

**MINUTES OF NOVEMBER BOARD MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
November 17, 2020**

The Horry County Solid Waste Authority, Inc. held the November Board Meeting on Tuesday, November 17, 2020, at 5:30 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were posted as required.

Present were the following Board Members: Bo Ives, Chairman; W. Norfleet Jones, Vice Chairman; Carl H. Schwartzkopf, Treasurer; Samuel T. Johnson, Jr.; Secretary and Board Members Amos C. Berry, Pam J. Creech and Michael H. Hughes.

There were no members of media or public in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director, Esther Murphy, Director; Jan Bitting, Director; Mike Bessant, Director and staff members Nanette Powell and Cecil Terry.

CALL TO ORDER

Chairman Ives called the meeting to order and Mr. Hughes rendered the invocation.

PLEDGE OF ALLEGIANCE

Mr. Berry led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Ives asked for any revisions to the Agenda as contained in the Agenda Packet; however there were none.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Schwartzkopf and the Motion was carried.

APPROVAL OF MINUTES

Chairman Ives asked for any questions on or amendments to the Minutes of the October Board Meeting held on October 27, 2020, as contained in the Agenda Packet; however there were none.

Mr. Schwartzkopf moved to approve the Minutes of the Board Meeting held on October 27, 2020. There was a second by Mr. Berry and the Motion was carried.

PUBLIC INPUT

There were no Public Input to come before the Board.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Mrs. Murphy offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 20-25 in the Board Packet.

Talkin' Trash 2020-2021 Campaign – Mrs. Murphy informed the group that during the week of November 3, 2020 the SWA staff interviewed proposals for the Talkin' Trash Campaign. She stated that WBTW/MIM and iHeart Radio both submitted proposals. Mrs. Murphy indicated that

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WBTW/MIM was awarded the 2020-2021 Talkin' Trash Campaign. She commented that the abbreviated kick-off would start in December with the campaign starting January 4, 2021.

America Recycles Day – Mrs. Murphy stated that the SWA's America Recycles Day event was November 12, 2020. She indicated that free compost bins were given away to the public. Mrs. Murphy commented that the bins were purchased with a grant. She stated that the SWA received 2.5 inches of rain that day and still gave away 24 composting bins.

Caught Green Handed Update – Mrs. Murphy informed the group the October "Caught Green Handed" winner was Mr. Billy Harrison. She indicated that Mr. Harrison used the Ketchuptown Recycling Center. Mrs. Murphy stated Mr. Harrison received a SWA prize pack and media recognition.

Mrs. Murphy reminded the Board that the December Board Meeting would be held on December 10, 2020 at 1:00 P.M.

Chairman Ives told Mrs. Murphy that he enjoyed the Watch Out Wednesday videos, especially the one about trucks tarping their load coming and going into the convenience centers.

Financial Reports – Mrs. Bitting offered an update of the following which was included as page 26-40 in the Board Packet.

Monthly Finance Reports – Mrs. Bitting stated for the period ending October 31, 2020, the overall budget should be at 33.32%. She indicated MSW revenue was at 37.56 % of budget. Mrs. Bitting stated Construction and Demolition revenue was at 36.28% of budget and Yard Waste revenue was at 36.79% of budget. She stated the sale of recyclables revenue was at 36.40% of budget. Mrs. Bitting stated the Construction and Demolition Processing Facility revenue for October was \$155,183.15 and expenses were \$182,625.33 with airspace saved equating to 17.05 days. Mrs. Bitting commented the MRF revenue year-to-date was \$1,042,846.78 and the expenses year-to-date were \$1,241,506.18 with a savings of 29.82 days of airspace. She indicated net income for October was \$19,776.18 and year-to-date was \$1,121,470.76.

Chairman Ives commented that the economic back drop due to the pandemic had gotten better since the schools were back in session. He said that the SWA figures were on par with the pre-pandemic which was really good.

Operations and Planning Update – Mr. Bessant presented the following update which was included as pages 41-54 of the Board Packet.

Landfill Update – Mr. Bessant stated that the inspection for November was good and the landfill had no issues.

Construction and Demolition Facility – Mr. Bessant stated that the Board approved that the Construction and Demolition facility could operate on 10-hour day/five days a week schedule. He commented that the goal was to process at least 100 tons per day. Mr. Bessant indicated that staff was operating on an eight-hour schedule with a scaleshouse clerk redirecting haulers to use the Construction and Demolition Facility and was currently meeting the 100 tons per day goal. He explained that in October the Facility processed over 1,000 tons of material but in November the Facility processed 2,100 tons of material with the 8-hour per day schedule.

Mr. Bessant commented that everything was running smoothly. He indicated that staff was still meeting the processing goals without being open those two extra hours. Chairman Ives asked if the haulers were reluctant to use the Facility. Mr. Bessant commented that the haulers were aware that they could use the Facility but now were not given the option.

MRF Update – Mr. Bessant stated that MRF tonnage had increased 1,000 tons from last year. He indicated that cardboard prices increased \$20 per ton over last month. Mr. Bessant commented that mixed paper prices increased \$25 per ton over last year. He indicated that the MRF had new vendors since the prices were slowly increasing.

Driver of the Month Update – Mr. Bessant stated the November Driver of the Month was Mr. Derek Bellamy from Green for Life (GFL). Mr. Bessant commented Mr. Bellamy has been driving for 2 years. He commented that Mr. Bellamy worked well with staff.

Executive Director Update – Mr. Knight presented the following update which was included as pages 55-63 of the Board Packet.

Disposal Fee Waiver Update – Mr. Knight stated that he received a letter on behalf of Jimmy and Archibel Edge who lived in the Little River area and are members of Macedonia African Methodist Episcopal Church. He commented that the Edge family had some damage from a storm and the SC Disaster Relief was rebuilding their home and needed help with the disposal cost. Mr. Knight indicated that the SWA would waive fees up to \$1500.00.

Spokes of Hope Food Giveaway – Mr. Knight stated that on October 30, 2020 the Spokes of Hope organization located in Little River offered all SWA employees a USDA Farmers to Families food box from 4:00 P.M. until 8:30 P.M. He commented that at least 430 boxes were given away to SWA employees and the local community. Mr. Knight thanked the Spokes of Hope volunteers: Shane Zoccole, Pastor Warren Wilson, Mandy and Sharon Wilfong, Randy and Linda Sawville and Mr. Carlyle Berry, SWA Board Member. Chairman Ives thanked Mr. Berry for the wonderful job and acts of kindness that he was doing through this great organization. He asked Mr. Berry if he would like to speak to the group.

Mr. Berry commented that Spokes of Hope was a Christian Outreach Ministry based on Highway 9. He stated that the ministry outreach program helps those in need throughout the community. Mr. Hughes thanked Mr. Berry for the food boxes. Mr. Hughes commented that he delivered boxes to several people in his community who were very appreciative. Mr. Hughes stated that Mr. Berry and the outreach ministry was doing wonders for people in need. Mr. Schwartzkopf thanked Mr. Berry and the Spokes of Hope Outreach Ministry for the food boxes. He indicated that a couple in his community was recently unemployed and were so grateful for the boxes. The Board thanked Mr. Berry for his outreach ministry helping the SWA employees and the local communities in need.

COMMITTEE REPORTS

There were no Committee Reports to come before the Board.

OLD BUSINESS

There were no Old Business to come before the Board.

NEW BUSINESS.

Appointment of New Board Committee – Chairman Ives said he received a call from Mr. Hughes to have lunch with him and Mr. Sam Johnson. He commented that Mr. Hughes wanted to discuss the lack of diversity at the SWA. Chairman Ives said that the Board would make its own commitment to go over and above what staff was doing. He commented that Mr. Johnson discussed his concerns and if the SWA might not be meeting the letter of the law with regards to the Federal Labor Standards Act. Chairman Ives commented that Mr. Johnson believed that the SWA was missing out on the Mission that the contracted help worked for the temp agencies and not the SWA. Chairman Ives said he hoped SWA was meeting the full intent of the law and that was the concern that Mr. Johnson brought up.

Chairman Ives stated he was concerned that the SWA did not have a succession plan for an interim Executive Director or for hiring an Executive Director in the event Mr. Knight were to become incapacitated or were to retire. Chairman Ives suggested that the Board should have a plan in place at the end of Mr. Knight contract. He stated that the Board should have an established Committee to review those three items and come up with an action plan. Chairman Ives commented that the three previous Board Chairmen had agreed to serve on this Committee. He stated that Mr. Jones, Ms. Creech and Mr. Hughes would serve on this Committee and Mr. Jones would serve as Committee Chairman.

Chairman Ives indicated he wanted the Committee to review these items: contract labor, SWA diversity and was the SWA compliant with the Fair Labor Standards Act or was the SWA protected because the temp labor was not SWA employees. He commented it was mentioned in the Operations and Planning Meeting that the SWA would have a lot of construction activity over the next couple of months. Chairman Ives stated that he wanted the Committee to review the contracts to ensure they were fair. He commented that he would let the Committee meet and determine when they would report to the Full Board. Chairman Ives said it was worthy of consideration for the Board to put forth their own effort and not just rely on staff for recommendations.

Chairman Ives asked Mr. Hughes if he wanted to add anything to the report. Mr. Hughes commented that Chairman Ives gave a good report. Mr. Hughes stated that it was Mr. Johnson who first asked about the hiring practices of the MRF facility so he thought Mr. Johnson's input would be valuable. He commented that Mr. Johnson was the youngest member of the Board. Mr. Hughes stated Mr. Johnson owned his own business, hires employees and dealt with contracts on a regular basis. He said that Mr. Johnson was very passionate about his causes. Mr. Hughes stated that the Board had misconceptions about his reactions. He said that Mr. Johnson has a passion for whatever he was talking about. He said there was a need to understand the dynamics of each person on the Board. Mr. Hughes said he wanted the SWA to be the best it could be and thinks about the citizens of Horry County and what was best for them.

Mr. Johnson thanked Chairman Ives and Mr. Hughes for taking the time to listen to his concerns. He said that he did not have the experience that this Board has but he was passionate about his interest and concerns. Mr. Johnson stated when he was excited that his voice elevates or carries. Mr. Johnson remarked that he meant no disrespect and he thanked Mr. Ives and Mr. Hughes for giving him the opportunity to speak.

Regarding the Executive Director position, Mr. Johnson said his main concern was the educational requirements for the job and how much experience and qualifications the candidate would need. Chairman Ives commented that Mr. Jones knew about the hiring process for an Executive Director since he was on the Board when Mr. Knight was hired. Mr. Jones asked Ms. Creech and Mr. Hughes if he could speak with them after the meeting.

Mr. Knight stated that discussion of the four concerns would be very timely. He indicated staff would be working on the budget process and several issues were budget concerns.

Mr. Johnson said that he and Mr. Hughes discussed that things have changed a lot in the past six to eighteen months and said this was a different time especially with the racial diversity going on throughout the country. He commented that he recently fired a mechanic for unprofessional conduct in the workplace. Mr. Johnson said that when the Committee reviews the hiring practices of the SWA to make sure we are meeting every challenge.

MOTION TO ADJOURN

There being no further business to come before the Board, **Ms. Creech moved, seconded by Mr. Schwartzkopf to adjourn the meeting. The Motion was carried** and the November Board Meeting was adjourned at 6:15 P.M.

Minutes approved on December 10, 2020.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Bo Ives, Chairman

ATTEST:

Samuel T. Johnson, Jr., Secretary

Amos C. Berry, Sr.

Pam J. Creech

Michael H. Hughes

W. Norfleet Jones

Carl H. Schwartzkopf