

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
October 9, 2018**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, October 9, 2018, at 2:00 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; J. Michael Campbell, Secretary; Pam J. Creech, Treasurer. Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf.

Amelia Wood represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director; Mike Bessant, Director; and other staff members to include Nannette Powell, Richie Stetter, Cecil Terry, Stephanie Todd and Susie Wofford.

CALL TO ORDER

Chairman Hughes called the meeting to order and asked Mr. Schwartzkopf to render the invocation.

PLEDGE OF ALLEGIANCE

Mr. Jones led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Campbell and the Motion was carried.

APPROVAL OF MINUTES

Chairman Hughes asked for any questions on or amendments to the Minutes of the Public Hearing held on August 27, 2018, as contained in the Agenda Packet; however there were none.

Mr. Campbell moved to approve the Minutes of the Public Hearing held on August 27, 2018. There was a second by Mr. Jones. There being no further discussion, the Motion was carried.

Chairman Hughes asked for any questions on or amendments to the Minutes of the Regular Meeting held on August 27, 2018, as contained in the Agenda Packet; however, there were none.

Mr. Jones moved to approve the Minutes of the Regular Meeting held on August 27, 2018. There was a second by Mr. Campbell. There being no further discussion, the Motion was carried.

PUBLIC INPUT

Ms. Amelia Wood offered comments regarding the August Board Meeting, and said she was very confused. Ms. Wood commented that the last item that was discussed was not on the agenda. She wanted to remind the Board that according to the FOIA-Freedom of Information Act of SC, the Board was supposed to vote only on items approved on the agenda. Ms. Wood commented the Board might want to read and familiarize themselves with that information. She said she emailed this information

to Mr. Knight and other Board Members. Ms. Wood commented it would be helpful to her if what was voted on appeared on the agenda. She realized the item was not on the agenda and that it was voted on improperly. Ms. Wood commented she was trying to understand what was voted on and she thought she heard the letters NOC and when she read the minutes she was correct in what she heard was NOC. She stated she did an internet search to find out what a NOC was. She found out there was not a solid waste permitting nomenclature that uses that abbreviation NOC and a definition as to what the letters stood for.

Ms. Wood commented that increasing the yearly disposal capacity or rate was discussed for the class three landfill. She said she was confused because the permit says the SWA landfill yearly disposal capacity should be 750,000 tons per year. Ms. Wood commented the tonnage was considerably more than the last disposal capacity rate which was 300,000 tons per year which was three times the amount of what was disposed of. She said the projected amount of waste disposed of in the SWA landfill was greater than 750,000 tons which seemed to be a huge number to her.

Ms. Wood stated she could not figure why the SWA would need that, even with the disaster debris that does not count towards disposal capacity that should be a separate figure. She was hoping to get a little clarity on this. Ms. Wood asked if the Board meant to vote on the (DON)-Demonstration of Need or DON-C Demonstration of Need Consistency. She commented that this did not define what the process was. She was hoping in the meeting today or in roundtable discussion the Board could explain what was voted on at the last meeting. She asked if this was a secret code that she was supposed to try to decipher from listening and stated she needed more information.

Chairman Hughes thanked Ms. Wood for her comments and indicated the Board would take them into consideration.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 45-51 in the Board Packet.

Hurricane Florence UCS Update – Mrs. Murphy informed the group that the UCS centers prior to the storm were over run with material. She commented that many of the centers had illegal dumping prior to and after the storm. Mrs. Murphy indicated many of the site attendants had damage from the storm but that did not deter them from coming to work. She offered a special thanks to each one of the site attendants. Mrs. Murphy gave a special thanks to Truman Dewitt, Frank Troiano, William Casey and Jamie Suggs who worked in the Unincorporated Collection System of the SWA. She also thanked every SWA employee for a job well done during and after the storm.

SWA Recycling Grant Update – Mrs. Murphy indicated that the City of North Myrtle Beach had applied for a SWA Recycling Grant. She explained that the Executive Director and Division Directors reviewed each grant application and it would be forwarded to a Board Committee. Mrs. Murphy commented the next board committee to meet would be the Finance and Administration Committee.

Caught Green Handed Update – Mrs. Murphy informed the group the August “Caught Green Handed” winner was Mr. Paul and Joann Leddy. She indicated that Mr. and Mrs. Leddy used the Toddville Center. Mrs. Murphy stated the Leddy’s received a SWA prize pack and media recognition.

Upcoming Events Update – Mrs. Murphy informed the Board of the following upcoming events:

➤ **October 13, 2018 – Secure Your Load Tarp Give Away** – Mrs. Murphy stated that Keep

Horry County Beautiful “Secure Your Load Tarp” Giveaway would begin on Saturday, October 13, 2017 at the Jackson Bluff Recycling Center from 2-4 pm.

- **November 2, 2018 – SWA 26th Annual Employee Dinner** – Mrs. Murphy said the SWA Annual Employee Dinner would be held at 7:00 PM on Friday, November 2, 2018, at Cherry Hill Missionary Baptist Church in Conway, SC.
- **November 17, 2018 – CCU Football Game Sponsorship** – Mrs. Murphy reminded the Board the SWA was sponsoring a CCU Sponsorship on November 17, 2018 time to TBA. She commented that Coastal Carolina University would play Georgia Southern University.
- **United Way** – Mrs. Murphy informed the Board that at their place setting she left a United Way pledge card along with United Way information. She commented that any member who desired to give to please see her with the completed pledge card. Mrs. Murphy indicated the Day of Caring had been rescheduled because of Hurricane Florence.

Financial Reports

Mrs. Bitting offered an update of the following which was included as page 52-70 in the Board Packet.

Mrs. Bitting commented that the Finance and Administration Committee would meet on October 15, 2018 at 1:00 p.m. She reminded the Board that flu shots would be given on October 16-17, 2018 between 8:30 am – 9:30 am. Mrs. Bitting stated that Smith Sapp had completed the audit and Mr. David DeKleva would present the information at the Finance and Administration Committee Meeting.

Mrs. Bitting thanked her staff for all their hard work during and after the storm. She thanked the Board for their support.

Monthly Finance Reports – Mrs. Bitting stated for the period ending August 31, 2018 the SWA revenue should be at 16.66% of budget. She indicated MSW revenue was at 21.79% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 17.08% of budget and Yard Waste revenue was at 16.62% of budget. She stated the sale of recyclables revenue was at 16.78% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for August was \$80,717.85 and expenses were \$81,592.63 with airspace saved equating to 9.61 days. Mrs. Bitting commented the MRF revenue year-to-date was \$922,646.62 and the expenses year-to-date were \$812,614.13 with a savings of 12.15 days of airspace. She indicated net income for August was \$389,604.70 and year-to-date was \$1,116,685.64.

Mrs. Bitting explained the MRF processed 5,184.40 tons of material for August. She stated the current market value for processed material was \$150.23 for August. Mrs. Bitting informed the group that tonnage sold for August was 3,039.61 tons. Mrs. Bitting indicated the total MRF revenue for material sold in August was \$456,630.50 and expenses were \$408,950.22 resulting in revenue over expenses of \$47,680.28. She stated year-to-date total MRF revenue was \$814,303.68 and total MRF expenses were \$595,865.31 with revenue over expenses of \$218,438.37.

Operations Update

Mr. Bessant presented the following update which was included as pages 71-582 of the Board Packet.

Operational Hours Update – Mr. Bessant informed the Board that the landfill operational hours were changed due to the debris removal from the flood ravaged areas. He stated the landfill hours of operation were from 6:00am to 4:30pm seven day a week. Mr. Bessant indicated that local haulers were notified of this change.

Mr. Bessant commented that landfill staff vacations and personal days were suspended until further notice. Mr. Knight reminded the Board that staff was now required to take at least 64 hours of vacation a year based on the changes the Board made to the vacation policy. Mr. Knight stated he did not think it was fair to tell the employees they could not take a vacation and lose the time. He indicated he would extend the vacation cutoff until the first quarter of 2019 or the end of March 2019. Mr. Bessant commented the landfill employees have had a positive attitude throughout this whole ordeal.

Mr. Ives wanted to know who asked for the extended work week for the debris cleanup. Mr. Bessant informed the group that the municipalities had asked for the extended work week to remove as much flood debris as possible.

Ms. Creech asked Mr. Bessant how long would Horry County's debris removal last. Mr. Bessant indicated from 30 to 45 days. Ms. Creech asked if the upcoming storm would slow landfill operations. Mr. Bessant commented the storm would not have much impact on the landfill.

MRF Update – Mr. Bessant comment that MRF prices decreased for UCB and HDPE-C but held steady for PET and PETC. He indicated wet fiber was selling for half the price. Mr. Ives asked what was the impact of the proposed tariffs on the MRF pricing. Mr. Bessant commented the MRF prices have been stable for the last few months. He indicated most of the material was being sold to India. Mr. Ives commented with the tariffs there would be more demand for recycled materials because the tariffs would be on the raw materials. Mr. Bessant stated he was not seeing a big demand for the raw materials. Mr. Campbell asked if the MRF prices were better than the national average. Mr. Bessant commented at the last meeting he reported that the MRF pricing was better than the national average. He stated that September pricing will show a decrease especially with Hurricane Florence and no incoming material from Charleston County.

Chairman Hughes asked if Charleston County had started bringing material to the MRF. Mr. Bessant stated that the MRF accepted material 11 loads of material a day last week from Charleston County.

Collection & Hauling Update – Mr. Bessant stated the Collection and Hauling Department collected 1,523 tons and saved 1.5 days of airspace for July and August.

Driver of the Month Update – Mr. Bessant stated the September Driver of the Month was Jim Elrod from the Trebor Industries. Mr. Bessant commented Mr. Elrod has worked for Trebor Industries for 15 years. He informed the group that Mr. Elrod worked well with staff.

Executive Director Update

Mr. Knight offered an update of the following which was included as page 83 in the Board Packet.

Hurricane Florence Update – Mr. Knight gave an overview of the flood debris cleanup. He commented this has been a challenge with the different locations throughout Horry County that were flooded. Mr. Knight stated that the flood material would be disposed of in the MWS lined landfill.

I&R Update – Mr. Knight commented the Draft Solid Waste Management Plan was presented to the I&R Committee. He indicated the I&R Committee would forward the Draft Plan to the full council. Mr. Knight stated that Mr. Vance Moore presented the information for the Piggyback III to the I&R Committee. He indicated that a Charleston County update was also given.

Mr. Knight said that Mr. Gosnell mentioned the Shore Drive Center or Lake Arrowhead unmanned site. He remarked that site only took recyclable materials and has been turned into a mini dump site. Mr. Knight commented that residents dispose of every type of material at this facility. He stated that it was staff's recommendation to close this site but received objections from the councilman whose district this site was in. Mr. Knight indicated the site was cleaned daily but there was not enough acreage for a complete center, so it has remained a recycling collection center.

Mr. Knight commented on the trucks coming into the landfill. He indicated that there had been a steady stream of vehicles dumping material. Chairman Hughes asked Mr. Ives about the tarp give-aways. Mr. Ives remarked he was disappointed that residents were using the tarps for a bedliner and not to cover the material.

General discussion ensued about the attitudes of Horry County residents on the opening/closing of the recycling centers and the new road constructed for use during the storm.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

- a. **MRF Storage Building Recommendation** – Mr. Bessant stated at the request of the SWA Board of Directors staff obtained quotes for the construction of the MRF electronics building. He indicated there were four proposal received two proposals with doors and two proposals without doors. Mr. Bessant stated Homewood Metalworks and Baldwin Construction were the low bidders with doors. He asked for Board approval on Homewood Metalworks selection in the amount of \$139,558.00 plus \$12,500.00 for the electrical service.

Mr. Campbell made a Motion to approve staff's recommendation to accept the proposal from Homewood Metalworks, Inc. of \$139,558.00 plus \$12,500.00 for electrical service with funding being utilized from the storage facility funds included in the FY19 Capital Budget and the Construction and Development Fund. There was a second by Ms. Creech. The Motion was carried.

Mr. Jones asked if the SWA had used Homewood Metalworks before. Mr. Bessant replied that Homewood Metalworks constructed the SWA 6 building and the electronics building. Chairman Hughes asked if Homewood Metalworks was a local company. Mr. Bessant answered they were a local company.

NEW BUSINESS.

- a. **Sale of Surplus Equipment** – Mr. Bessant stated he was requesting Board approval to sell surplus equipment. He was seeking approval to sell SWA Vehicle #302-1998 Ford Model F800 water truck as surplus equipment and have it placed on Govdeals.com for sale. He indicated this truck was purchased in 2001. Mr. Bessant recommended posting this unit for sale "as is" and needed Board approval since the item would be over \$10,000.

Mr. Ives moved to accept staff recommendation to list SWA Vehicle #302-1998 Ford Model F800 Water Truck on Govdeals.com. There was a second by Mr. Campbell and the Motion was carried.

- b. **Scale Repair** – Mr. Bessant indicated that due to recent issues with the inbound scales the scales were in need replacing. He stated landfill operations would replace the current inbound scale with a new raised scale, replace the outbound scale with a new raised scale, add an additional raised inbound scale as an express lane, and purchase and raise a new scales house.

Mr. Bessant commented that \$150,000 was budgeted to replace the foundation but staff determined it would be beneficial to overhaul and upgrade the whole system. He stated it was staff's recommendation to use funding from the main entrance road capital funds of \$1,000,000 for this project.

Chairman Hughes asked if the portable scales would be used while the old scales were being replaced. Mr. Bessant replied that the portable scales would be used. Mr. Ives asked if Mr. Bessant had received any preliminary estimates. Mr. Bessant commented that no bids or RFP were sent out at the present time, but the upgrade would cost approximately \$1,000,000.

Ms. Creech asked how did the price increase from \$150,000 to \$1,000,000. Mr. Bessant replied that \$150,000 was for one scale repair and as a part of the process staff decided to upgrade the system and add an express scale. He stated the system for major haulers would have their stored tare weight information, take a picture of the driver then print the information on a scales ticket. Mr. Bessant commented the major haulers would not have to use the outbound scale they would just exist the landfill. He indicated the inbound lane and scales house would be primarily for cash customers with no stored tare weights. Chairman Hughes asked if there would be three lanes instead of two. He thought it was a good idea to upgrade and keep a steady flow of traffic in and out of the landfill and no long lines waiting.

Mr. Ives commented he was concerned about the existing budget and thought the upgrade was an ambitious undertaking. Mr. Bessant informed Mr. Ives that Mr. Vance Moore reviewed the plans for the upgrade. He commented Mr. Moore gave a preliminary budget for the scale upgrade and this included the price of the new scales.

Mr. Ives made a Motion to accept staff recommendation to use the main entrance road repair capital funds for the replacement and upgrade of the inbound scales, outbound scales and scale house not to exceed the \$1,000,000 in the capital budget. There was a second by Mr. Campbell and the Motion was carried.

- c. **Roundtable Discussion** – Chairman Hughes indicated that the Board had met twice in the month of October, but the meeting of October 9, 2018 was the September meeting which was rescheduled due to flooding from Hurricane Florence. He asked the group if they wanted to meet again on October 23, 2018 considering they had already met twice in October. The Board agreed that they had no business to discuss on October 23, 2018 and would meet on November 20, 2018 and on December 13, 2018 at 1:00pm.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Ives moved, seconded by Mr. Campbell to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 3:05 P.M.

Minutes approved on November 15, 2018.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Michael H. Hughes, Chairman

ATTEST:

J. Michael Campbell, Secretary

_____(L. S.)
Pam J. Creech

_____(L. S.)
Bo Ives

_____(L. S.)
Samuel T. Johnson, Jr.

_____(L. S.)
W. Norfleet Jones

_____(L. S.)
Carl H. Schwartzkopf