, 2018, to determine if transfers from the designated accounts were possible, in accordance with the Unrestricted Fund Transfer Account Policy Statement.

Mrs. Bitting indicated the total unrestricted cash and cash equivalents as March 31, 2018, were \$5,158,808. She reminded the Board the quarterly unrestricted cash threshold for FY2018 was \$3,673,329 which equates to 15% of the estimated annual revenues. Mrs. Bitting indicated for the quarter ending March 31, 2018, the unrestricted cash amount was \$1,485,479 above the 15% threshold. She stated a transfer was needed to the Construction and Development Designated account of \$785,479 and Equipment and Replacement Designated account of \$700,000.

Mr. Campbell moved to recommend the transfer of \$1,485,479 to the Designated Accounts for the second quarter of FY2018 in the amount of \$785,479 to the Construction and Development account and \$700,000 to the Equipment Replacement account. There was a second by Mr. Thompson and the Motion was carried.

Operations Update

Mr. Bessant presented the following update which was included as pages 41-59 of the Board Packet.

MRF Update – Mr. Bessant informed the Board that he had met with a representative from China who wanted to inspect the cardboard. Mr. Knight asked Mr. Bessant to explain this process. Mr. Bessant explained that bales were probed at random, picked apart for cleanliness then weighed. He commented that the MRF material received an A+ rating. Mr. Campbell asked if this had been done before. Mr. Bessant replied in the past the representative did not do a thorough inspection of the material.

Mr. Bessant stated that the MRF tonnage was the same as last year. He indicated that fiber prices had decreased for the month of March and cardboard prices decreased from \$192 to \$119 per ton from last month. He commented that newspaper prices per ton decreased from \$62.00 to \$29.00 per ton and office paper price per ton were stable and holding. Mr. Bessant stated that aluminum prices were \$300.00 per ton.

Landfill Gas Expansion – Mr. Bessant informed the group that the installation of the wells was completed. He commented the substantial completion date was April 23, 2018 and the landfill gas system was operational.

Recycler of the Quarter Program Update – Mr. Bessant indicated each quarter staff would select recipients based on the amount of loads processed through the Construction and Demolition Processing Facility. He stated Unlimited Sanitation driver Mr. Danny Scherrer had been chosen as the Horry County Solid Waste Authority Construction and Demolition Recycler of the Quarter for January – March 2018.

Driver of the Month Update – Mr. Bessant stated the February Driver of the Month was Delmer Shaw who worked for the Horry County Solid Waste Authority. Mr. Bessant commented Mr. Shaw has worked for the SWA for 7 years. He informed the group Mr. Shaw was an excellent employee.

Driver of the Month Update – Mr. Bessant stated the March Driver of the Month was Darrell Smith from the Unlimited Sanitation. Mr. Bessant commented Mr. Smith has worked for Unlimited Sanitation for 8 months. He informed the group that Mr. Smith worked well with staff.

Mr. Ives asked Mr. Bessant about the future market prices. Mr. Bessant replied that the markets were stagnate around the country at this time.

Executive Director Update

Mr. Knight offered an update of the following which was included as pages 60 in the Board Packet.

Charleston County Update – Mr. Knight informed the group that Charleston County had requested a second and final extension. He indicated that the current agreement would expire in July. Mr. Knight stated he had written a letter for the final extension of the agreement. Mr. Campbell asked when would be the completion date of the Charleston County MRF facility. Mr. Knight commented in April or May of 2019.

I&R Committee Meeting Update – Mr. Knight stated he and staff presented to the Horry County I&R Committee for Horry County. He commented the meeting went well. Mr. Knight asked the I&R Committee to forward the information from Grand Strand Water & Sewer Authority to Horry County Council.

H3529 Plastic Bag Bill – Mr. Knight indicated the Bag Bill had seven (7) days left in this session. He commented that he did not think this would be voted on this year. He stated the SWA lobbyist was also doubtful.

COMMITTEE REPORTS

Finance & Administration Committee Update – Committee Chairman Lance Thompson stated the Finance and Administration Committee met on April 18, 2018 at 10:00 A.M. He indicated Committee Members Bo Ives were present. He said discussion was held on the following items:

Waste Industries OCC – Committee Chairman Thompson stated the Waste Industries had approached staff about purchasing their OCC containers and setting up an agreement where

the SWA would service their customers' containers. He indicated that staff had been in negotiations with Waste Industries and had an attorney to prepare a contractual agreement. Committee Chairman Thompson asked Mr. Knight if the price agreed upon would remain the same. Mr. Knight replied it would remain the same.

Mr. Thompson made a Motion to approve staff's recommendation to enter into an agreement with Waste Industries on the purchase and service of OCC containers. There was a second by Mr. Campbell and the Motion was carried.

GSW&SA Property – Chairman Thompson stated that Mr. Knight had advised GSW&SA to purchase property from the SWA along International Drive. He indicated that several appraisals of this property had been done which included wetlands. Mr. Thompson commented the sell of property was discussed by the Committee with the stipulation that GSW&SA was not to be given a permanent easement to the property.

Mr. Thompson made a Motion to approve staff's recommendation to sell a parcel of land to GSW&SA with access to the property without a permanent easement. There was a second by Mr. Campbell and the Motion carried.

MRF Update – Committee Chairman Thompson stated the MRF update had been given earlier.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

There was no New Business to come before the Board.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:20 P.M.

Minutes approved on May 22, 2018.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Pam J. Creech, Chairman

ATTEST:

M. Lance Thompson, Secretary

J. Michael Campbell

Michael H. Hughes

Bo Ives

_____(L. S.)
Samuel T. Johnson, Jr.

_____(L. S.)
Vacant