

**MINUTES OF REGULAR MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
October 22, 2019**

The Horry County Solid Waste Authority, Inc. held a Board Meeting on Tuesday, October 22, 2019, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were mailed to the news media.

Present were the following Board Members: Michael H. Hughes, Chairman; Bo Ives, Vice Chairman; Pam J. Creech, Treasurer; and Board Members Samuel T. Johnson, Jr., W. Norfleet Jones and Carl H. Schwartzkopf. Board Member J. Michael Campbell along with Director Mike Bessant attending the SWANA WasteCon Conference in Phoenix, AZ.

Steve Gosnell, Horry County Administrator was present. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Esther Murphy, Director; Jan Bitting, Director and other staff members to include Wayne Martin, Nannette Powell, Cecil Terry and Stephanie Todd.

CALL TO ORDER

Chairman Hughes called the meeting to order and Mr. Carl Schwartzkopf rendered the invocation.

PLEDGE OF ALLEGIANCE

Mr. Jones led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Hughes asked for any revisions to the Agenda as contained in the Agenda Packet.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Schwartzkopf and the Motion was carried.

APPROVAL OF MINUTES

Chairman Hughes asked for any questions on or amendments to the Minutes of the September Board Meeting held on September 24, 2019, as contained in the Agenda Packet.

Mr. Jones moved to approve the Minutes of the September 24, 2019 Board Meeting as presented. There was a second by Mr. Schwartzkopf and the Motion was carried.

PUBLIC INPUT

There were no requests to present Public Input.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Esther Murphy, Director of Recycling and Corporate Affairs offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 12-20 in the Board Packet.

SCDHEC Grant Update – Mrs. Murphy informed the group that funding for the SCDHEC Tire Grant was limited this fiscal year due to large tire cleanup in Monks Corner. She stated that the SWA was awarded an additional \$22,823.75 for Contractor Cost. Mr. Ives asked how much had been requested. Mrs. Murphy replied to date \$45,647.50 has been awarded which was approximated 44% of the total amount requested.

Ms. Creech asked how much was spent on the tire cleanup. Mr. Knight answered about \$3 Million for the cleanup. Ms. Creech asked if this would affect any grant funding in the future. Mrs. Murphy explained that the state was still collecting funding and had funding in reserve in case another county had a major tire cleanup. Mr. Johnson asked what was done with the tires collected here at the landfill. Mr. Knight commented the tires were ground into rubber mulch.

Spotlight on Environmental Awareness Update – Mrs. Murphy informed the Board that SWA staff members recognized Coastal Carolina University as a recipient of the Spotlight on Environmental Awareness program. She remarked that in 2005 Coastal Carolina in partnership with TD Bank established “Sustain Coastal.” Mrs. Murphy stated that Sustain Coastal strived to be good stewards by practicing sustainable services including recycling, food waste composting, water bottle refill stations and several outreach events. She indicated with help of the Eco-Reps which assisted with Coastal Carolina’s outreach programs, 624 tons of material had been diverted from the landfill.

United Way Update – Mrs. Murphy stated that the SWA had three (3) United Way fundraising events. She commented the first event was the “Pie In The Eye” which raised \$275.00 for United Way. Mrs. Murphy indicated the second event was a Hot Dog Lunch which raised \$200.00. She stated the third event was a 50/50 raffle with Nannette Powell winning half of the \$102.00 collected.

Mrs. Murphy indicated that a total of \$3,747.00 was collected which was \$153 short of the SWA’s goal. She thanked Chairman Hughes and Mr. Schwartzkopf for giving a donation.

Caught Green Handed Update – Mrs. Murphy informed the group that the September “Caught Green Handed” winner was Ms. Nancy Gaul. Mrs. Murphy indicated that Ms. Gaul used the Scipio Recycling Center and that she was very mindful about trying to reduce the amount of waste being landfilled. Mrs. Murphy stated Ms. Gaul received a SWA prize pack and media recognition.

Mrs. Murphy reminded the Board that the Annual Dinner would be held on November 1, 2019 at Cherry Hill Missionary Baptist Church starting at 7:00P.M. She commented that Keep Horry County Beautiful had been at the Brooksville Recycling Center and had given away 100 tarps. Mrs. Murphy indicated that Keep Horry County Beautiful would be at the Cates Bay Recycling Center the next weekend with the “Free Tarp Giveaway”.

Financial Reports

Mrs. Bitting offered an update of the following which was included as pages 21-35 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending September 30, 2019, overall revenue was at 25% of budget. She indicated MSW revenue was at 30.16% of budget. Mrs. Bitting stated Construction and Demolition revenue was at 25.55% of budget and Yard

Waste revenue was at 24.48% of budget. She stated the sale of recyclables revenue was at 20.38% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for September was \$95,561.73 and expenses were \$165,108.06 with airspace saved equating to 25.59 days. Mrs. Bitting commented the MRF revenue year-to-date was \$624,735.76 and the expenses year-to-date were \$816,691.57 with a savings of 44.66 days of airspace. She indicated net income for September was \$298,832.19 and year-to-date was \$1,186,975.91.

Operations Update

Mrs. Todd presented the following update which was included as pages 36-51 of the Board Packet.

Landfill Update – Mrs. Todd presented a drone video of the landfill.

MRF Update – Mrs. Todd indicated that commodity prices overall were still decreasing. She commented that staff was stockpiling material until prices started to increase.

HHW Update – Mrs. Todd indicated that on September 17, 2019 the Household Hazardous Waste facility had the first pickup for FY20 with MXI Environmental Services. She stated that 22,600 lbs. (11.45 tons) of paint and 10,500 lbs. (5.25 tons) of batteries were picked up for disposal. Mrs. Todd commented that a total of materials collected was equaled to 40,725 lbs. (20.36 tons).

Driver of the Month Update – Mrs. Todd stated the September Driver of the Month was Mr. Andrew Stanley from Waste Industries. Mrs. Todd commented Mr. Stanley has been driving for nine years. He commented that Mr. Stanley worked well with staff.

Mr. Ives commented that Horry County was having its Annual Cleanup on November 8, 2019. He informed the group that the major focus would be on the waterways Bucksport Landing and Peachtree Landing in Socastee.

Executive Director Update

Mr. Knight offered an update of the following which was included as pages 52-71 in the Board Packet.

Extender Producer Responsibility (EPR) – Mr. Knight indicated that on October 8, 2019 he attended the I&R Committee meeting to discuss the cost of recycling electronics in Horry County. He stated the funding came from Fund 6. Mr. Knight commented that the I&R Committee discussed the possibility of placing a local county fee on each electronic item at the time of sale.

Mr. Knight informed the group that he was on a subcommittee with the S.C. Association of Counties and had discussed the Extended Producer Responsibility. He commented this featured (1) shifting financial and management responsibilities, with government oversight, upstream to the manufacturer and away from the public sector and (2) providing incentives to manufacturers to incorporate environmental considerations into the design of their products and packaging.

Mr. Knight stated the SWA registered with the Product Stewardship Institute which would include full membership benefits with free access to membership and monthly product newsletters.

Buck Creek Foundation – Mr. Knight informed the group that the Buck Creek Foundation had their ribbon cutting ceremony. He indicated that the Foundation had a functioning greenhouse and bedding plants for sale. Mr. Knight stated that he was amazed at the composting facility and the work that the Foundation had accomplished. He commented that the Foundation would start food waste collection soon.

COMMITTEE REPORTS

Finance and Administration Committee Meeting Update – Committee Chairman Sam Johnson stated the Finance and Administration Committee met on October 9, 2019 at 10:00 A.M. He indicated Committee Members Pam Creech and Carl Schwartzkopf were present. He said discussion was held on the following items:

Presentation of Fiscal Year 2019 Audit – Mr. Johnson indicated that the auditor stated the Report on Compliance and Internal Controls was issued in accordance with the Government Audit Standards. He stated the audit disclosed no instances of noncompliance and no material weakness in the SWA's internal control structure. Mr. Johnson indicated the auditor commented it was a pleasure to work with SWA staff.

Mr. Johnson commented that the SWA had an uncollateralized bank deposit at one financial institution in the amount of \$6,047,324 at the end of the year and hoped that would not happen again. Mrs. Bitting explained she had spoken with the Treasurer and was assured that procedures were in place so this occurrence did not happen again.

General discussion ensued that a letter be sent on behalf of the SWA to the financial institution stating the SWA was not a fault. The Financial Director would take steps to ensure staff confirmed and make note of the auditor's finding on uncollateralized deposits, set up procedures so the situation could not happen again. Staff would inform the Horry County's Treasurer's office to make them aware of the SWA's procedures and intent to follow up on the uncollateralized deposits.

Chairman Hughes asked that the Board postpone any action until the Treasurer had time to review and enact a blanket collateralization plan for all the agencies that were affected by this ordeal and the Board concurred.

Mr. Ives moved to adopt the Fiscal Year 2019 Audit as prepared by Smith, Sapp, Bookhout, Crumpler and Calliham, P.A. There was a second by Mr. Schwartzkopf and the Motion was carried.

OLD BUSINESS

There were no Old Business to come before the Board.

NEW BUSINESS

Roundtable Discussion – Mr. Ives commented that he did not like the figures on the cardboard pricing and that it troubled him. He said the markets had fluctuated in the past and that he wanted to suggest a planning committee or an executive committee to look over this matter. Mr. Ives said he wanted the Board to determine if the prices fell below a certain margin what alternative would be taken. Mr. Jones asked if we were forming a committee to tell Mr. Bessant when he should sell the commodities. Mr. Ives replied no but wanted to ensure operations were saving as much time/space by diverting materials.

General discussion ensued about the fluctuations in the commodities market and that the Board would determine when it was the feasible to landfill material or review other options because of the declining markets. The Board decided a workshop was needed to discuss alternatives.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Jones moved, seconded by Ms. Creech to adjourn the meeting. The Motion was carried** and the Regular Meeting was adjourned at 6:35 P.M.

Minutes approved on November 19, 2019.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Michael H. Hughes, Chairman

ATTEST:

_____(L. S.)
J. Michael Campbell, Secretary

_____(L. S.)
Pam J. Creech

_____(L. S.)
Bo Ives

_____(L. S.)
Samuel T. Johnson, Jr.

_____(L. S.)
W. Norfleet Jones

_____(L. S.)
Carl H. Schwartzkopf