

**MINUTES OF DECEMBER BOARD MEETING
HORRY COUNTY SOLID WASTE AUTHORITY, INC.
December 10, 2020**

The Horry County Solid Waste Authority, Inc. held the December Board Meeting on Thursday, December 10, 2020, at 1:00 P.M., at the Authority's Administrative Office, 1886 Highway 90, Conway, South Carolina. In accordance with the Freedom of Information Act, notices setting forth the date, time, and place of the meeting were posted as required.

Present were the following Board Members: Bo Ives, Chairman; W. Norfleet Jones, Vice Chairman; Carl H. Schwartzkopf, Treasurer; Samuel T. Johnson, Jr.; Secretary and Board Members Pam J. Creech and Michael H. Hughes. Board Member Amos C. Berry, Sr. was absent due to illness.

Steve Gosnell, Horry County Administrator, and Amelia Wood represented the public in attendance. There were no members of the media in attendance.

The following individuals were also in attendance: Danny Knight, Executive Director; Jan Bitting, Director; Mike Bessant, Director; Jamie Suggs, Unincorporated Collection System Manager and staff members Rodney Cannon, Kendra Hooks, Victoria Johnson, Nannette Powell, Jasper Stalvey, Cecil Terry and Stephanie Todd.

CALL TO ORDER

Chairman Ives called the meeting to order and rendered the invocation.

PLEDGE OF ALLEGIANCE

Mr. Johnson led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Ives asked for any revisions to the Agenda as contained in the Agenda Packet; however there were none.

Ms. Creech moved to approve the Agenda as presented. There was a second by Mr. Schwartzkopf and the Motion was carried.

APPROVAL OF MINUTES

Chairman Ives asked for any questions on or amendments to the Minutes of the November Board Meeting held on November 17, 2020, as contained in the Agenda Packet; however there were none.

Mr. Jones moved to approve the Minutes of the Board Meeting held on November 17, 2020. There was a second by Mr. Schwartzkopf and the Motion was carried.

Special Presentation

Employee of the Year Presentations – Chairman Ives informed the group that the UCS Employee of the Year Ron Hall was not present tonight. He introduced and congratulated Mr. Jasper Stalvey on the outstanding job that he has done. Chairman Ives asked that the Board stand and take pictures with Mr. Stalvey.

30-Year Recognition – Chairman Ives commented that Mr. Cannon was honored in October for his 30-years of service. He said that Rodney Cannon was one of the first employees to have a plaque to
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honor his years of service. Chairman Ives presented a resolution to Mr. Rodney Cannon for his 30-years of service with the Horry County Solid Waste Authority, Inc.

A RESOLUTION TO RECOGNIZE MR. RODNEY CANNON FOR THIRTY (30) YEARS OF SERVICE WITH THE HORRY COUNTY SOLID WASTE AUTHORITY, INC.

WHEREAS, Mr. Rodney cannon has been with the Solid Waste Authority (SWA) for thirty years and continues his employment; and,

WHEREAS, his dedication to the mission of the SWA to reduce, reuse, and recycle has shown throughout his thirty year tenure; and,

WHEREAS, he was recognized as Employee of the Year with the SWA in 1998 and 2004;

NOW THEREFORE, BE IT RESOLVED that the SWA recognized Mr. Cannon for his thirty years of exemplify continual service.

AND IT IS SO RESOLVED this 10th day of December, 2020.

PUBLIC INPUT

There were no Public Input to come before the Board.

EXECUTIVE DIRECTOR REPORT

Recycling and Corporate Affairs Update – Mr. Suggs offered an update of various projects in the Recycling and Corporate Affairs Division that were included as pages 13-17 in the Board Packet. He conveyed the thanks, prayers and well wishes that Mrs. Murphy received from the Board and staff during her convalescing.

Grinding of the Greens Update – Mr. Suggs indicated SWA staff was preparing for the Annual Grinding of the Greens program. He stated the SWA was partnered with the City of Myrtle Beach and the City of North Myrtle Beach. Mr. Suggs stated the collection of the trees was expected to start December 26, 2020, through January 2021.

Caught Green Handed Update – Mr. Suggs informed the group the November “Caught Green Handed” winner was Mr. Robert Days. He indicated that Mr. Days used the Toddville Recycling Center. Mr. Suggs stated Mr. Days received a SWA prize pack and media recognition.

Conway Christmas Parade – Mr. Suggs stated that the recycling coordinators would be in the Conway Christmas Parage this year. He commented that sponsors of the parade asked that everyone wear a mask.

Chairman Ives asked if SWA employees would have the proper social distancing while in the parade. Mr. Suggs answered that everyone knew the proper guidelines and would be fine.

2020 Holiday Schedule – Mr. Suggs stated that the 2020 holiday schedule update was in the Board packet. He commented that all SWA facilities would be closed on Christmas and New Year’s Day.

Financial Reports – Mrs. Bitting offered an update of the following which was included as pages 18 -19 in the Board Packet. She commented that due to the Board Meeting being held early in the month that the financial reports would be presented at the January 2021 Board Meeting.

Horry County Budget Ordinance Update – Mrs. Bitting informed the group that the Horry County Budget Retreat had been cancelled. She indicated that the County’s Budget Retreat had been rescheduled until January 15, 2021. Chairman Ives asked Mrs. Bitting if the municipalities had been informed about the SWA Budget Amendment. Mrs. Bitting stated that all the municipalities had been contacted about the increase in the tipping fees at least six-month prior.

Ms. Creech asked Mrs. Bitting about the dates for the budget retreat. Mrs. Bitting replied tentatively on January 15, 2021. She informed the group that she would forward any information.

Mr. Knight reminded the Board that in this year’s budget a tipping fee increase was recommended. He indicated that this was discussed with the cities and most have already incorporated the increase tipping fee into their respective budgets. Chairman Ives asked if this was automatic. Mr. Knight replied yes it was.

Operations and Planning Update – Mr. Bessant presented the following update which was included as pages 20-27 of the Board Packet.

Landfill Update – Mr. Bessant stated that Board approval was given to refurbish and outsource the paint job of the Al-Jon # 345. He indicated that staff had taken before and after pictures of the equipment. Mr. Bessant emphasized that all of the maintenance and upkeep had been done by landfill maintenance staff. He stated that the cost was \$175,000.

Mr. Bessant stated that landfill staff was moving forward on the construction project. He informed the group that the bridge construction project was out for bid. Mr. Bessant commented that the bids should come back before or on December 17, 2020.

Chairman Ives asked how many people were on the bid list. Mr. Bessant replied that sixteen contractors were on the list. He explained that he had two sets on contractors for the projects. Mr. Bessant commented one group of contractors were reviewing the overall project and the other group was reviewing the bridge construction.

Ms. Creech explained to the Board that Mr. Bessant was giving a detailed report from the Operations and Planning Committee Meeting. She commented that she would mention some of the information but Mr. Bessant was giving a detailed account of the projects from the Committee Meeting. Chairman Ives asked Mr. Bessant if he had a video. Mr. Bessant replied that he would have a video at the next Operations and Planning Committee meeting but would have a full presentation at the next Board Meeting. Ms. Creech stated that the next Operations and Planning Committee Meeting would be January 13, 2021 at 2:30 P.M.

Mr. Bessant indicated that about 10-15% of the road construction was completed. He commented that the landfill had an unannounced inspection on Monday. Chairman Ives asked Mr. Bessant if the contractor had any lost days yet. Mr. Bessant replied yes so far only one rain day.

MRF Update – Mr. Bessant commented that the MRF had an increase in tonnage of 5.74% over November 2019. He explained the MRF had an increase in paper product. Mr. Bessant stated that the cardboard price had an increase of \$30 per ton. He explained that the facility would no longer process clean newspaper. Mr. Bessant informed the Board that it was no longer cost effective from a labor standpoint and the MRF would now process mixed paper which was newspaper/cardboard blend. He indicated that scrap plastic was selling at \$60 per ton.

Driver of the Month Update – Mr. Bessant stated the December Driver of the Month was Mr. George Murphy from Waste Management. Mr. Bessant commented Mr. Murphy has been driving for 13 years. He commented that Mr. Murphy worked well with staff.

Executive Director Update – Mr. Knight presented the following update which was included as pages 28-55 of the Board Packet.

Electronic Waste – Association of Counties Update – Mr. Knight explained the process that the Association of Counties goes through compiling information for the South Carolina General Assembly. He commented that several points of interest or policies were highlighted for 2021 such as the Plastic Bag Ban, Electronic Waste, Solid Waste Flow Control and Waste to Energy. Mr. Knight informed the group that he participated in three virtual meetings. He commented that Steve Gosnell, Horry County Administrator was also present at the meetings.

Mr. Knight stated in the packet was a letter from David Hoitt the Chairman of the Agriculture, Natural Resources and Environmental Affairs Committee and Committee Member William H. Bailey a Horry County Delegation Member. He indicated this letter was sent to the acting Director of SCDHEC. Mr. Knight commented this was to apprise him that the statute for the sunset clause on the disposal of electronic waste would end December 31, 2021.

Sterit Swamp Cemetery Update – Mr. Knight stated that he had received several calls from the surrounding neighbors about two people with dogs living inside the Steritt Swamp Cemetery. He indicated the people on the adjoining property thought that the SWA owned the property. Mr. Knight commented that the two people have been removed from the cemetery. He informed the group that the Thompkins Family Trust owned this one-acre property. Mr. Knight explained that the SWA owned the property surrounding the Cemetery. He indicated that he wanted to restrict the time of the road usage. Mr. Knight commented he had spoken with Stan Barnett and it was determined that a sign with time restrictions be placed at the entrance of the Cemetery with the restricted hours being from 4:00 P.M. to 9:00 A.M. He indicated that a number would be on the sign to call if someone wanted to use the property other than what was stated. Mr. Knight stated that any deviation from this time would be considered trespassing.

Mr. Johnson asked Mr. Knight how many graves were on the site. Mr. Knight commented that about 75 graves were in the cemetery and it was still active. He stated that the cemetery was well maintained. Mr. Knight indicated that the fence was not in the best condition so the SWA would install a new black chain length fence around the cemetery.

Mr. Johnson asked if the fence would be around the graveyard. Mr. Knight replied yes. Mr. Johnson asked if there would be more than one gate. Mr. Knight explained that there would be one gate and the cars would be able to turn around or maneuver once they came upon the graveyard.

Mr. Jones made a Motion to allow the Executive Director to proceed with the fence, signage and cameras around the Steritt Swamp Cemetery. There was a second by Ms. Creech and the Motion was carried.

Mr. Hughes asked if the people were living in the cemetery were gone. Mr. Knight commented that they no longer lived there. Mr. Johnson asked Mr. Knight if the SWA wanted the responsibility of opening the cemetery every day. Mr. Knight explained that the Thompkins family would put their lock on the gate.

United Way Fundraiser Drawing – Mr. Knight indicated that United Way Fundraiser for the SWA met their goal for the drawing. He commented that Ms. Terry oversaw selling the tickets and the SWA goal was \$600.00. Ms. Terry stated that the SWA raised a total of \$640.00 for the United Way Vacation Time Raffle. Chairman Ives had Ms. Creech select the name for the Vacation Time Raffle. He stated that Mrs. Esther Murphy was the winner of the drawing.

Mr. Knight commented that this was not on the agenda and proceeded to review his list of accomplishment for this year such as:

- New electronics contract for Horry County
- Letter to SC DHEC for electronics
- Remodel of scaleshouse and added an express lane
- MRF retrofitted
- The Store constructed Anita's Attic and held grand Re-Opening
- Al-Jon refurbished in house with warranty
- Redesigned the parts room at the landfill
- Piggyback III started
- Bridge permit from SC DHEC
- Stormwater permit
- First phase piggyback construction
- Impact fee funding for UCS
- Steritt Swamp Cemetery
- Grand Strand Water & Sewer 6'inch line installed at no cost to the SWA
- Environmental Division cleaning of leachate tanks
- Retention ponds upgraded
- Offices fogged for Covid cleaning
- Tipping fee amendment not enacted
- All trucks directed to Construction and Demolition Processing Facility

Mr. Knight stated these were some of the accomplishments for 2020.

COMMITTEE REPORTS

Operations and Planning Committee Meeting – Committee Chairman Pam Creech stated the Operations and Planning Committee met on November 17, 2020 at 3:30 P.M. Ms. Creech indicated Committee Members Amos C. Berry, Sam Johnson and Ex-Officio Bo Ives were present. Mr. Schwartzkopf was also present at the meeting.

Update on C&D Landfill Construction – Ms. Creech stated that Mr. Knight and Mr. Bessant covered most of the topics on the Operations and Planning Agenda. She indicated that an

Operations and Planning Committee Meeting would be held on January 13, 2021 at 2:30 P.M. Ms. Creech asked if the Board had any topic that they would like to add to the agenda to please let her know. She invited the Board to the Operations and Planning Committee Meeting. Ms. Creech indicated that she was pleased with the work on the 1187-acre property and the borrow area. She commented she was pleased that the timber was sold per ton per type of wood.

Ms. Creech stated that the bids were due for the second project on December 17, 2020. She commented that would be discussed at the next Operations and Planning Committee Meeting in January. Ms. Creech stated that 15 plus contractors bid on the project. She asked if the group had any questions.

Santee Cooper Green Power Contract – Ms. Creech indicated that the contract with Santee Cooper was due to expire at the end of December 2020. She stated that staff had suggested signing a one-year extension with an option to extend the contract in one-year increments. Chairman Ives commented that Santee Cooper was in a precarious situation and thought this was best for the SWA.

Mr. Jones made a Motion that the Board grant the Executive Director permission to sign a one-year extension with Santee Cooper with the option to extend the agreement in one year increments. There was a second by Mr. Schwartzkopf and the Motion was carried.

Ms. Creech commented that Mr. Knight gave an update on the electronics. She stated that she was very happy with the electronics contract. Ms. Creech indicated that the contract would benefit the County and the municipalities as well as the citizens of Horry County. She asked Mr. Gosnell if he had any comments. Mr. Gosnell stated that he agreed with Ms. Creech that the new electronic contract would help Horry County. He commented that he worked with SWA staff on this project. Ms. Creech said the Mr. Knight gave an update on the Sterritt Swamp Cemetery. She stressed the importance of being a good neighbor and being respectful of the surrounding community. Chairman Ives commented that it was a good committee meeting.

OLD BUSINESS

There were no Old Business to come before the Board.

NEW BUSINESS.

- a. **Financial Assurance** – Mrs. Bitting informed the Board that State law required all permitted landfills to provide financial assurance information to the state annually within 120 days of the close of their fiscal year. She reviewed with the Board a letter and independent auditor's report regarding the requirement of the Local Government Financial Test for financial assurance. Mrs. Bitting stated the acceptance of this letter and report, along with the audited financial statements for the fiscal year ending June 30, 2020, into the operating record of the SWA was necessary in order to be in compliance with both federal and state laws. She indicated this information was included in the packet for the Board's review. Mrs. Bitting stated the Combined Annual Financial Report (CAFR) for Horry County had not been completed. She indicated that Horry County would have the information to her and the report completed before December 31, 2020.

Mr. Jones moved that the Board accept into the record the letter, independent auditor's report and other documentation prepared by staff as required under the Local Government

Financial Test for Financial Assurance and authorize staff to submit the required documentation to SC DHEC. There was a second by Mr. Schwartzkopf and the Motion was carried.

Roundtable Discussion – Chairman Ives asked if there was any Roundtable Discussion Mr. Schwartzkopf commented that he received information from Old Dominion Chapter which was previously Quad-State SWANA. He indicated that Old Dominion would hold their regional conference in August 24-27, 2021 in Roanoke, Virginia. Mr. Schwartzkopf informed the group that the conference was looking for qualified speakers to give presentations. He suggested that SWA staff might consider sharing their expertise. Chairman Ives commented that he would review the information.

Chairman Ives informed the group that a copy of the agenda of the WasteCon conference in January 26-27, 2021 was at each place setting. He explained the conference would be held virtually and to attend the conference a head count was needed for the early bird registration.

Chairman Ives asked the members to please inform staff that they wished to attend the conference.

MOTION TO ADJOURN

There being no further business to come before the Board, **Mr. Schwartzkopf moved, seconded by Mr. Jones to adjourn the meeting. The Motion was carried** and the December Board Meeting was adjourned at 2:10 P.M.

Minutes approved on January 26, 2020.

HORRY COUNTY SOLID WASTE AUTHORITY, INC.

BY: _____ (L. S.)
Bo Ives, Chairman

ATTEST:

Samuel T. Johnson, Jr., Secretary

Amos C. Berry, Sr.

Pam J. Creech

Michael H. Hughes

W. Norfleet Jones

Carl H. Schwartzkopf